

## **Regular Board Meeting of the Town of Poland Board October 8, 2019**

Town Supervisor Kelly Snow called the Regular Board Meeting to order at 7:05 p.m. with the pledge to the flag. In attendance were Town Council members Corey Swanson, Stevan Hatfield, Norm Gustafson and Terry Walker. Also present were Highway Superintendent Larry Mee, Justice Judith Shields, Assessor Heather Young-Deyell, Code Officer Eric Yager, DCO Brian King, Legislator John Davis, Gerrit Cain, four (4) Falconer High School students and town residents Barb Czerniak, Cindy Parsons, Vicky Sample and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the September 10<sup>th</sup> regular Board Meeting. There being none, *Councilman Hatfield made a motion, seconded by Councilman Gustafson to accept the minutes as presented.*

*Ayes: Snow, Swanson, Hatfield, Gustafson, Walker*

**Motion carried.**

### **\*\*First Privilege of Floor\*\* -**

Town Resident Cindy Parsons wanted to present the board with two concerns. First, Mrs. Parsons reported that Tucker Cemetery's grass is high and needs more work to keep maintained. Secondly, the flower kettle by Shurfine needs to be removed due to lack of maintenance and poor placement. Supervisor Snow asked who the kettle belonged to and Mrs. Parsons reported that Kennedy Pride placed the kettle there years ago. Supervisor Snow asked Highway Superintendent Mee to remove the kettle and thanked Mrs. Parsons for her concerns in these matters.

## **EXECUTIVE SESSION - Employee Benefits**

### **OLD BUSINESS**

- 1) Town Hall - nothing new to report
- 2) Highway Cell Phones - Since last meeting, Supervisor Snow met with the Highway Employees and as of the last pay in September, each employee will be contributing \$20 once a month towards their cell phone bill. According to the minutes from May 12, 2009 board meeting, the board members and Highway Superintendent discussed the phone contracts and decided the employee were responsible for any charges made over the contract terms. After reviewing the 2009 minutes, Supervisor Snow pointed out the personal use of the cell phone has been going on since 2009. Superintendent Mee spoke with Verizon and is now in the Public Safety First Responders plan which takes the price from \$49.99 a month (per phone) to \$39.99 a month. A town resident pointed out that the employee handbook does not reflect the same cell phone usage restrictions as the Highway Department is using at the present time and should be changed. This resident also stated that they disagree with the town paying for phone lines for the highway department when the adjacent townships do not.
- 3) NY Street Lighting LED Project- Still waiting on information from Southern Tier West.

### **NEWBUSINESS**

- 1) Conewango Watershed Commission President sent a Memorandum regarding the Township Dredge Maintenance fee of \$300 for 2020. After a brief discussion of the

board, it was decided to not pay the fee due to the town only owns a hundred yards of the Conewango that is covered by this agreement and maintenance is not done on that portion of the creek.

2) The Tentative Budget has been distributed to the Town Board.

3) The Budget Workshop will be held on Wednesday, November 16<sup>th</sup> at 6:30pm.

4) The Preliminary Budget Public Hearing will be held on Wednesday, November 6<sup>th</sup> at 7:00pm.

5) Resolution #3 - Marriage Licenses Fee Waiving

Supervisor Snow read the following Resolution:

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STATE OF NEW YORK  
COUNTY OF CHAUTAUQUA  
TOWN OF POLAND  
**RESOLUTION #3 - 2019**

WHEREAS, on August 20, 2019, New York Governor Andrew Cuomo signed legislation waiving the State fee on marriage licenses for active duty members of the Armed Forces {s.3756/A.55} ["legislation"]; and

WHEREAS, the legislation also gives local governments freedom to waive the fees they charge for marriage license; and

WHEREAS, the Town of Poland wishes to waive the fees charged on marriage licenses to active duty members of the Armed Forces;

NOW, THEREFORE, it is hereby RESOLVED, that the Town of Poland hereby formally waives the fees to be charged on marriage licenses for active duty members of the Armed Forces in accordance with New York State Law.

Dated: October 8, 2019

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*Supervisor Snow made a motion, seconded by Councilman Swanson to approve Resolution #3 - 2019.*

*Ayes: Snow, Swanson, Hatfield, Gustafson, Walker*

**Motion carried.**

**\*\*Second Privilege of Floor\*\*-**

Town Resident Brian King questioned the reason the town exceeded the tax cap last year.

**SUPERVISOR**

1) Wished everyone that is running for public office good luck.

2) The town's insurance for the next year will be Blue Cross & Blue Shields, which will cost the town less money. The town will continue to have Paychex for a broker.

**ASSESSOR**

1) I recently attended the Annual Assessor Conference. This was a very informative experience, and each class offered was wonderfully presented.

2) I would like to ask approval of the Town Board for a change in my office hours.

Currently, I am in the office on Tuesday evenings from 5:00-8:00, and Fridays from 1:00-4:00. I would like to be in the office on Thursday mornings from 9:00-12:00. The reason

I feel this change would be beneficial is that when I work on Friday afternoons there is no one else working in the office, don't think many people realize the building is open. I would like to be available while there are more people visiting the town building. I will continue my Tuesday evening office hours as usual.

3) Thank you for considering this change, and if in agreement - I would like to start the new hours effective November 1<sup>st</sup>.

4) I will be asking the NYS ORPTS liaison to visit the office in November to work on finalizing the Reassessment project, and discuss some public relations options to ensure that the property owners are well informed and what this Reassessment means to them.

5) The Town Board agreed to the hour change and the new hours for the Assessor's office will be Tuesdays 5-8pm and Thursdays 9-12pm, effective November 1<sup>st</sup>. The town's website will be updated with these changes.

### **HIGHWAY**

- 1) Blacktop patching
- 2) Drainages for homeowner
- 3) Final mowing of the year
- 4) Spraying with the tar buggy
- 5) Will start hauling sand to prepare for winter

### **CODE OFFICER**

- 1) Up over 70 permits for the year
- 2) Checking properties of complaints

### **LEGISLATOR**

- 1) The County has proceeded in the Budget process
- 2) A motion was made at the county to support the adoption of a senate bill and assembly bill by the New York State Legislature regarding the prohibition of the sell and distribution of favored e-liquid for use in e-cigarettes. After a brief discussion on the deciding factors of his vote, Legislator Davis reported he voted in favor of supporting the Legislation but it did not pass.

*Supervisor Snow reported on two issues from last month's meeting:*

- 1) Reported the website was updated and all the board meeting minutes are up to date.
- 2) The Senior Living Help link as also been added to the website.

### **CORRESPONDENCE**

- 1) Received a thank you letter from Buffalo Animal Shelter for the memorial in honor of Mark Wallace.
- 2) Received a thank you letter from the Mee Family for the memorial in honor of Terry Mee.

### **MONTHLY REPORTS**

JUSTICE JUDITH SHIELDS - reported 49 Vehicle & Traffic, and 2 Penal with \$4,648.00 forwarded to Supervisor.

CEMETERY- ALAN SHORT- 9/11/19- 10/8/19: Preparing for winter and all is well.

DOG CONTROL BRIAN KING -9/9/19-10/7/19: Rabies Clinic is Saturday, October 19<sup>th</sup> from 1pm-3pm.

LIBRARY- DIANE CAREY - 10/8/19: We had another Paint Night at the Library on October 6<sup>th</sup>. This one was sold out and was a very good fundraiser for the library. We had 14 out of 15 people show up. I will be posting new dates and the new picture we will be painting on our website and Facebook. There will be 15 tickets available and each ticket will be \$20.

I have almost completed the construction grant that I had to present to the grant committee last month. We have been approved for \$42,000.00 plus change for the construction and now I am submitting the grant documentation with the hopes of being awarded that amount. I'll keep you posted.

September picked up in circulation and attendance.

Children's story hour started back up on September 21<sup>st</sup> and our next story hour date is this Saturday, October 12<sup>th</sup>.

Our yearlong adult reading challenge party on September 28<sup>th</sup> was exciting and informative. We have had a few more people sign up for the challenge so this seems to be growing in interest.

Please stop in and see where we hope to have the elevator installed and join us for a paint night.

Circulation numbers for September - We had a circulation of 1287 & our attendance was 628 people.

We will be closed Monday, October 14<sup>th</sup> for Columbus Day.

PLANNING BOARD - no report

ZONING BOARD - no report

RECREATION (REBECCA LINDQUIST) - no report

HISTORIAN - REBECCA LINDQUIST- no report

TOWN CLERK BONNITA WALLACE reported \$1,078.39 paid to Supervisor with \$3,920.37 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported one (1) Complaint received, zero (0) Notices of Violation issued and \$478.80 in fees forwarded to Town Clerk.

CODE ENFORCEMENT OFFICER ERIC YAGER - (BUILDING CODE REPORT) zero (0) Inspections Performed, and zero (0) Certificates of Occupancy were reported.

TOWN SUPERVISOR SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills.

*Councilman Gustafson made a motion, seconded by Councilman Hatfield to pay General Vouchers (355-386) totaling \$16,398.46, Highway Vouchers (130-145) totaling \$17,962.38, Light District #1 Voucher (10) in the amount of \$789.57, Light District #2 Voucher (10) in the amount of \$217.36 and Court Voucher (9) in the amount of \$2,351.00.*

*Ayes: Snow, Swanson, Hatfield, Gustafson, Walker*

**Motion carried.**

**The next Board Meeting will be Tuesday, November 12, 2019 at 7:00 p.m. in the Town Hall.**

Other Meetings: Wednesday, October 16<sup>th</sup> - Budget Workshop at 6:30pm  
Wednesday, November 6<sup>th</sup> - Public Hearing Preliminary Budget at 7pm

*At 8:25 p.m., Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.*

*Ayes: Snow, Swanson, Hatfield, Gustafson, Walker*

**Motion Carried.**

Respectfully submitted,

Bonita R Wallace  
Town Clerk