

Regular Board Meeting of the Town of Poland Board March 10, 2020

Town Supervisor Snow called the Regular Board Meeting to order at 6:55 p.m. with the pledge to the flag. In attendance were Town Council members Corey Swanson, Stevan Hatfield, Norman Gustafson and Terry Walker. Also present were Judge Judy Shields, Highway Superintendent Larry Mee, Deputy Clerk Stacy Curtis, Zoning Officer George Gustafson, Legislator John Davis and town residents Gerrit Cain, Keith LaRoy, Elaine Kapuscinski and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the February 11th Regular Town Board Meeting. *Councilman Gustafson made a motion, seconded by Councilman Swanson to accept the minutes as written.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

****First Privilege of Floor**-**

1) Town resident Elaine Kapuscinski approached the board regarding the speed issues on Route 62. Mrs. Kapuscinski asked the board if they had the chance to honor her request and visit the area in question and if Supervisor Snow contacted the county regarding this matter. Supervisor Snow gave Mrs. Kapuscinski a copy of the original letter from the state regarding the completed speed study and rejected speed change. Snow urged Mrs. Kapuscinski to contact the state and receive answers from them regarding this matter.

2) Judge Judy Shields reported the town's Post Office Box is too small considering the large amount of mail we receive for the multiple offices in the Town Hall. Judge Shields spoke with the post office worker regarding a possibility of a larger PO Box. It is possible for the town to purchase a larger box, and still keep the same key and Po Box 4 address. The town pays \$92.00/a year, for a small box (5'x5.5') and the larger box will be \$150.00 for a 11'x5.5'. *Supervisor Snow made a motion, seconded Councilman Hatfield to change PO Box size to a 11'x5.5' box and the cost will increase from \$92 to \$150/a year with the keys and PO box number will remain the same.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

OLD BUSINESS

1) NY Street Lighting LED Project - nothing new to report

2) Employee Training - Asking all employees to complete the training for Violence in the Workplace and Sexual Harassment by using the following training links:

<https://slideplayer.com/slide/3729872>

<https://www.youtube.com/watch?v=sL7LwBsV9bM>

<https://www.youtube.com/watch?v=1za7gs9S2H0>

After completing the training videos, please sign off in the Town Clerk's Office.

Supervisor Snow would like the training to be completed by the April 14th Board Meeting.

3) Access Chautauqua County TV - Waiting to hear from Town Attorney Webb on this matter.

4) Celebrate CHQ Grant opportunity - Supervisor Snow has submitted the grant before the deadline and is waiting to see if the town has been selected to receive this grant.

There are other grants available to apply for if necessary.

NEW BUSINESS

1) Darla Rissel sent in a letter of resignation for the Assistant Dog Control Officer on February 20th, 2020.

2) The town hired a new Assistant Dog Control Officer - Chelsea Edmunds.

3) HSA were funded in the middle of February.

4) AUD Report was filed on February 24th, and the legal notice was published on February 29th. The report was submitted and accepted.

5) *Councilman Walker made a motion, seconded by Councilman Gustafson to use \$750 from the contingency account to purchase American flags to hang up around the town. Ayes: Snow, Swanson, Hatfield, Gustafson, Walker*

Motion carried.

6) Spring Clean-up will be April 25th from 9am-noon. *Councilman Swanson made a motion, seconded by Councilman Hatfield to use the town equipment and town highway employees for the Town Clean-up on April 25th.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

A suggestion was made that the town provide (orange) garbage bags for the town residents to help keep the road sides cleaned up. The bags could be picked up and dropped off at the town highway barn. Supervisor Snow will look into the topic for a future meeting. The town board will also research the possibility of a future town wide garbage disposal.

7) Final payment for the Building Renovation BAN is due April 10, 2020.

****Second Privilege of Floor**** - Town resident Garret Cain questioned the board on the progress of the Tax Law 421F. Supervisor Snow read an email from Assessor Heather Young-Deyell clarifying that any detached structure from the house, cannot be exempt under this law. The law states that the exemption only applies to changes made to the footprint of the sole residence.

Supervisor Snow asked the board to review the Tax Law 421F and be prepared for discussion at next meeting.

COUNCILMAN GUSTAFSON

Questioned Highway Superintendent Mee on the \$900 repair bill for the 2019 MAC. The MAC truck only had a one-year warranty.

TOWN CLERK

1) Received the Municipal Shelter Inspection Report that was completed on 2/13/2020. The report indicated the dog shelter services were rated "Satisfactory".

ASSESSOR

1) The exemption filing deadline of March 1, 2020 has passed.

2) The Revaluation is complete, and assessment change notices were mailed March 9, 2020 to all property owners in the town. Information was included in each mailing, regarding how to proceed if you believe your new assessment is unreasonable. Informal hearings will be held by appointment, in April, for anyone who wishes to meet with me.

3) There is information on the town's website that will help property owners with

determining if their assessment is accurate. The same information will also be available here at the Town Hall for anyone that wishes to review it here.

4) Within the change notice is an approximate tax liability change from 2019 to 2020. This estimate represents what your taxes should be, IF, the taxing jurisdictions do not have a significant in the levy amounts. Many will notice that while their assessment went up, their estimated tax liability decreased.

5) The 2020 preliminary assessment roll is currently at 125,785,265. This is an increase of 13,451,064 from 2019 (112,334,201). This figure does not include exemptions.

HIGHWAY SUPERINTENDENT

1) New grader is here. Put the new grader out for bid and the bidder lowered the price. Attorney Webb stated that the town was not bound to except the bid. The 2012 pick-up truck and the grader will be on Mike Peterson's Auctions.

2) The new pick-up truck's bill just came in today.

3) Started brush hogging and stone supply is in.

3) Received 70% of the salt

COUNCILMAN WALKER

1) Cemetery Caretaker would like to start the annual meetings with the cemetery committee members as soon as the weather breaks.

2) The Memorial Day meeting will be April 14th, at 6:30 pm (prior to the April Board Meeting).

ZONING OFFICER

1) Receiving a number of violations and complaints

2) Annual Sign fee - having trouble collecting some

3) CEO Eric Yager has been out collecting pictures of properties

4) Planning Board is working Solar Farms at their meetings

LEGISLATOR

1) March 2020 was proclaimed as Agricultural Month in Chautauqua County.

2) Will be attending an orientation meeting with Chautauqua County IDA later this week.

MONTHLY REPORTS

JUSTICE JUDITH SHIELDS - reported 52 Vehicle & Traffic, 1 Civil and 1 Criminal with \$6,715.00 forwarded to Supervisor.

CEMETERY- ALAN SHORT- 2/12/20-3/10/20: Continuing spring clean-up at both Cemeteries; 345 Tractor is back and running well and the Cannon needs painting.

DOG CONTROL Rebecca Capitano - February Report - wrote tickets and picked up two pit-bulls that were loose on Hartson Road. They were redeemed.

LIBRARY - March 10, 2020. Thank you for the emergency operations plan for the town of Poland. I have added the emergency phone numbers to my pegboard list.

Our next paint night will be held on Sunday, March 15th. April 19th will be the next paint night after the 15th. Keep watching for the Facebook post if you are interested in attending.

Becky Lindquist is organizing a St. Patrick's Day brunch for the library scheduled for Saturday March 21st from 10am - 1pm. She is in need of donated ingredients such as 8

14oz. cans of sauerkraut, ~~3 jars of dill pickles~~, 7 bags of Swiss cheese, ~~1 large jar of mayo~~ and 4 or 5 jars/containers of Dijon mustard. Monetary donations are welcome as well. Becky will be purchasing the perishable items ie: eggs, whole milk, and corned beef with those donations. I have placed an ad in the Southern Tier Penny Saver to advertise this fundraising event.

Story hour continues to be well attended.

After school tutoring has more than doubled. Teacher's from Randolph have been coming over to tutor their students here at our library.

February's attendance was 656 and our circulation was 1184 in total.

We will be closing Monday, April 13th the day after Easter Sunday.

Diane Carey, Kennedy Free Library

PLANNING BOARD - no report

ZONING BOARD - no report

RECREATION (REBECCA LINDQUIST) - no report

HISTORIAN - REBECCA LINDQUIST- no report

TOWN CLERK BONNITA WALLACE reported \$937.95 paid to Supervisor with \$1,005.67 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported zero (0)

Complaints received, two (2) Notices of Violation issued and \$5.00 in fees forwarded to Town Clerk.

CODE ENFORCEMENT OFFICER ERIC YAGER - (BUILDING CODE REPORT) zero (0)

Inspections Performed, and zero (0) Certificates of Occupancy were reported.

SUPERVISOR KELLY SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills. *Councilman Swanson made a motion, seconded by Councilman Hatfield to pay General Vouchers (76-121) totaling \$26,611.14, Highway Vouchers (and including the Shults bill for the 2020 Ford F-150 totaling \$36,151.36) (37-57) totaling \$95,769.41, Light District #1 Voucher (3) in the amount of \$927.01, Light District #2 Voucher (3) in the amount of \$253.87, and Justice Court Voucher (3) in the amount of \$3,832.00.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

The next Board Meeting will be Tuesday, April 14, 2020 at 7:00 p.m. in the Town Hall.

Other meetings: April 4th - Rabies Clinic from 1pm-3pm, April 14th - Memorial Day Meeting at 6:30pm and April 25th - Town Clean-up from 9am-noon.

At 8:29 p.m. Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion Carried.

Respectfully submitted,

Bonnita R Wallace

Town Clerk