

Regular Board Meeting of the Town of Poland Board November 12, 2019

Town Supervisor Kelly Snow called the Regular Board Meeting to order at 7:02 p.m. with the pledge to the flag. In attendance were Town Council members Corey Swanson, Stevan Hatfield, Norm Gustafson and Terry Walker. Also present were Highway Superintendent Larry Mee, Assessor Heather Young-Deyell, Zoning Officer George Gustafson, Legislator John Davis, and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the October 8th Public Hearing (CDBG Grant). There being none, *Councilman Swanson made a motion, seconded by Councilman Hatfield to accept the minutes as presented.*
Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

Supervisor Snow asked if there were any corrections or additions to the minutes from the October 8th regular Board Meeting. There being none, *Councilman Hatfield made a motion, seconded by Councilman Gustafson to accept the minutes as presented.*
Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

Supervisor Snow asked if there were any corrections or additions to the minutes from the November 6th Public Hearing (Preliminary Budget). There being none, *Councilman Swanson made a motion, seconded by Councilman Hatfield to accept the minutes as presented.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

****First Privilege of Floor**** - no response

OLD BUSINESS

- 1) Town Hall - Supervisor Snow reported someone driving through town used the changing station on the Town Hall.
- 2) NY Street Lighting LED Project- Supervisor Snow left messages with Southern Tier West regarding this matter.

NEWBUSINESS

- 1) *Supervisor Snow made a motion, seconded by Councilman Walker to adopt the 2020 Town Budget.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

- 2) Supervisor Snow reported a new Dog Control Officer, Court Officer and custodian were hired.

- 3) *Supervisor Snow made a motion, seconded by Councilman Gustafson to appoint Rebecca Capitano Dog Control Officer with a term to expire December 31, 2019.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

- 4) *Supervisor Snow made a motion, seconded by Councilman Hatfield to appoint Darla Rissel Court Officer with a term to expire December 31, 2019.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

****Second Privilege of Floor****- no response

SUPERVISOR

Congratulations to all the winners of the election.

COUNCILMAN

The Halloween Party was well attended and the judging of the customs was difficult.

TOWN CLERK

- 1) The employee Christmas Party will be Tuesday, December 17th at 12 pm.
- 2) The board approved the purchase of 3 computers from Southern Tier Graphics for the Highway Superintendent, Town Clerk and Assessor's offices. The computer the Highway Superintendent has now will go to the Zoning Officer to replace his computer. The board also agreed to have Southern Tier Graphics take the other old computers in to recycle.

ASSESSOR

- 1) Our NYS ORPTS liaison will be in the office on Thursday to finalize the Reassessment documents, and we will discuss some public relation options for the upcoming assessment changes. Assessment transparency is very important to me, and I want the property owners to feel comfortable about how to verify that their assessment is fair. They will have an opportunity to talk about their new assessment with me if they feel it isn't accurate.
- 2) After the visit from our ORPTS liaison, I will begin printing all of the documents, and entering new assessments into the database, with the plan of having new assessments in the mail to property owners by mid-March.

HIGHWAY

- 1) Ready for winter
- 2) Already started plowing
- 3) Salt & sand have been ordered and the shed is full

ZONING OFFICER

- 1) 11 permits were issued this period, including 1 manufactured home
- 2) Cell Tower on Grubb Hill Road - permit expired and the company paid half of the original cost to renew the permit.

LEGISLATOR

- 1) The county authorized the acceptance of a grant from New York State for the Board of Elections regarding Early voting. According to data collected; in the District 16 race, out of 1,900 votes passed, fewer than 100 were early voting votes. The grant that was issued was a one-year grant, so next year will be an unfunded mandate.
- 2) The apposed budget was accepted with a slight increase over last year. The rate is 8 cents per thousand more than last year.

Supervisor Snow reported on town issues:

- 1) Spoke with town attorney regarding the need to separate payroll (salary) lines into

categories.

2) Town Attorney Webb received word from the Appellate Division that the Dollar General case will be argued in the Appellate Division on January 7th, 2020. After oral argument, it usually takes the division 60 days to render a decision.

MONTHLY REPORTS

JUSTICE JUDITH SHIELDS - reported 59 Vehicle & Traffic, 7 Penal, 1 DEC and 1 Public Health Law with \$7,390.00 forwarded to Supervisor.

CEMETERY- ALAN SHORT- 10/9/19-11/12/19: All is well and preparing for winter.

DOG CONTROL BRIAN KING -9/9/19-10/7/19: no report.

LIBRARY- DIANE CAREY - 10/8/19: Paint Night at the Library on October 27th was sold out and we had a good turn-out. This was another very good fundraiser for the library.

We also held our Election Day Dinner on November 5th. That was a great turn out! I really want to thank everyone that did all the hard work that goes into organizing, cooking, working the dinner, helping serve and cleaning-up, purchased, re-posted from FB - whatever people did to help us with our annual fundraiser. Thank you!!

We will be having one last paint night, before the holidays, on November 24th. There are only 15 tickets available and each ticket will be \$20. This paint night is a little unique in that children are invited to attend with a parent/adult.

The grant documentation was completed and submitted. Still no word but I'll keep you posted.

The Kennedy Library will be trying out what many other libraries do - winter hours. The winter hour changes are these: Mondays and Thursdays we will be opening at 1 pm (instead of 3 pm) and closing at 6 pm. Tuesdays and Wednesdays, we will still be opening at 10 am but we will be closing at 6 pm. Saturdays will remain the same. This will go into effect on December 1st and will run through March 15th (unless March is better weather at the beginning of the month, in that case we will go back to regular hours on March 1st). October attendance was 782, and our circulation was 1225 in total.

Children's story hour has gained a few new faces. (YAY)

Please stop in and see where we hope to have the elevator installed and join us for a paint night.

We will be closed Thursday, November 28th for Thanksgiving.

PLANNING BOARD - no report

ZONING BOARD - no report

RECREATION (REBECCA LINDQUIST) - no report

HISTORIAN - REBECCA LINDQUIST- no report

TOWN CLERK BONNITA WALLACE reported \$1,028.29 paid to Supervisor with \$1,444.07 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported two (2) Complaints received, zero (0) Notices of Violation issued and \$573.40 in fees forwarded to Town Clerk.

CODE ENFORCEMENT OFFICER ERIC YAGER - (BUILDING CODE REPORT) zero (0) Inspections Performed, and zero (0) Certificates of Occupancy were reported.

TOWN SUPERVISOR SNOW distributed prior to the meeting the Agenda and Monthly

Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills.

Councilman Hatfield made a motion, seconded by Councilman Gustafson to pay General Vouchers (387-429) totaling \$24,205.02, Highway Vouchers (146-165) totaling \$24,933.26, Light District #1 Voucher (11) in the amount of \$900.56, Light District #2 Voucher (11) in the amount of \$244.38 and Court Voucher (10) in the amount of \$2,486.00

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

The next Board Meeting will be Tuesday, December 10, 2019 at 7:00 p.m. in the Town Hall.

Other Meetings: Tuesday, December 17th - Christmas Party at 12 pm

At 7:41 p.m., Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion Carried.

Respectfully submitted,

Bonnita R Wallace
Town Clerk