

Regular Board Meeting of the Town of Poland Board October 13, 2020

Town Supervisor Snow called the Regular Board Meeting to order at 7:11 p.m. with the pledge to the flag. In attendance were Town Council members Corey Swanson, Stevan Hatfield, Norm Gustafson, and Terry Walker. Also present were Highway Superintendent Larry Mee, Justice Judith Shields, Code Enforcement Officer Eric Yager, DeAnna Hyche and town residents Barb Czerniak, Steve Stanton, Neal Honey and Post-Journal Stringer Rose Mary Carver.

The September Town Board Meeting Minutes will be voted on at next month's Town Board Meeting.

OLD BUSINESS

- 1) Town Hall - Erik Stornes recommends the town replaces at least one of the air conditioners for the courtroom, due to the age and the condition of the units.
- 2) Court update - The first Calendar Call since the shutdown was held on September 8th and the report for September, the courts received over \$6,000. The courts are still not able to suspend for failure to pay or failure to appear. The town received the reimbursement check from the state for the Emergency Personal Protective Equipment Grant.
- 3) DFT Security Renewal - After speaking with DFT, it was discovered the service at the Highway Building also covers Fire Detection and terminating the service would also terminate that detection. After Board discussion, it was decided to continue paying the \$20/a month for the DFT service at the Highway Building.
- 4) Access Chautauqua County TV - on hold
- 5) Celebrate CHQ Grant opportunity - on hold
- 6) NY Street Lighting LED Project - on hold

****Privilege of Floor****- a town resident asked Highway Superintendent Mee when the patching of the edges of the road will be done on Ellington Street. Superintendent Mee reported the patching would not be able to be completed this year due to lack of funds for the project. This resident also asked the Town Board where the commercial property in the Town was located that is available to purchase.

NEW BUSINESS

Town of Poland Planning Board Recommendation - Town Clerk Wallace read the Recommendation submitted by the Planning Board:

*Recommendation for the Town of Poland Town Board Members
Submitted by the Planning Board
October 6, 2020*

At the Town of Poland Planning Board Meeting held on October 6, 2020 the Planning Board voted to make a Recommendation to the Town Board to approve the suggested added wording to Town Law Section 410-CR District to add to the uses under special use permit to include Department, drug or food stores on lots which abut Route 62 or NYS Route 394.

After a brief discussion, Supervisor Snow made the motion whether to proceed for the recommendation to go to Public Hearing next month.

Councilman Corey Swanson - NO
Councilman Steven Hatfield - NO
Councilman Norm Gustafson - YES
Councilman Terry Walker - YES
Supervisor Kelly Snow - NO

Motion not carried.

Halloween Party - This year, instead of the Halloween Party at the Fire Hall, the town will host a Halloween Grab-and-Go at the Town Hall, during Treat-or-Treating hours: 5 to 7 pm.

Schedule Budget Workshop/Budget Public Hearing - The Budget Workshop will be Tuesday, October 20th at 6:30 pm. The Budget Public Hearing will be Tuesday, October 27th at 6:30 pm.

EOP - Governor Andrew Cuomo signed legislation requiring all public employers to create plans to adequately protect workers in the event of another state disaster emergency involving a communicable disease. The plans would apply to both the state and localities, including school districts. Plans must be submitted to unions and labor management committees within 150 days, and plans need to be finalized on April 1, 2021. Operation plans must include: List and description of positions considered essential; descriptions of protocols to follow to enable all non-essential employees to work remotely; description of how employers would stagger work shifts to reduce overcrowding; protocols for PPE; Protocol for when an employee is exposed to disease; protocol for documenting hours and work locations for essential workers; Protocol for working with essential employees' localities for identifying emergency housing if needed and any other requirement determined by the New York State Department of Health, such as testing and contact tracing. Supervisor Snow, Councilman Hatfield and Town Clerk Wallace will be the committee for this Public Employer Emergency Plan.

Health Insurance - The new rates for Blue Cross & Blue Shields were distributed to the board members. The new policy will take place December 1st. Supervisor Snow and Bookkeeper Rowley are working with a new vendor for payroll. The town will also have a new broker that will continue on with the same plan, so this will not cost the town any additional money.

New Planning Board Member - *Supervisor Snow made a motion to appoint Penny Best Planning Board Member with a term to expire December 31, 2026, seconded by Councilman Hatfield.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

COUNCILMAN SWANSON

The Election Day Dinner will happen this year with 3C's Catering's food Truck behind the Library. The dinner will be held from 4pm - 7pm and each meal will cost \$12. There will be 50/50 and other raffles as well. This dinner will still be sponsored by the Library.

COUNCILMAN HATFIELD

A public service announcement was sent out by the county regarding a rabid cat located in the Village of Westfield. This announcement was made to encourage towns to hold Free Rabies Clinics. Due to the pandemic and reservations the employees and vets have about holding a clinic, most towns' clinics were cancelled. To prevent further spread of rabies, the county sent possible ideas to hold a safe clinic in the town to limit personal

interactions. Supervisor Snow will contact DCO Capitano to discuss this topic.

ASSESSOR

- 1) The exemption renewal applications for Ag land and low-income seniors will be mailed by the end of the month. The filing deadline for these exemptions is March 1st of each year.
- 2) I am currently reviewing all agricultural exemptions that have lease agreements in place. I will send out notification to those property owners that have an expiring lease this year, so that they continue to receive the exemption.

HIGHWAY

1) There are two paper roads on Pine Hill Road and Hartson Road from back in the 1800's. These roads have never been used as a public road. The land owners near these roads are disputing over the usage of these roads. After consulting with the town attorney, Superintendent Mee would like to file a Certificate of Abandonment (in accordance with Highway Law 205, due to these are roads by fee (not an easement) and the town does not own the land. If this Certificate of Abandonment is filed the land reverts to the landowners. After a brief discussion, *Councilman Walker made a motion, seconded by Councilman Gustafson to abandon the two paper roads: one on Pine Hill Road and one on Hartson Road.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

- 2) Busy patching, oiling & stoning
- 3) Ordered 1st batch of salt
- 4) Bridge at Waterboro may be ready by plow season
- 5) Distributed inventory sheet to the board

CODE ENFORCEMENT

1) Due to the numerous town wide complaints on rodents, I contacted the county and two different pest control services to get an idea of how to handle the problem. New York State Code states that this issue is not the town's responsibility, it's the individual residents' responsibility but due to the size of the problem the town reached out to pest control for a town wide assessment. Out of the two companies, Orkin Pest Control sent a proposal of a town analysis of the Hamlet of Kennedy. The price the town will be paying for the cost of inspecting up to 100 residential properties will be a maximum amount of \$5,000. If the number of properties is less than the 100 in number, the price will be adjusted. Each residential service that is contracted by the property owners, will receive a discount of \$50.00 per service. After board discussion, it was decided that the town will draft of letter for all the residents that filed complaints explaining the future process.

- 2) Issued 5 permits & finishing one-year close outs on permits

MONTHLY REPORTS

JUSTICE JUDITH SHIELDS - SEPTEMBER: reported 56 Vehicle & Traffic and 1 Civil (small claims) with \$6,105.00 forwarded to Supervisor.

CEMETERY- ALAN SHORT- 9/9-10/13/2020: All work orders for grave stone foundations have been completed to date including the Dennison replacement foundation; mowing and trimming along with leaf collection still to be accomplished in both

Cemeteries; and I am still waiting for Bush Tree Service to complete the tree and brush work at Tucker.

DOG CONTROL Rebecca Capitano - Took one loose dog home, answered a couple calls and followed up with the dog that had gotten out.

LIBRARY - The Kennedy Free Library had the privilege of being the site for this year's Falconer Region Community Fund gathering and presentation ceremony. We hosted the representatives from the local organizations that received grants from FRCF. The Post Journal had a photo in front of our Libraries sign along with a write up of the event. We were awarded \$42,542 by the state for the construction project we applied for last year. After I meet with the Library Board, I will have more information as we move forward with our plans. YAY!!

Attendance is growing. 334 visits in September and circulation still rising with 1339 in total circulation.

On Saturday October 3rd, we held our first story hour since the shut-down. We are keeping story hour available to members of our community only. In this way we will maintain a minimum number of participants and keep social distance regulations. We are also asking parents to stay with their children during story hour to help children with their masks and what they touch. We are not serving snacks at this time.

We also held our gathering of our Library Challenge members. It was a smaller than normal group, but we had a great time sharing our thoughts on the books we read for the 2019-2020 challenge. A new 2020-2021 Reading Challenge has been created and posted for anyone interested in joining us. You can find it on Facebook and our website as well as the Library's door. IF you need a copy of the challenge, I will print one out for you.

If you have any questions at all, please call me, or use my new e-mail address:

director@kennedyfreelibrary.org.

PLANNING BOARD - no report

ZONING BOARD - no report

RECREATION (REBECCA LINDQUIST) - no report

HISTORIAN - REBECCA LINDQUIST- no report

TOWN CLERK BONNITA WALLACE reported \$1,301.65 paid to Supervisor with \$4,781.37 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported one (1) Complaint received and four (4) Notices of Violation issued.

CODE ENFORCEMENT OFFICER ERIC YAGER - (BUILDING CODE REPORT) zero (0) Inspections Performed, and zero (0) Certificates of Occupancy were reported with \$135.00 in fees forwarded to Town Clerk.

SUPERVISOR KELLY SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills. Councilman Swanson made a motion, seconded by Councilman Walker to pay General Vouchers (335-368) totaling \$19,389.08, Highway Vouchers (139-155) totaling \$20,233.74, Light District #1 Voucher (10) in the amount of \$810.94, Light District #2 Voucher (10) in the amount of \$222.74 and Justice Court Voucher (8) in the amount of \$3,136.00.

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

The next Board Meeting will be Tuesday, November 10th, 2020 at 7:00 p.m. in the Town Hall.

Other meetings: Oct. 20th - Budget Workshop at 6:30 pm., Oct. 27th - Public Hearing for Town Budget 2021 at 6:30 pm.

At 8:24 p.m. Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion Carried.

Respectfully submitted,

Bonnita R. Wallace

Town Clerk