

## **Regular Board Meeting of the Town of Poland Board May 14, 2019**

Town Supervisor Kelly Snow called the Regular Board Meeting to order at 7:06 p.m. with the pledge to the flag. In attendance were Town Council members Corey Swanson, Stevan Hatfield, Norm Gustafson, and Terry Walker. Also present were Highway Superintendent Larry Mee, Assessor Heather Young-Deyell, Code Officer Alan Gustafson, Legislator John Davis, Memorial Day Speaker Russell Payne and town residents Don Holt and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the April 9<sup>th</sup> regular Board Meeting. There being none, *Councilman Walker made a motion, seconded by Councilman Gustafson to accept the minutes as presented.*

*Ayes: Snow, Swanson, Hatfield, Gustafson, Walker*

**Motion carried.**

**\*\*First Privilege of Floor\*\***- Russell Payne from the Town of Carroll approached the board regarding the Town of Carroll fighting the implementation of an unwanted landfill. Mr. Payne urges the Town of Poland to consider passing local laws to protect the Town of Poland from landfills being established in the town in the future.

### **OLD BUSINESS**

- 1) Town Hall - Ridout came and fixed the boiler system and guaranteed that the problem with the air in the lines has been rectified.
- 2) Memorial Day - The Board was presented with four quotes to purchase a sound system for the Memorial Day Service. After a brief discussion, it was agreed to purchase the Rockville PA System for \$349.95 and the Audio 2000s Wireless Microphones for \$69.95.
- 3) Flag Retirement Ceremony - The Ceremony will be held on June 12<sup>th</sup>.
- 4) Asset/Tag List - nothing new to report
- 5) NY Street Lighting LED Project - Working on another grant to cover the entire project of the LED street lighting.
- 6) Railroad Crossing Reconstruction - Project should start the first part of August and Route 62 will be closed for 4 to 5 days.

### **NEWBUSINESS**

- 1) Councilman Hatfield attended the Southern Tier West Government Conference.

### **EXECUTIVE SESSION**

#### **\*\*Second Privilege of Floor\*\* - LEGISLATOR**

- 1) Attended the Chautauqua County Worker's Memorial Ceremony in Frewsburg.
- 2) Two Grant that were approved at the last Legislature meeting that deal with the early voting changes are the Help America Vote Act and the Training & Site Access Improvement Grants.

### **TOWN CLERK**

- 1) Received a letter from Ryan Cox, NYS Department of Labor Safety and Health Inspector (PESH), stating the inspection conducted at the Poland Town Hall has been closed. All Violations were abated in a timely manner and no further action is necessary.

2) Attended the NYSTCA Conference in Syracuse, NY and learned that the Town Board should be signing every voucher prior to voting on the bills at each meeting. The Board agreed to start signing the bills next month.

### **ASSESSOR**

1) The 2019 Tentative Assessment Roll has been filed with the Chautauqua County Real Property Tax Department. Legal Notice of the filing was in the Post-Journal on May 1, and the Tentative Roll has also been added to the Municipal Website in accordance with the New York State Real Property Tax Law.

2) Assessment Change notices have been mailed to property owners with active building permits. Any owner that disagrees with their assessment is urged to discuss their issue with me before Grievance Day.

3) Grievance Day will be held on June 4, 2019 from 4:00-8:00 in the Poland Town Hall. Reminder memos have been sent to the Board of Assessment Review Members.

### **HIGHWAY SUPERINTENDENT**

1) Preparing for oiling and stoning (waiting for nice weather)

2) On summer hours, 4 day work week

3) Town Clean-up day had a good turnout, had a full dumpster

### **CODE OFFICER**

1) Five permits issued last month, nine permits this month and a total of 21 permits this year.

2) Zoning Board Meeting last month and the matter was tabled until this month.

3) Planning Board meeting coming up soon regarding a cell tower site plan review.

4) Attend the STW Government Conference.

5) Also attended a 3 hrs. Code Enforcement training class last month.

6) Still work on problem properties in the township.

### **MONTHLY REPORTS**

JUSTICE JUDITH SHIELDS - reported 52 Vehicle & Traffic, 11 Penal and 4 DEC with \$4,165.00 forwarded to Supervisor.

CEMETERY- ALAN SHORT- 4/10/19-5/14/19: All is well; mowing both Cemeteries and dirt delivered for grave repair.

DOG CONTROL BRIAN KING -4/9/19-5/13/19: one (1) Rabies Clinic: 110 dogs, 38 cats and 2 ferrets; nice turnout. Thanks to Larry Mee, Don Holt, Mary Fales, Kathy Whitmore, Patty Drew, Paul Willis, Patty Burch, Joyce Mosher and Me! Also the Town of Poland and Chautauqua County Health Department.

LIBRARY - The Library is hosting a Paint Night on Sunday, May 19<sup>th</sup> at 4:00 pm. Tickets may be purchased at the library for \$20 a person.

PLANNING BOARD - no report

ZONING BOARD - no report

RECREATION (REBECCA LINDQUIST) - no report

HISTORIAN - REBECCA LINDQUIST- no report

TOWN CLERK BONNITA WALLACE reported \$524.21 paid to Supervisor with \$770.50 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported three (3) Complaints received, six (6) Notice of Violation issued and \$320.00 in fees forwarded to

Town Clerk.

CODE ENFORCEMENT OFFICER ALAN GUSTAFSON - (BUILDING CODE REPORT) ten (10) Inspections Performed, and twenty (20) Certificates of Occupancy were reported.

TOWN SUPERVISOR Snow distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills.

*Councilman Walker made a motion, seconded by Councilman Swanson to pay General Vouchers (including three additional vouchers) (153-193) totaling \$19,360.20, Highway Vouchers (including one additional voucher) (69-78) totaling \$11,356.92, Light District #1 Voucher (5) in the amount of \$822.89, Light District #2 Voucher (5) in the amount of \$226.13 and Justice Court Voucher (5) in the amount of \$1,564.00.*

*Ayes: Snow, Swanson, Hatfield, Gustafson, Walker*

**Motion carried.**

**The next Board Meeting will be Tuesday, June 11, 2019 at 7:00 p.m. in the Town Hall.**

**Other meetings:** June 12 - Flag Retirement Ceremony at 6:00 pm

*At 8:20 p.m., Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.*

*Ayes: Snow, Swanson, Hatfield, Gustafson, Walker*

**Motion Carried.**

Respectfully submitted,

Bonita R Wallace

Town Clerk