

Regular Board Meeting of the Town of Poland Board February 13, 2018

Town Supervisor Snow called the Regular Board Meeting to order at 7:03 p.m. with the pledge to the flag. In attendance were Town Council members Corey Swanson, Stevan Hatfield, Norman Gustafson and Terry Walker. Also present were Highway Superintendent Larry Mee, Town Attorney Paul Webb, Jr., Assessor Heather Young-Deyell, Code Officer Alan Gustafson, Zoning Officer George Gustafson, Deputy Clerk Stacy Curtis, Legislator John Davis, town residents Dennis Stornes and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the January 9th Regular Town Board Meeting. There being none, *Councilman Hatfield made a motion, seconded by Councilman Gustafson to accept the minutes as written.*
Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Supervisor Snow asked if there were any corrections or additions to the minutes from the January 9th Organizational Meeting. There being none, *Councilman Walker made a motion, seconded by Councilman Swanson to accept the minutes as written.*
Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

****First Privilege of Floor**** - no response

LEGAL

- 1) A Public Hearing will be held March 13th at 7:00 p.m. regarding changing Grievance Day to the first Tuesday in June (June 4th). This local law will be adopted at the March Regular Board meeting.
- 2) The Ormond property on the corner of Route 394 & Route 62 - An appeal has now been made to the Appellate Division regarding the Area Variance granted for this property.

OLD BUSINESS

- 1) Town Hall - Nothing to report
- 2) Personnel Handbook - Supervisor Snow and Town Clerk Wallace will meet to work on the Personnel Handbook before the next meeting.

NEW BUSINESS

- 1) Justice Court Grant (JCAP) - \$5,211.40 was granted to the Justice Court for new carpeting for the Courtroom and a file cabinet. Supervisor Snow reported that Judge Shield was asking for board approval for a Callaghan Water Cooler. The unit and water totals \$338.00 a year. After a brief discussion, *Councilman Walker made a motion, seconded by Councilman Gustafson to proceed with the Callaghan Water Unit.*
Ayes: Snow, Swanson, Hatfield, Gustafson, Walker
- 2) A updated Highway Inventory Spreadsheet was distributed to the board members. Time was given for questions on this spreadsheet.
- 3) Town Clerk Wallace reported that there were still problems every month regarding the Light Districts' National Grid bills. Due to timing issues of when the bills are distributed from the company to the town, late charges are added to the accounts almost every month. Multiple calls must be made to deduct these charges from the bills before

the town can pay them. Fran Porpiglia, our National Grid representative, suggested paying the bills on-line or setting up direct payments, so the payments are sure to post by the due date. *Supervisor Snow made a motion, seconded by Councilman Swanson to begin to take the National Grid bills out of the General & Highway accounts with using ACH transfers on all National Grid accounts.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

4) 2017 Town Audits - The Town Board audited the books on January 16th, 2018. Copies of the audits will be attached to the official minutes and are located in the Town Clerks office for review.

****Second Privilege of Floor**** - no response

SUPERVISOR

1) The AUD report was filed last Thursday, February 8th, 2018.

2) Supervisor Snow read a letter from Art Vincent, Quaint Road, regard "Sanitation". Mr. Vincent states that over the past several years, he has been aware of properties in the Town of Poland with inadequate water and septic systems whose owners have been issued "privy permits". This permit states in part that this would only apply for property 'where running water is not available". Mr. Vincent does not believe there are any properties in the township where running water is not available, yet he says these permits continue to be issues. Mr. Vincent feels local laws should be updated to require that any new build in the Town have provisions for water and septic to be inspected by the Chautauqua County Health Department. He has also spoke with Mark Stow for the County Health Department and who suggested that these changes be made by the Town involved.

Supervisor Snow will contact the Town Attorney regarding this matter.

ASSESSOR

1) The exemption renewal process is continuing through March 1, 2018. Approximately half of all participants have renewed. I will begin making reminder phone calls throughout this month, and sending 2nd notices to those I don't reach by phone.

2) I will be attending the Association of Towns 2018 Annual meeting and training with the Town of Ripley. My office will be closed Saturday the 17th and Tuesday the 20th for this reason.

3) I have approached Supervisor Snow regarding a change to the date of Grievance Day for the upcoming years. It is proposed that the date be changed to the first Tuesday in June.

4) The NYSORPTS has completed the 2018 Market Value Survey for the Town of Poland. The result of this process is a drop in Equalization rate from 97% to 94% for the upcoming Assessment Roll.

5) The Town Board discussed entering into a Cyclical Reassessment. Assessor Young-Deyell will prepare paperwork and approach the board at a later date.

HIGHWAY SUPERINTENDENT

1) Busy month with snow, spent \$21,000 for salt bills

2) Verizon Bill has been settled

ZONING OFFICER

- 1) Slow month for permits
- 2) Sending out portable sign renewal
- 3) New sugar house was built in township

LEGISLATOR (John Davis)

1) Town officials in the Town of Carroll, County legislature, County Executive, Assemblyman Goodell, and Senator Young are all voicing opposition to the Landfill project in the Town of Carroll.

CORRESPONDENCE

Received a thank letter from the Village of Falconer Mayor thanking the Kennedy Fire Department and the Town of Poland for helping with the Falconer fire that occurred on January 14th, 2018.

MONTHLY & ANNUAL REPORTS

JUSTICE JUDITH SHIELDS - reported 38 Vehicle & Traffic, 3 Penal (Criminal) and 2 ECL (Environmental Conservation) with \$4,620.00 forwarded to Supervisor.

CEMETERY- ALAN SHORT- All is well; waiting on Spring.

DOG CONTROL BRIAN KING - 1/9/18 - 2/12/18: one (1) call about 2 dogs running loose. Owner came to pick them up; one (1) call about helping in Randolph about a dog bite; one (1) call about a dog on I-86; one (1) call about a beagle mix missing on Pine Hill Road; one (1) call about a dog on Little Road that someone picked up, told to call Ellington Dog Control; one (1) more ticket written; and one (1) Ag. & Markets inspection. Everything is great, good review.

LIBRARY - January 2018. The Library hosted a Valentine for Veterans card making party on February 3rd. Several local residents helped make cards which were to vets living in the Town of Poland. If you would like to nominate a deserving recipient for next year who lives in the Town of Poland, please email the Library at Kennedyfreelibrary@gmail.com including the mailing address.

Library director Maggie Ruth extends the greatest thanks to the Town of Poland for their increased financial support of the Library. It is very much appreciated as the number of patrons we serve continues to grow and with that, the number of books, magazines, DVDs, we need to provide grows as well.

We would also like to thank the Town of Poland Highway Crew for keeping out parking lot clear this winter.

Kids story hours for February are February 17th and 24th at 11:00 a.m. with Pam Moran. Please bring your children and enjoy snacks, crafts and stories.

We are beginning to schedule our spring/summer workshops and live performers and we will apprise all as schedules are developed.

New DVDs include Dunkirk, Wonder and several new documentaries produced by PBS including one on Pearl Harbor, one that provides a close up of the White House and a new one Earth and its inhabitants. New books include many new non-fiction, Christian and fiction titles in all age groups.

PLANNING BOARD - no report

ZONING BOARD - no report

RECREATION (ANN BLOOMQUIST/JONI THOMAS) - February 13, 2018. The

Recreation Committee met on January 18th at the Town Hall. In attendance were Becky Lindquist, Lindsay Parsons, Kim LaRoy and Melissa Schultz. We discussed plans for the upcoming winter months. Sled riding at Allegany is out. I was told that they don't have a designated area for this and didn't encourage the idea. Do to past injuries it's a no go. We have set a Family Bowling date for Wednesday, February 21st at the Frewsburg Lanes, 18 W. Main St. Frewsburg. Hours set are 1 - 3 p.m. Open to the Town of Poland Residents, \$5.00 for non-residences (if someone brings a guest). Snacks will be provided. The Committee has also agreed to meet on the third Thursday of the month, this works out with everyone's work schedules.

HISTORIAN - REBECCA LINDQUIST- January 2018. The Kennedy Grange gave all their minute books and other items to the historian's office to be housed. I have put them together with a small Grange display. A picture of a Kennedy Grange market booth is among these items, I will have it touched up and framed.

Worked on 2017 yearbook and cut out past years obits.

Bookshelves are finally all put together. Spent a day putting things back in order.

1/17 - Hosted a local Boy Scout Troop. I presented a slide show that I added audio narration to (Kennedy Mills) - Mark Thompson volunteered his voice for the narration. I was very pleased with the way it turned out. I also had displays for them to look at and discuss. They were interested in the mills operation.

TOWN CLERK BONNITA WALLACE reported \$336.08 paid to Supervisor with \$378.70 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported one (2) Complaints received, zero (0) Notices of Violation issued and \$67.50 in fees forwarded to Town Clerk.

CODE ENFORCEMENT OFFICER ALAN GUSTAFSON - (BUILDING CODE REPORT) fifteen (15) Inspections Performed, and twelve (12) Certificates of Occupancy were reported.

CODE ENFORCEMENT OFFICER

- 1) Closing out permits from last year.
- 2) Attended training on Building Case Laws.

SUPERVISOR KELLY SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills. *Councilman Hatfield made a motion, seconded by Councilman Walker to pay General Vouchers (35-79) totaling \$52,480.91, Highway Vouchers (16-35) totaling \$54,346.42, Light District #1 Voucher (2) in the amount of \$986.03, Light District #2 Voucher (2) in the amount of \$268.79, Justice Court Voucher (2) in the amount of \$2,295.50 and Special District (Fire Department) Voucher (1) in the amount of \$100,300.00.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

The next Board Meeting will be Tuesday, March 13, 2018 at 7:00 p.m. in the Town Hall.

Other meetings: March 13th - Pubic Hearing before the Town Board Meeting.

At 8:10 p.m. Supervisor Snow made a motion, seconded by Councilman Walker to adjourn the meeting.

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Respectfully submitted,

Bonita R Wallace
Town Clerk