

Regular Board Meeting of the Town of Poland Board September 10, 2019

Town Supervisor Kelly Snow called the Regular Board Meeting to order at 7:05 p.m. with the pledge to the flag. In attendance were Town Council members Corey Swanson, Stevan Hatfield, Norm Gustafson and Terry Walker. Also present were Highway Superintendent Larry Mee, Justice Judith Shields, Assessor Heather Young-Deyell, Code Officer Eric Yager, Zoning Officer George Gustafson, Legislator John Davis, Gerrit Cain, Dennis & Sandy Colvenback, and town residents Barb Czerniak, Bonnie Mead, Sue Abbey, Don Holt and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the August 13th regular Board Meeting. There being none, *Councilman Swanson made a motion, seconded by Councilman Gustafson to accept the minutes as presented.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

****First Privilege of Floor** -**

- 1) Legislator Candidate, Gerrit Cain wanted to thank and acknowledge Corey Swanson and the rest of the Kennedy Fireman for helping with the waterway clean-up. A total ton of trash was cleaned up mostly in the Town of Poland. Thanks to all that volunteered to help.
- 2) A Town Resident questioned the status of the Verizon highway cell phone contact. Supervisor Snow spoke with Superintendent Mee and the Contact in question is not up until next March. Supervisor Snow will also be meeting with the highway employee's in the next couple of weeks. Concerns of the cost and usage of the Highway cell phones were discussed with the board.
- 3) It was brought to the board's attention the minutes were not on the Town's website since June. Town Clerk Wallace stated the website was updated through Southern Tier West and she would check with them to correct the problem.

OLD BUSINESS

- 1) Town Hall - The door in the downstairs bathroom will not close right. Superintendent Mee will inspect and fix the door.
- 2) Railroad Crossing Reconstruction - The railroad crossing reconstruction is complete.
- 3) NY Street Lighting LED Project- Still waiting on information from Southern Tier West.

NEWBUSINESS

- 1) Resolution #2 - Court Grant Request

Supervisor Snow read the following Resolution:

STATE OF NEW YORK
COUNTY OF CHAUTAUQUA
TOWN OF POLAND
RESOLUTION #2 - 2019

WHEREAS, the Town of Poland Town Justice Judith M. Shields requests permission to apply for a grant due by October 10, 2019 and not to exceed

\$878.68 through the 2019-2020 Justice Court Assistance Program (JCAP).

The grant may be used for a variety of purposes, including office and security equipment, furniture, courtroom and court facility improvement and renovations.

WHEREAS, the Justice is applying for two (2) coat racks @ \$439.34 each for a total of \$878.68.

NOW, THEREFORE, it is hereby RESOLVED, that the Town of Poland Town Board hereby authorizes application be made to the State of New York Unified Court System and postmarked by October 10, 2019.

Dated: September 10, 2019

Supervisor Snow made a motion, seconded by Councilman Hatfield to approve Resolution #2 - 2019.

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion Carried.

2) *Supervisor Snow made a motion, seconded by Councilman Walker to reappoint Heather Young-Deyell as the Assessor with a term to expire September 30, 2025.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

3) *Supervisor Snow made a motion, seconded by Councilman Swanson to appoint Susan Abers on the Assessment Review Board with a term to expire September 30, 2024.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

****Second Privilege of Floor****- none

SUPERVISOR

1) Received an email from Julia from Senior Living Help. This is an organization that provides senior living assistance to the elderly and they would like to ask the Town of Poland to add the Senior Living Help link to the town website. The board agreed to add the link to the website and Town Clerk Wallace will contact Southern Tier West tomorrow for the addition.

2) Distributed Budget worksheets to all department heads and they need to be filled out and turned in by September 20th.

TOWN CLERK

Judge Shields filed a Certificate of Completion of Judicial Education in the Town Clerk's Office.

ASSESSOR

1) The sales verification process is complete for the previous year.

2) The focus will now return to the reassessment project.

3) The NYS Assessor's Association Annual Conference will be held from September 22-25th, and I will be in attendance to satisfy my annual training requirement.

HIGHWAY

1) The Great Lakes bill is in for cutting down trees

2) Second mowing done for the year

- 3) Blacktopped another quarter of a mile on Pine Hill Road
- 4) Mee Road is redone
- 5) Finished crossover that were bad... two on Grubb Hill, one on Scott Hill, Fisher Hill and Mee Roads
- 6) Cutting shoulders on Page, Emery and Munson
- 7) Put in new dry hydrant for the Fire Department at the Firemen's Grounds

ZONING OFFICER

Lots of permits including 4 reroofing and 3 upcoming variances for the Zoning Board on September 17th.

CODE OFFICER

- 1) Up to 58 or 59 permits for this year
- 2) Investigating properties

LEGISLATOR

- 1) Adopted a local law dealing with the County Executive's vacancy in that office.
- 2) A School Resource Officer was appointed through the Sheriff's Department to Frewsburg Central School District.
- 3) Approved a labor contract with CSEA Local 6322 for part-time Sheriff Deputies.

CORRESPONDENCE

Received a thank you letter for the memorial sent in memory of Terry Mee.

MONTHLY REPORTS

JUSTICE JUDITH SHIELDS - reported 34 Vehicle & Traffic, and 1 Env. Cons. (DEC) with \$3,960.00 forwarded to Supervisor.

CEMETERY- ALAN SHORT- 8/14/19-9/10/19: mowing and trimming Tucker and Riverside as usual; Completed one stone foundation; Have no other orders for foundations at this time; and Began capping the new surveyed section rods with the 2" aluminum caps and marking the steel pipe and small flag.

DOG CONTROL BRIAN KING -8/12/19-9/8/19: Went to 4 houses of tickets returned to me in mail, no one at residences. Left door hangers; and we have a Free Rabies Clinic on October 19th from 1pm-3pm at the Town Highway Building.

LIBRARY- DIANE CAREY - 9/10/19: Paint Night at the Library was tons of fun and a decent fundraiser. We had 9 people show up - it was a blast. I will be posting new dates and the picture we will be painting on our website and Facebook. There will only be 15 tickets available and each ticket will be \$20.

Cargill made a generous donation to our library this month. I have a thank you posted on Facebook and a thank you card in the mail.

August was a slow month after summer rec and summer reading ended. I'm looking forward to seeing the kids afterschool again.

Children's story hour starts back up this September 21st.

We will have our yearlong adult reading challenge party on September 28th. Everyone that participated will enjoy muffins, donuts and coffee as we review the books everyone read over the last year.

Today I will be presenting a PowerPoint presentation to the construction aid grant group

at the Prendergast Library. I have quotes from Access Elevator and a local contractor in the hopes of having an elevator installed in the library.

Please stop in and see where we hope to make these improvements.

Circulation numbers for August - We had a circulation of 1270 & our attendance was 548 people.

PLANNING BOARD - no report

ZONING BOARD - no report

RECREATION (REBECCA LINDQUIST) - no report

HISTORIAN - REBECCA LINDQUIST- no report

TOWN CLERK BONNITA WALLACE reported \$1,108.96 paid to Supervisor with \$2,548.42 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported two (2) Complaints received, two (2) Notices of Violation issued and \$365.40 in fees forwarded to Town Clerk.

CODE ENFORCEMENT OFFICER ALAN GUSTAFSON - (BUILDING CODE REPORT) zero (0) Inspections Performed, and zero (0) Certificates of Occupancy were reported.

TOWN SUPERVISOR SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills.

Councilman Gustafson made a motion, seconded by Councilman Hatfield to pay General Vouchers (315-354) totaling \$20,438.79, Highway Vouchers (116-129) totaling \$39,994.25, Light District #1 Voucher (9) in the amount of \$750.50 and Light District #2 Voucher (9) in the amount of \$206.78.

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

The next Board Meeting will be Tuesday, October 8, 2019 at 7:00 p.m. in the Town Hall.

Other Meetings: September 17th - Zoning Board Meeting at 7:00 pm

At 7:33 p.m., Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion Carried.

Respectfully submitted,

Bonnita R Wallace
Town Clerk