

Regular Board Meeting of the Town of Poland Board July 13, 2021

Supervisor Kelly Snow called the Regular Board Meeting to order at 6:58 p.m. with the pledge to the flag. In attendance were Town Council members Corey Swanson, Stevan Hatfield, Norm Gustafson and Terry Walker. Also present were Highway Superintendent Larry Mee, Assessor Heather Young-Deyell and Post Journal Stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the June 8th Regular Board Meeting. There being none, *Councilman Swanson made a motion, seconded by Councilman Gustafson to accept the minutes as written.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

OLD BUSINESS

- 1) Town Hall - Town Clerk Wallace will reach out to Ridout's Heating & Cooling and King's Heating for estimates on a replacement boiler and possible central air system.
- 2) Court Update - nothing new to report
- 3) EOP - nothing new to report
- 4) Grant Opportunities - submitted one grant through the Community Foundation and working on other one.
- 5) NY Street Lighting LED Project - Supervisor Snow is still working on getting a response from National Grid.

****First Privilege of Floor** - no response**

HIGHWAY SUPERINTENDENT

- 1) Finished the oiling and stoning for the year: West Cobb Rd., Leach Hill Rd., County Line Rd, and Grubb Hill Rd.
- 2) Today we finished the black top job on Grubb Hill Rd., Hartson Rd., Pine Hill Rd., Gospel Lane, Page Rd., Munson Rd. and Emory Hill Rd. (11 miles of road)
- 3) Superintendent Mee requests the use of the recent black top job to apply for the CHIPS money (*when the town receives the invoice*). *Councilman Hatfield made a motion, seconded by Councilman Swanson to pay the Jamestown Macadam bill, up to \$110,000.00.*
Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

- 4) Supervisor Snow reported to Superintendent Mee that there will be a 14% increase on the rates next year for Blue Cross & Blue Shields Health Insurance.

NEW BUSINESS

Jamestown Macadam - Supervisor Snow distributed the final Lease Agreement with Jamestown Macadam to the board to review. The Town of Poland is renting a small portion of Jamestown Macadam's property for \$1000.00 a year. The town will receive an invoice in March or April every year for once-a-year payment.

SUPERVISOR

- 1) Forwarded a copy of the email received from the Division of Budget regarding the ARPA Coronavirus Local Fiscal Recovery Fund. The Town will receive half payment of \$227,072.00 this July and the other half the summer of 2022.
- 2) Received a card from Allen Cemetery to thank the Highway Department for cutting

down the damaged tree in their cemetery.

ASSESSOR

1) The 2021 Final Assessment Roll has been filed with the Chautauqua County Real Property Tax Department as well as of the NYS Office of Real Property Tax services. As required by NYS Real Property Tax Law, A legal notice was published in the Post-Journal on July 1 and a copy of the final roll is available on the municipal website.

2) The sales verification process will begin in August. This analysis includes visual inspection and photograph of all recent sales, dating back 1 year. All inventory on the parcel at time of sale is verified and corrected if needed. Each sale is determined to be useable or unusable based on the findings during analysis, following ORPTS sale guidelines.

MONTHLY REPORTS

JUSTICE JUDITH SHIELDS - reported 43 Vehicle & Traffic, 3 Criminal, 12 DEC or Environmental Conservation and 1 Small Claims with \$6,595.00 forwarded to Supervisor.

CEMETERY- ALAN SHORT- 6/9/21-7/13/21: Continued mowing and trimming at Riverside and Tucker as usual and two more foundations to be installed. Any news on the refurbishing of the shed roof and trim painting at Riverside? Maintenance Erik Stornes will be reaching out to Cemetery Caretaker Short on this topic.

DOG CONTROL - June Report - received a couple calls about loose dogs, first one was taken home. The next two went to the H.S. and were later redeemed. Bite happened 6/20, followed up on supposed previous bite. Made calls regarding the dog bite.

LIBRARY - June Report. Dawn M. Swanson is currently working as interim director following the resignation of Diane Carey.

The library is currently under construction to install a lift which will access the basement from the interior of the library. The current construction project also includes a new handicap accessible family bathroom in the basement. The lift has been delivered and is currently being installed. The bathroom construction is nearly complete.

AS per last month's directors meeting, the library is fully open. The library board's official mask policy is that masks are recommended but not required.

The library is currently running the summer reading program for children. We are also having a community wide mascot contest for the local artist to design a mascot for the library. There are also preparations for a possible book sale to be held in March as a fundraiser for the library. We are currently working to reorganize our shelves and catalog all of our books and periodicals into the library computer system.

We are currently looking to hire a library assistant for approximately five hours per week. We are also offering a community survey in preparation for changing the hours to better serve our community. This survey can be accessed from our website, Facebook page, or on hard copy inside the library.

A monthly newsletter has been created and the first issue released for July. Board member Alicia Lindquist is the editor. This can also be found on the website, Facebook page and inside the library. The Post-Journal subscription has also been restarted for the library.

Please remember to visit the library and like us on Facebook. These numbers help us get funding from alternate sources.

PLANNING BOARD - no report

ZONING BOARD - no report

RECREATION (REBECCA LINDQUIST) - The first day of Summer Rec. was yesterday, July 12th.

HISTORIAN - REBECCA LINDQUIST- no report

TOWN CLERK BONNITA WALLACE reported \$1,061.57 paid to Supervisor with \$1,189.03 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported zero (0) Complaints received, zero (0) Notice of Violation issued and \$460.00 in fees forwarded to Town Clerk.

CODE ENFORCEMENT OFFICER ERIC YAGER - (BUILDING CODE REPORT) zero (0) Inspections Performed, and zero (0) Certificates of Occupancy were reported.

ZONING & CODE ENFORCEMENT

1) Possible storage units may be built on Route 394.

2) Multiple complaints have been addressed.

SUPERVISOR SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills. *Councilman Hatfield made a motion, seconded by Councilman Walker to pay General Vouchers (218-254) totaling \$21,836.16, Highway Vouchers (102-122) totaling \$212,566.77, Light District #1 Voucher (7) in the amount of \$738.33, Light District #2 Voucher (7) in the amount of \$204.04, Court Voucher (5-7) in the amount of \$13,300.00 and JMI (CHIPS) payment not exceeding \$110,000.00.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

The next Board Meeting will be Tuesday, August 10, 2021 at 7:00 p.m. in the Town Hall.

Other meetings: none

At 7:33 p.m. Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion Carried.

Respectfully submitted,

Bonnita R Wallace, Town Clerk