

Regular Board Meeting of the Town of Poland Board October 9, 2018

Town Supervisor Snow called the Regular Board Meeting to order at 7:05 p.m. with the pledge to the flag. In attendance were Town Council members Corey Swanson, Stevan Hatfield, Norm Gustafson and Terry Walker. Also present were Highway Superintendent Larry Mee, Assessor Heather Young-Deyell, Code Officer Alan Gustafson, Zoning Officer George Gustafson, and Legislator John Davis, High School students Elizabeth Wallace and Beth Brown and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the September 11th Regular Town Board Meeting. There being none, *Councilman Gustafson made a motion, seconded by Councilman Hatfield to accept the minutes as written.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

****First Privilege of Floor****- no response

LEGAL

- 1) Supervisor read the letter from a town resident regarding Privy Permits and then asked Attorney Webb questions regarding this topic. Attorney Webb stated that Privy Permits are regulated by the Chautauqua County Sanitary Code and the resident has the right to contact the county about changing the regulations. The best interest for the Town of Poland is to follow the county's code. Supervisor Snow will construct a response letter to the town resident.
- 2) The Planning Board will be working on updating the Town Ordinances and will contact Attorney Webb if necessary.
- 3) Councilman Walker inquired about the status of the Dollar General project. Attorney Webb reported that it is still on appeal and is filed through the Appellate Division Court. The hearing should take place sometime in January.

OLD BUSINESS

- 1) Memorial Day Parade - nothing new to report
- 2) Asset/tag list - nothing new to report
- 3) NY Street Lighting (LED) project - Supervisor Snow is almost complete with this project. The Resolutions and solar permits have been sent to Southern Tier West. Supervisor Snow is looking into purchasing the charging stations that will be installed at the Town Hall and Highway Building.
- 4) Town Hall - still planning to remove tree in front of the Town Hall.
- 5) Railroad Crossing Reconstruction - The Railroad is still negotiating with the State.

NEW BUSINESS

- 1) Resolution #8 - Court Grant Request

Supervisor Snow read the following Resolution:

STATE OF NEW YORK
COUNTY OF CHAUTAUQUA
TOWN OF POLAND
RESOLUTION #8 - 2018

WHEREAS, the Town of Poland Town Justice Judith M. Shields requests permission to apply for a grant due by October 11, 2018 and not to exceed \$3,006 through the 2018-2019 Justice Court Assistance Program (JCAP). The grant may be used for a variety of purposes, including office and security equipment, furniture, courtroom and court facility improvements and renovations.

WHEREAS, the Justice is applying for a new printer/copier/fax/scan machine @ \$2,557.00 and one additional security camera @ \$449.00.

NOW, THEREFORE, it is hereby RESOLVED, that the Town of Poland Town Board hereby authorizes application be made to the State of New York Unified Court System and postmarked by October 11, 2018.

Dated: September 09, 2018

Councilman Walker made a motion, seconded by Councilman Swanson to approve Resolution #8 - 2018.

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker
Motion Carried.

2) Resolution #9 - Snow Removal & Ice Control Agreement
Supervisor Snow read the following Resolution:

STATE OF NEW YORK
COUNTY OF CHAUTAUQUA
TOWN OF POLAND
RESOLUTION #9 - 2018

At a regular meeting of the Town Board of the Town of Poland held on the 9th day of October, 2018, the following resolution was duly introduced and passed.

Upon motion by Councilman Walker and seconded by Councilman Gustafson.

IT IS HEREBY RESOLVED AS FOLLOWS:

That the Supervisor of the Town of Poland is hereby authorized to sign a contract between the Town of Poland and the County of Chautauqua for snow removal and ice control. Copy of the contract is attached to this resolution.

Said motion was unanimously passed.

Dated: September 09, 2018

****Second Privilege of Floor**** - no response

SUPERVISOR

1) The Budget Workshops will be scheduled for Monday, October 15th at 6:00 - 8:00 pm and Thursday October 25th at 6:00 pm for Department Heads. Supervisor Snow will contact the Department Heads that need to be present for that meeting. The tentative budget is complete and Supervisor Snow will send a copy to the Board members before

the workshop meetings.

ASSESSOR

- 1) I attended the Assessor Conference in Binghamton from September 30th-October 3rd.
- 2) In the upcoming months, I will be conducting field reviews of all parcels in the Town of Poland for the Reassessment project. This will be done at the roadside, and will include new photos of each parcel with improvements. It is my intention to do most of the field review during my scheduled hours on Friday, so that I am available in the office on Tuesday evenings, when a majority of the property owners would typically visit.

HIGHWAY SUPERINTENDENT

- 1) The 2nd new truck has come in and is in the shop. They should have the truck completed by the first week of November and then the Town will have 30 days before payment will be due. The Town has received the CHIPS Funds (\$161,000) that were applied for in July and sold both of the old trucks for \$10,000 each. The trucks were sold to the Town of Farmington and Town of Carroll.
- 2) Started to fill the salt shed.
- 3) Still have a few loads of Black Top to use.
- 4) Highway guys are using their vacation time up.
- 5) In the process of taking the Town's flags down.
- 6) Back to 8 hour days next week.

ZONING OFFICER

- 1) Permits are down due to the time of year
- 2) Had a complaint of a road closed due to the Amish School House being moved.
- 3) Issued a violation for a sign that is too large for our town ordinance.
- 4) Will check into the number of unlicensed vehicles on a property on Mee Road.

LEGISLATOR

- 1) The County has been working on Budget workshops. At the last Legislator's Meeting, Executive Borrello submitted his tentative Budget which was a zero increase from last year's tax rates. Last week meetings with department heads were being held to find where other possible cuts can be made.

CODE OFFICER

- 1) Received permits for two new homes.
- 2) Working at Pine Bluff Trailer Park
- 3) Attended Code Training last week.
- 4) Planning Board is now actively reviewing the Zoning Laws and Maps for updates.
- 5) The Village of Falconer sends a Thank you to the Town of Poland for the donation of land fill credits that let them clean up the debris from the fire.

MONTHLY & ANNUAL REPORTS

JUSTICE JUDITH SHIELDS - reported 27 Vehicle & Traffic, 7 Penal (Criminal), and 2 Civil with \$3,415.00 forwarded to Supervisor.

CEMETERY- ALAN SHORT- 9/12/18-10/9/18; Foundations are complete; working on leaf work and preparing for winter.

DOG CONTROL BRIAN KING - 9/11/18-10/8/18: no report

LIBRARY - October 9th, 2018. On November 6th we will be holding our annual "Election Day Dinner" fundraiser at the Kennedy United Methodist Church. Dinners will be \$9.00 for adults, \$5.00 for kids under twelve and no charge for people 90 & over or 3 & under. We are hoping for donations of desserts and volunteers to help put on the dinner.

The entire library system is migrating from its old operating system to a new operating system. This is slowing down the ability for all libraries to get and order books.

October 29th is the "go live" date for the new operation system and hopefully, once all the wrinkles have been ironed out, business as usual will prevail.

Our attendance continues to average 700 patrons a month, with circulation numbers around 1300 items a month.

Thank you for your patience as I learn my new position. I'm looking forward to keeping & developing our library into the very best it can be for this community.

Please stop in and say Hi.

Diane Carey, Kennedy Free Library

PLANNING BOARD - met 9/4

ZONING BOARD - no report

RECREATION (REBECCA LINDQUIST) - Recreation will be meeting next Wednesday, October 17th here at the Town Hall at 6:30 pm.

The annual Halloween party will be held Wednesday, October 31st at 6:30 at the Kennedy Fire Hall; Grand March will take place at 7:30 pm.

We need volunteers for set up and cookies.

HISTORIAN (REBECCA LINDQUIST) - Clipped and saved Post Journal articles pertaining to the Town of Poland.

Typing up obituaries and keeping them on file.

Applying for historical marker grant through New York Folklore Society, commemorating legends and folklore. Our one-legged peddler story is perfect for this.

TOWN CLERK BONNITA WALLACE reported \$733.40 paid to Supervisor with \$3,050.80 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported one (1) Complaint received, one (1) Notice of Violation issued and \$151.50 in fees forwarded to Town Clerk.

CODE ENFORCEMENT OFFICER ALAN GUSTAFSON - (BUILDING CODE REPORT) zero (0) Inspections Performed, and zero (0) Certificates of Occupancy were reported.

SUPERVISOR KELLY SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills. *Councilman Hatfield made a motion, seconded by Councilman Swanson to pay General Vouchers (369-403) totaling \$17,999.26, Highway Vouchers (147-167) totaling \$29,764.17, Light District #1 Voucher (10) in the amount of \$779.58, Light District #2 Voucher (10) in the amount of \$214.49, and Justice Court Vouchers (10) in the amount of \$2,348.00.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

After a brief discussion, it was decided that the **Public Hearing for the 2019 Town Budget will be on Wednesday, November 7, 2018 at 7 p.m.** and the **November Board Meeting will be Changed to Wednesday, November 7, 2018 immediately following the Public Hearing in the Town Hall.**

Supervisor Snow distributed the corrected version of the Highway Inventory List.

Other meetings: Oct. 15 - Budget Workshop at 6 p.m.; Oct. 17th - Recreational Meeting at 6:30 p.m. and Oct. 25th - Budget Workshop (Department Heads) at 6 p.m.

At 8:08 p.m. Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion Carried.

Respectfully submitted,

Bonita R Wallace
Town Clerk