

## Regular Board Meeting of the Town of Poland Board April 13, 2021

Supervisor Kelly Snow called the Regular Board Meeting to order at 7:10 p.m. with the pledge to the flag. In attendance were Town Council members Corey Swanson, Stevan Hatfield and Terry Walker. Absent was Councilman Norm Gustafson. Also present were Highway Superintendent Larry Mee, Zoning Officer George Gustafson, Assessor Heather Young-Deyell, Justice Judith Shields, Deputy Clerk Stacy Curtis, Legislator John Davis and Post Journal Stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the March 9<sup>th</sup> Regular Board Meeting. There being none, *Councilman Walker made a motion, seconded by Councilman Swanson to accept the minutes as written.*

*Ayes: Snow, Swanson, Hatfield, Walker*

**Motion carried.**

### **OLD BUSINESS**

1) Court Update - Courts are still not open for in person appearances. Zoom meeting will not be used, only Microsoft Team is allowed. April Calendar Call will be cancelled. No evictions are allowed of any kind. The Courts receive status update every Friday.

2) Town Hall - The Boiler will be tabled until the money from the American Rescue Plan Covid-19 Relief Bill is received for the town. Supervisor Snow is also looking into grants for this project.

3) EOP - Supervisor Snow will complete the plan and turn it in to the Town Clerk for the meeting.

4) Memorial Day - The town is trying to plan a smaller local parade for this year due to the restriction for Covid-19.

5) Employee Training - Town Clerk Wallace will send out an email this week with links for employee training.

6) Celebrate CHQ Grant opportunity - Due to not having an invoice available yet, the grant did not get submitted. There are two other grants for this project that Supervisor Snow will be submitting within the next few weeks.

7) Flags for the Town Streets - flags have been ordered and we are waiting for them to be delivered. *Supervisor Snow made a motion, seconded by Councilman Walker to use the money out of the town's contingency account to purchase another 150 flags from Rep. Tom Reed's Office.*

*Ayes: Snow, Swanson, Hatfield, Walker*

**Motion carried.**

8) NY Street Lighting LED Project - Supervisor Snow met with Jonathon Meyer from STW regarding the NYSERDA Program. This Grant Program is a points system and once we reach a certain number of points, we receive a certain amount of money. More to come on this grant project.

**\*\*Privilege of Floor\*\*** - none

### **NEW BUSINESS**

1) Town of Poland Planning Board Recommendation - *Supervisor Snow made a motion, seconded by Councilman Swanson to approve the placement of a moratorium on the Town*

of Poland's Solar Energy's Law to be reviewed by the Town of Poland Planning Board.

Ayes: Snow, Swanson, Hatfield, Walker

**Motion carried.**

2) Liability Insurance - The Liability Insurance is included in this month's bills and is totaling \$27,487.75. This is a 4% increase from last year amount.

3) Town-wide Clean-up Day will be held on April 24<sup>th</sup> from 9-noon. Councilman Hatfield made a motion, seconded by Councilman Walker to use town equipment for the April 24<sup>th</sup> Town-wide Clean-up Day.

Ayes: Snow, Swanson, Hatfield, Walker

**Motion carried.**

4) Summer Rec. - Summer Rec. Director Becky Lindquist would like to hold Summer Rec. this year. School is back in session full time, so with Board approval, she would like to start July 12<sup>th</sup> and it would be Monday, Wednesday and Friday. Director Lindquist already received permission to use the school. After Board discussion, it was approved to have Summer Rec this year with Covid guidelines which include: masks, social distancing, contact tracing and any other CDC guideline required at that time.

### **SUPERVISOR**

The Cemetery tractor is 21 years old and was just serviced for \$600. Cemetery Caretaker Short also uses his personal tractor sometimes to mow the cemetery now that he as a helper. Cemetery Caretaker Short received a quote from Landpro for a new John Deere Commercial Z930M Z-Track in the amount of \$9,866.78. Councilman Swanson made a motion, seconded by Councilman Hatfield to purchase a new John Deere Commercial Z930M Z-Track tractor.

Ayes: Snow, Swanson, Hatfield, Walker

**Motion carried.**

Caretaker Short also wanted the Board to be aware that there are 9 trees that need to be taken down in the Cemetery. The total cost will be anywhere from \$20,000 to \$25,000, due to trees costing \$2,000 to \$4,000 each.

### **ASSESSOR**

1) Inspections of all open building permits have been completed. All new valuation will be on the assessment roll by May 1, 2021 for the filing of the 2021 Tentative Assessment Roll. The Tentative Assessment Roll will be posted to the Town of Poland Website within 10 days of the filing with the Chautauqua County Real Property Tax Office.

2) Assessment Changes notices will be mailed to property owners with a change in value.

3) Grievance Day will be held on Tuesday, June 1, 2021 from 4:00-8:00 in the Town Hall.

### **HIGHWAY SUPERINTENDENT**

1) All the roads broomed off

2) Doing a lot of ditch work

3) Putting away some of the plow equipment

4) Put a timer on the light switch in the pavilion in the park

### **ZONING OFFICER**

1) List for Planning Board to review - fee schedule

2) Permits are up

3) Variance will be held at the Zoning Meeting next week

4) Zoning Officer will be off for surgery next month

### LEGISLATOR

The County put out a press release today about Highway Road & Bridge Projects. On the list of major capital projects, there are none directly in the Town of Poland, but there are 2 bridge rehabilitation and 1 bridge replacement in the Town of Ellington and 2 bridge rehabilitation in the Town of Carroll.

### MONTHLY REPORTS

JUSTICE JUDITH SHIELDS - reported 50 Vehicle & Traffic and 2 Criminal with \$3,273.00 forwarded to Supervisor.

CEMETERY- ALAN SHORT- 3/10/21-4/13/21: I have begun spring cleanup; I am having (2) memorial benches painted; the canon needs painted; The cemetery, overall, is in pretty good shape after winter, but dirt and seeding work is being done to fill holes and repair new graves; The driveway needs a little work. The 345 Tractor is back in service and running well but will need TLC to keep running. It was purchased in 2000; and Tucker Burial Ground is being monitored and spring cleanup there will start soon.

DOG CONTROL - March Report - 2 phone calls about dogs, one taken to the Humane Society and one was taken home.

LIBRARY - April 13, 2021. Construction has started! This Monday was the start of construction for our Handicapped accessibility project and work is moving right along. We are very excited.

To help with costs of the library is raffling off a basket donated by Wegman's. It contains great Italian ingredients for a multitude of meals as well as a 9x13 baking pan. Tickets are \$1 for 1 ticket, \$5 for 6 tickets and \$10 for 13 tickets. We will also be raffling off other baskets in the next few months. One basket contains 2 wine glasses, a bottle of wine, a book and a blanket. The other basket has a bird feeder, bird food, a book and a blanket. The baskets are useable as well.

The Library is also having a Chicken BBQ Fundraiser with 3C's as the caterer. The Chicken BBQ will take place on Mother's Day, May 9<sup>th</sup> at the Falcons Nest. You can pre-order your dinners at the library (via Facebook, e-mail or phone call, or by contacting any of the Library Board Members. Drive up orders will also be available on the day of the event. Dinners are take-away only.

The grant I have applies for through CRCF is still in the decision-making process. If we are successful in obtaining that grant, we will almost cover our portion of the construction grant funding, but we will continue to fundraise through as many other avenues as possible.

Circulation and attendance numbers have gone back up. Not what they were before covid-19 but encouraging just the same. Circulation is at 1044 and attendance was 421 (the best numbers since this all started).

The library will not be closed until Monday, May 31<sup>st</sup> for Memorial Day.

Diane Carey, Kennedy Free Library

PLANNING BOARD - no report

ZONING BOARD - no report

RECREATION (REBECCA LINDQUIST) - no report

HISTORIAN - REBECCA LINDQUIST- no report

TOWN CLERK BONNITA WALLACE reported \$1,381.36 paid to Supervisor with \$1,495.36 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported two (2) Complaints received, one (1) Notice of Violation issued and \$545.40 in fees forwarded to Town Clerk.

CODE ENFORCEMENT OFFICER ERIC YAGER - (BUILDING CODE REPORT) zero (0) Inspections Performed, and zero (0) Certificates of Occupancy were reported.

SUPERVISOR SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills. *Councilman Swanson made a motion, seconded by Councilman Walker to pay General Vouchers (which includes the Liability Insurance from Gray Insurance Agency) (105-141) totaling \$45,881.51, Highway Vouchers (55-75) totaling \$52,319.49, Light District #1 Voucher (4) in the amount of \$912.06 and Light District #2 Voucher (4) in the amount of \$249.87.*

*Ayes: Snow, Swanson, Hatfield, Walker*

**Motion carried.**

**The next Board Meeting will be Tuesday, May 11, 2021 at 7:00 p.m. in the Town Hall.**

**Other meetings:** May 11<sup>th</sup> - Memorial Day Meeting at 6:30 pm

*At 8:14 p.m. Supervisor Snow made a motion, seconded by Councilman Swanson to adjourn the meeting.*

*Ayes: Snow, Swanson, Hatfield, Walker*

**Motion Carried.**

Respectfully submitted,

Bonnita R Wallace, Town Clerk