

Regular Board Meeting of the Town of Poland Board March 13, 2018

Town Supervisor Snow called the Regular Board Meeting to order at 7:08 p.m. In attendance were Town Council members Corey Swanson, Stevan Hatfield, Norman Gustafson and Terry Walker. Also present were Highway Superintendent Larry Mee, Assessor Heather Young-Deyell, Code Officer Alan Gustafson, Zoning Officer George Gustafson, Legislator John Davis, town residents Don Holt and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the February 13th Regular Town Board Meeting. There being none, *Councilman Hatfield made a motion, seconded by Councilman Swanson to accept the minutes as written.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

LEGAL - no council present

Supervisor Snow directed Attorney Paul Webb, Jr. to only attend meetings as needed.

****First Privilege of Floor****- Karen Engstrom from the North County presented the board with information on Wind Turbines. Ms. Engstrom informed the board that 600 industrial wind turbines are planned for our area, and she explained the negative effects that could happen in every part of Chautauqua County. Ms. Engstrom recommends that any town that considers having a wind turbine factory be required to notify all town residents in writing of the town's intention to negotiate with a wind company before any planning body or taxing body of that town or this county makes any recommendations on any aspect of present or future wind factories.

Zoning Officer Gustafson stated the Town of Poland has an Ordinance for Wind Turbines already and it has already been noted there is not enough sustained wind in this area for the turbines.

EXECUTIVE SESSION - Supervisor Snow called an Executive Session for personnel matters.

OLD BUSINESS

- 1) Town Hall - The main entrance door in the town hall is too large for the self-closer that the Highway Department installed a few years ago. High winds have been opening the door and detaching the closer, the Highway Department has done all they can do to fix the situation. Superintendent Mee recommended the town get an estimate from D&S Glass to fix the door. The Town Board directed Town Clerk Wallace to contact D&S Glass for a quote for next month's meeting.
- 2) Personnel Handbook - The handbook is complete and was distributed to all employees. After review please sign the last page and return to the Town Clerk.
- 3) Asset/Tag List - tabled until next meeting.

NEW BUSINESS

- 1) Resolution #2 - Adoption of Local Law #1 - 2018

RESOLUTION #2 - 2018

RESOLVED, that the following local law be adopted:

A Local Law Setting Grievance Day within the Town of Poland

Be it enacted by the Town Board for the Town of Poland as follows:

WHEREAS, the Town Board of the Town of Poland wishes to set a date for grievance day different than the fourth Tuesday of May as required by RSTL § 512(1), and

WHEREAS, the Town Board of the Town of Poland, as the assessing unit, desires to change the date from the fourth Tuesday of May to the first Tuesday in June, and

BE IT ENACTED BY THE Town Board of the Town of Poland as follows:

GRIEVANCE DAY

1. The Town Board of the Town of Poland, pursuant to RSTL § 512(1-a) hereby establishes the first Tuesday in June as the grievance day for the Board of Assessments to review complaints in relation to assessments.

2. This local law shall take effect on the date of filing with the Secretary of the State of New York in accordance with the provisions of the Municipal Home Rule Law.

The above resolution was duly adopted, subject to permissive referendum, by the Town Board of the Town of Poland at its regular meeting held on March 13, 2018.

Councilman Walker made a motion, seconded by Councilman Gustafson to adopt Local Law #1 - 2018.

Snow - aye

Swanson - aye

Hatfield - aye

Gustafson - aye

Walker - aye

Motion carried.

2) Anna Fales, Village Clerk of Falconer, contacted the town asking for a donation of 80 to 120 of our Landfill credits so they can proceed with the clean-up of the fire debris from the March 22, 2017 fire. The Town of Poland has 240 landfill Credits now (one credit = one ton) and the Village of Falconer will only transfer the credits if needed. The Village of Falconer will be more than happy to reciprocate, if ever needed.

Councilman Walker made a motion, seconded by Councilman Hatfield to donate 120 Landfill credits to the Village of Falconer.

Snow - aye

Swanson - aye

Hatfield - aye

Gustafson - aye

Walker - aye

Motion carried.

Supervisor Snow read Resolution #3 - 2018.

COUNTY OF CHAUTAUQUA
TOWN OF POLAND
2018 - RESOLUTION #3

DONATION OF LANDFILL CREDITS

WHEREAS, the Town of Poland has 240 tons of landfill credit pursuant to the Shared Services Derelict Structures Addendum with the County of Chautauqua; and

WHEREAS, the Village of Falconer, New York experienced a fire in the downtown area on March 22, 2017 and is attempting to clean up the fire debris and is working with the Chautauqua County Land bank to accomplish the clean-up; and

WHEREAS, the Village of Falconer, New York has a shortage of approximately 200 landfill credits and is seeking donations of landfill credits from other communities; and

WHEREAS, the Town of Poland does not anticipate utilizing any of their credits in the foreseeable future; now, therefore be it

RESOLVED, By the Town Board of the Town of Poland, that up to 120 landfill credits be and hereby are donated to the Village of Falconer to aid in their clean-up of the fire debris.

Dated: March 13, 2018

****Second Privilege of Floor** - Legislator John Davis**

- 1) Chautauqua County Historian, Michelle Henry spoke at the last Legislature meeting and Mrs. Henry pointed out that the first female Justice of the Peace in New York State was Gertrude Williams, and she resided in the Town of Poland.
- 2) Saturday, May 19th will be Museum Day; visit museums around the county for free admission. (Donations may apply.)
- 3) March 19th-23rd is proclaimed Agricultural Literacy Week in Chautauqua County.

SUPERVISOR

- 1) At the February meeting the town received a letter from Art Vincent regarding sanitation. Code Enforcement Officer Gustafson will contact Mr. Mark Stow from the county regarding this issue and report the findings at next month's meeting.

COUNCILMAN WALKER

Memorial Day planning will be scheduled at next month's meeting.

TOWN CLERK

- 1) The 25th Annual Local Government Conference will be held on Wednesday, May 9, 2018 from 7:30 a.m. - 4:00 p.m. at Houghton College. Please contact Town Clerk Wallace to register.
- 2) The carpet has been ordered for the Courtroom (thru the JCAP grant) and will be installed within the next few months.

3) Judge Shields ordered the Callaghan Water unit and it has been delivered.

ASSESSOR

- 1) The exemption renewal process has concluded with nearly all participants renewing their exemptions.
- 2) During March and April, I will be inspecting and valuing new construction and demolition for the upcoming 2018 Assessment Roll.
- 3) There will be assessment change notices mailed April to any property that required an assessment adjustment.
- 4) Property owners are encouraged to contact me prior to Grievance Day if they disagree with their Assessment.
- 5) Distributed a copy of a Cyclical plan and application to the Town Board for review. The Town's Cyclical Plan should be submitted before the end of the year.
- 6) Town Clerk Wallace will add the new Grievance Day date to the Town website.

HIGHWAY SUPERINTENDENT

- 1) Multiple trees fell down during the last heavy snow fall. Once the snow melts, the tree debris will be picked up.

ZONING OFFICER

- 1) There will be variances for the month of April.

CODE ENFORCEMENT

- 1) Received an inquiry on a location for a new cell tower (T-Mobile).
- 2) Received calls on a couple of houses to be demolished.

MONTHLY & ANNUAL REPORTS

JUSTICE JUDITH SHIELDS - reported 52 Vehicle & Traffic, 1 Civil, 7 Criminals, 36 Ag & Market Cases (dog licenses) and 1 Tax Violation with \$5,970.00 forwarded to Supervisor.

CEMETERY ALAN SHORT - (2/14/18-3/13/18) All is well; waiting on Spring; and tractor and weed eater were serviced.

DOG CONTROL BRIAN KING - (2/13/18 - 3/12/18): one (1) dog taken to SPCA; one (1) dog taken to SPCA by someone on Poland Center; and Rabies Clinic 4/14/18 from 1-3 p.m.

LIBRARY - (3/13/18) March 14th - May 16th is the Big Read; a multi library initiative focusing this year on the book, *The Round House* by Louise Erdrich. We have several copies so stop in. Erdrich is an American writer whose work features Native American characters and settings. *The Round House* won the National Book Award for Fiction in 2012.

February was a good month; we served over 700 patrons and circulated nearly 1300 items.

Our next pre-school story hour is March 31st at 10:00 a.m.

PLANNING BOARD - no report

ZONING BOARD - no report

RECREATION BECKY LINDQUIST - (March 12, 2018) The family bowling held February 21st was successful, we had 27 people attend plus committee members. Each lane was used in the time we were there. The families enjoyed the bowling and the snacks. Total cost for the event was \$169.78.

The Easter Egg Hunt will be held March 31st, 2018 at Temple School - 10:00 a.m. The permit for the school has been filed. FBLA is working on posters and fliers. The Texas Road House Restaurant has donated Easter Eggs filled with free kid meal coupons, for us to pass out this year. (The Easter Egg Hunt is always the Saturday before Easter Sunday.)

The Committee's next meeting will be March 15th here at the Town Hall at 6:30.

HISTORIAN - REBECCA LINDQUIST- (February 2018) Completed 6 yearbooks this past month. Lost articles and extra items have been added including that year's list of obituaries that have been cut out and filed.

Writing articles for wall project. Each article explains the reasons for the different changes in the towns name, how we started and where we are now.

TOWN CLERK BONNITA WALLACE reported \$810.50 paid to Supervisor with \$870.50 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported two (2) Complaints received, two (2) Notices of Violation issued and \$10.00 in fees forwarded to Town Clerk.

CODE ENFORCEMENT OFFICER ALAN GUSTAFSON - (BUILDING CODE REPORT) twelve (12) Inspections Performed, and Twenty-five (25) Certificates of Occupancy were reported.

SUPERVISOR KELLY SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills. *Councilman Walker made a motion, seconded by Councilman Swanson to pay General Vouchers (80-122) totaling \$84,129.84, Highway Vouchers (36-53) totaling \$22,714.88, Light District #1 Voucher (3) in the amount of \$986.03, Light District #2 Voucher (3) in the amount of \$243.84, and Justice Court Voucher (3) in the amount of \$4,013.00.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

The next Board Meeting will be Tuesday, April 10, 2018 at 7:00 p.m. in the Town Hall.

Other meetings: March 31st - Easter Egg Hunt at 10:00 a.m. at Temple School.

At 8:05 p.m. Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Respectfully submitted,

Bonnita R Wallace
Town Clerk