

Regular Board Meeting of the Town of Poland Board April 14, 2020

Town Supervisor Snow called the Regular Board Meeting to order at 7:05 p.m. with the pledge to the flag. In attendance were Town Council members Corey Swanson, Stevan Hatfield, Norman Gustafson and Terry Walker. Due to the Covid-19 pandemic, the meeting was closed to the public but interested residents could call in to a conference call to attend the meeting.

Supervisor Snow asked if there were any corrections or additions to the minutes from the March 10th Regular Town Board Meeting. *Councilman Swanson made a motion, seconded by Councilman Gustafson to accept the minutes with the correction of the Code Enforcement Officer being Eric Yager.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

****First Privilege of Floor**** - no response

OLD BUSINESS

- 1) NY Street Lighting LED Project - on hold
- 2) Employee Training - please make sure to sign off in the clerk's office for the employee Sexual Harassment & Workplace Violence training.
- 3) Flags for the town - The flags for the streets were ordered after last month's meeting.
- 4) Access Chautauqua County TV - on hold
- 5) Celebrate CHQ Grant opportunity - on hold
- 6) Spring Clean-up - postponed until further notice

NEW BUSINESS

- 1) Liability Insurance - There was a 4% increase from last year's total due to inflation guard for property coverage and increase in budget expenditures. The new invoice is in this month's bills.
- 2) Memorial Day Parade - After a brief discussion, the board decided to cancel this year's Memorial Day Parade and Ceremony due to the COVID-19 pandemic. Town Clerk Wallace would like to still honor the veterans on the town website.

SUPERVISOR

Attending conference calls with the County Executive every Monday, Wednesday and Friday to keep up to date regarding the pandemic. The Town of Poland's website now contains important contact information for the NYS "Pause" Enforcement assistant Task Force (Complaint Referral and Enforcement Assistance).

TOWN CLERK

Will research the cost of lap tops and/or pricing for Southern Tier West to hook-up remote access incase the need for working at home extends longer. There is still money in the Town Clerk equipment & capital budget line to use for this concern.

ASSESSOR

- 1) The informal hearing process is ongoing with around 50 people to call total for their informal hearing. The response has been positive, and have found most people to be very

informed and courteous.

2) The Tentative Assessment Toll for 2020 will be filed with the Chautauqua County Real Property Tax Office by May 1, 2020.

3) Grievance Day is scheduled for June 2, 2020.

HIGHWAY SUPERINTENDENT

1) Working at 50% capacity due to COVID-19.

2) Supervisor Snow order 4 gallons of hand sanitizer from Southern Tier Brewery for the Highway Department and Town Hall.

MONTHLY REPORTS

JUSTICE JUDITH SHIELDS - no report

CEMETERY- ALAN SHORT- 3/11/20-4/14/20: I have had new Top Dirt delivered from Lawson Excavating and have started grave repairs and other yard work as well; I trimmed a number of bushes thru-out the Cemetery. Removed plastic flowers, etc. thru-out as well; preparing for mowing season and worked at Tucker Burial Ground picking up branches and sticks too.

DOG CONTROL Rebecca Capitano - March Report - Went to a dog complaint.

LIBRARY - no report

PLANNING BOARD - no report

ZONING BOARD - no report

RECREATION (REBECCA LINDQUIST) - no report

HISTORIAN - REBECCA LINDQUIST- no report

TOWN CLERK BONNITA WALLACE reported \$378.95 paid to Supervisor with \$414.57 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported one (1) Complaint received, five (5) Notices of Violation issued and \$130.00 in fees forwarded to Town Clerk.

CODE ENFORCEMENT OFFICER ERIC YAGER - (BUILDING CODE REPORT) zero (0) Inspections Performed, and zero (0) Certificates of Occupancy were reported.

SUPERVISOR KELLY SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills. *Councilman Hatfield made a motion, seconded by Councilman Walker to pay General Vouchers (122-160) totaling \$77,466.79, Highway Vouchers (57-71) totaling \$92,844.94, Light District #1 Voucher (4) in the amount of \$867.87, and Light District #2 Voucher (4) in the amount of \$238.06.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

The next Board Meeting will be Tuesday, May 12, 2020 at 7:00 p.m. in the Town Hall.

Other meetings: None

At 7:35 p.m. Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion Carried.

Respectfully submitted,

Bonnita R Wallace

Town Clerk