

## **Regular Board Meeting of the Town of Poland Board May 11, 2021**

Supervisor Kelly Snow called the Regular Board Meeting to order at 7:08 p.m. with the pledge to the flag. In attendance were Town Council members Corey Swanson, Stevan Hatfield, Norm Gustafson and Terry Walker. Also present were Highway Superintendent Larry Mee and Post Journal Stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the April 13<sup>th</sup> Regular Board Meeting. There being none, *Councilman Walker made a motion, seconded by Councilman Gustafson to accept the minutes as written.*

*Ayes: Snow, Swanson, Hatfield, Gustafson, Walker*

**Motion carried.**

### **OLD BUSINESS**

- 1) Town Hall - nothing to report.
- 2) Court Update - The Court has been really busy and collected over \$6,000 this month. The Court reopened the week of May 3<sup>rd</sup>. The first Calendar Call will be May 13<sup>th</sup> and the last Calendar Call was November of 2020.
- 3) EOP - Almost done.
- 4) Memorial Day - Meeting was prior to this meeting and everything is falling into place.
- 5) Employee Training - Please finish your training and sign off in the Town Clerk's Office.
- 6) NY Street Lighting LED Project - After the last meeting, Supervisor Snow called National Grid (for the third time) to have a representative meet with the town to start the process of replacing the town's lights with LED lights. After speaking with multiple people, National Grid promised to return Supervisor Snow call to get the process started. Supervisor Snow has still not heard from anyone regarding this issue.

### **New Business**

- 1) NYS Marijuana Laws - The Town has a couple of options regard the legalization of Marijuana. The Town can opt out of having retail dispensaries in the township, there for will not receive the tax revenue. If the Town does not opt out and decides to let retail dispensaries in the township, the Town has the ability to impose limitation such as: time, place, and reasonable restrictions. The Town will just have to decide before December 31, 2021.
- 2) NYS Ag & Markets - The Town of Poland received a satisfactory report.

### **SUPERVISOR**

Received notification from M&T Bank that the interest rate went from .05% to .01%.

### **COUCILMAN WALKER**

Received some complaints regarding properties that are not complying with town code. Supervisor Snow requested they be referred to the Code Officer. Due to the Court's now being open, the Code Officer can start issuing violations and writing tickets.

### **TOWN CLERK**

A town resident requested a charging station sign be placed in the parking lot and separate it from the handicap parking spot. After a brief discussion, it was decided to move the handicap spot over to the second roll by the flag pole. The old handicap spot

will be the charging station parking spot.

### **ASSESSOR**

- 1) The 2021 Tentative Assessment Roll has been filed with the Chautauqua County Real Property Tax Department, and a copy of the tentative roll has been posted to the municipal website, as required by real property tax law. The 2021 Grievance Day is scheduled for Tuesday, June 1, 2021 from 4:00 to 8:00 pm in the Town Hall.
- 2) Anyone who disagrees with their new assessment is encouraged to call the Assessor's Office to discuss, and if necessary, schedule a hearing.

### **HIGHWAY SUPERINTENDENT**

- 1) Ditching
- 2) Cutting shoulders
- 3) Oiling roads the second week of June

### **MONTHLY REPORTS**

JUSTICE JUDITH SHIELDS - reported 87 Vehicle & Traffic, 17 Criminal, 1 Ag & Markets and 2 Public Health with \$6,663.00 forwarded to Supervisor.

CEMETERY- ALAN SHORT- 4/14/21-5/11/21: Began mowing and trimming at both cemeteries; new mower is working out well, thank you; and continuing dirt work & seed planting.

DOG CONTROL - April Report - Picked up two stray dogs and brought them home (separate families). Possible Rabies Clinic in August or September.

LIBRARY - May 11, 2021. Happy Mother's Day to all the moms.

The grant I applied for through CRCF was granted to us. It covers the vast majority of our portion of the construction grant funding. \$10,000 was the total of the grant money awarded. Still, we will continue to fundraise through as many other avenues as possible.

The basket donated by Wegman's was a success in raising additional funds. We have a few other baskets we will be raffling through-out the next couple of months. I will be asking a few businesses in our community to donate items for us to raffle as well. Sheila Hoene was the winner of the Wegmans basket.

The library also had a Chicken BBQ fundraiser with 3C's as the caterer. The Chicken BBQ Took place on Mother's Day, May 9<sup>th</sup> at the Falcons Nest. I do not have the numbers from that fund raiser, but the number of pre-order sign ups come close to covering what we had committed to with 3C's.

Construction is at a point where Access Elevator needs to order the lift and approve the work that has been completed so far. I am waiting for George Siwy to schedule his associate, John to view and approve the shaft.

Circulation and attendance numbers were down in April. Up from the beginning of the year but lower than March. Circulation was 891 and attendance of 325.

The library will be closed Monday, May 31<sup>st</sup> for Memorial Day.

If you have any questions at all, please call me, or e-mail me at:

[director@kennedyfreelibrary.org](mailto:director@kennedyfreelibrary.org).

Diane Carey, Kennedy Free Library

PLANNING BOARD - no report

ZONING BOARD - no report

RECREATION (REBECCA LINDQUIST) - no report

HISTORIAN - REBECCA LINDQUIST- no report

TOWN CLERK BONNITA WALLACE reported \$870.07 paid to Supervisor with \$1,038.10 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported zero (0) Complaints received, zero (0) Notice of Violation issued and \$485.00 in fees forwarded to Town Clerk.

CODE ENFORCEMENT OFFICER ERIC YAGER - (BUILDING CODE REPORT) zero (0) Inspections Performed, and zero (0) Certificates of Occupancy were reported.

SUPERVISOR SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills. *Councilman Swanson made a motion, seconded by Councilman Hatfield to pay General Vouchers (142-175) totaling \$28,601.52, Highway Vouchers (76-89) totaling \$11,019.89, Light District #1 Voucher (5) in the amount of \$818.98, Light District #2 Voucher (5) in the amount of \$225.12 and Justice Court Voucher (4) in the amount of \$3,544.00.*

*Ayes: Snow, Swanson, Hatfield, Gustafson, Walker*

**Motion carried.**

It was decided to hold the Flag Retirement Ceremony on June 16<sup>th</sup> at 6:30pm. This year we will not be supplying food due to Covid restrictions. Town Clerk Wallace will ask Pastor Mike to officiate the service and his wife to sing. Councilman Walker will ask Gary Mackenzie to be the Trumpeter.

*Councilman Gustafson made a motion, seconded by Councilman Hatfield to order a handicap port-a-john for Hallquist Park.*

*Ayes: Snow, Swanson, Hatfield, Gustafson, Walker*

**Motion carried.**

**The next Board Meeting will be Tuesday, June 8, 2021 at 7:00 p.m. in the Town Hall.**

**Other meetings:** June 16<sup>th</sup> - Flag Retirement Ceremony at 6:30 pm

*At 7:54 p.m. Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.*

*Ayes: Snow, Swanson, Hatfield, Gustafson, Walker*

**Motion Carried.**

Respectfully submitted,

Bonnita R Wallace, Town Clerk