

Regular Board Meeting of the Town of Poland Board December 11, 2018

Town Supervisor Snow called the Regular Board Meeting to order at 7:21 p.m. with the pledge to the flag. In attendance were Town Council members Stevan Hatfield, Norm Gustafson and Terry Walker. Absent was Corey Swanson. Also present were Highway Superintendent Larry Mee, Zoning Officer George Gustafson, Code Enforcement Officer Alan Gustafson, Assessor Heather Young-Deyell and Legislator John Davis, town residents Dennis Stornes, Brandon Short, Brenda Gustafson and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the November 7th Public Hearing for the 2019 Town Budget. There being none, *Councilman Walker made a motion, seconded by Councilman Hatfield to accept the minutes as written.*

Ayes: Snow, Hatfield, Gustafson, Walker

Motion carried.

Supervisor Snow asked if there were any corrections or additions to the minutes from the November 7th Regular Town Board Meeting. There being none, *Councilman Gustafson made a motion, seconded by Councilman Walker to accept the minutes as written.*

Ayes: Snow, Hatfield, Gustafson, Walker

Motion carried.

****First Privilege of Floor**** - no response

OLD BUSINESS

- 1) Town Hall - Supervisor Snow received a quote from Ahlstrom Schaeffer in the amount of \$2,200 for the electric charging stations for the Town Hall and Highway Garage. Supervisor Snow will look into receiving another quote for this project.
- 2) Memorial Day Parade - The Falconer/Frewsburg Marching Band Director would like to discuss the possibilities of the band participating in all three parades and ceremonies with the three townships.
- 3) Asset/tag list - nothing new to report
- 4) NY Street Lighting (LED) project - Supervisor Snow will be looking further into the LED street lights for the town.
- 5) Railroad Crossing Reconstruction - nothing new to report

NEW BUSINESS

- 1) Sexual Harassment - New York State has a new Sexual Harassment Training mandate for all employees. A training handout will be distributed to all departments and a signature page will need to be signed and turned in to the Clerk's office.
- 2) The Organizational Meeting will be scheduled for January 8th at 6:30 pm, prior to the Town Board Meeting.
- 3) The Town Audit will be scheduled for January 29th at 6:30 pm.

****Second Privilege of Floor**** - no response

TOWN CLERK

- 1) NYS Public Employee Safety & Health Inspector came to inspect the town hall this

last month and he will be sending a report of his findings.

2) Lawson's Landscaping's prices for burials will be increasing to \$125 each on Saturdays & Sundays. The board discussed the possibilities of raising the price of burials and/or not having burials on Sunday. The board decided to table this decision until next month.

3) The Town Hall's Christmas party will be December 20th at 12:00 pm.

ASSESSOR

1) The Town-wide Revaluation is in full-swing, with data collection and inspections taking place on Friday afternoons.

2) The Enhanced STAR Renewals are in the mail, and I will be in the office on Tuesday evenings to collect them from property owners that would like to deliver them personally.

3) The Agricultural exemption renewals will be in the mail by next week. As in previous years, the filing deadline for all applicants is March 1, 2019.

4) Thank you as always for your support.

HIGHWAY SUPERINTENDENT

1) Plowing snow

2) Restocked the shed this week

3) New trucks are working well

ZONING OFFICER

1) Permit issuing has been down this month

2) Planning Board had a request for an addition to the cell tower on Mee Road.

3) Complaints were made regarding chickens on Grubb Hill Road.

CODE ENFORCEMENT OFFICER

1) Planning Board will be working on updating the Zoning Laws

2) New house is being built on Fisher Hill Road

3) New small house is halfway built on Route 394

4) Town Clerk Wallace will shovel the front stairs of the build to keep the emergency exit safe.

LEGISLATOR

1) Almost the end of the first year of office as County Legislator.

2) At the last Legislature Meeting, a request was made by the District Attorney for the State Legislature to permit up to 4 of the Assistant District Attorneys to reside in adjoining counties. This request was voted down at this time.

MONTHLY & ANNUAL REPORTS

JUSTICE JUDITH SHIELDS - reported 35 Vehicle & Traffic and 1 Penal (Criminal) with \$3,845.00 forwarded to Supervisor.

CEMETERY- ALAN SHORT- 11/8/18-12/11/18; All is well; very muddy; and Lawson Landscaping will be raising their rates for Saturday and Sunday burials. My suggestion is to raise the cost of burials accordingly as well as announce we will no longer be doing Sunday burials at Riverside Cemetery.

DOG CONTROL BRIAN KING - 9/11/18-12/10/18: two (2) complaints about a dog left at a home after people moved out; one (1) complaint about dog chasing deer and tickets written for no rabies or license.

LIBRARY - December 11, 2018. Our annual "Election Day Dinner" fundraiser at the

Kennedy United Methodist Church was, after running the numbers, as successful as our fundraiser last year.

We are still running into bumps soused by the library systems switch to the operation system Koha. I have written a few suggestions to the people in charge of the area where the slowdown is mostly affecting member libraries without much success in helping remedy the issues. Hopefully, with the appointment of the systems new Director, measures will be taken to expedite training for each individual library as well as the training of the people in charge of Doha's input.

Our attendance this month is back to its average numbers of around 700 patrons. The circulation numbers are not available through Koha yet. Prendergast is still working on programing a reports feature.

The Library will be closed for Christmas break, starting on December 24th and re-opening on January 2nd. Merry Christmas & Happy New Year!

Diane Carey, Kennedy Free Library

PLANNING BOARD - met on 12/4

ZONING BOARD - no report

RECREATION (REBECCA LINDQUIST) - The Santa Party at the Fire Department was well attended.

HISTORIAN (REBECCA LINDQUIST) - no report

TOWN CLERK BONNITA WALLACE reported \$932.98 paid to Supervisor with \$1,510.55 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported two (2) Complaints received, two (2) Notices of Violation issued and \$155.00 in fees forwarded to Town Clerk.

CODE ENFORCEMENT OFFICER ALAN GUSTAFSON - (BUILDING CODE REPORT) eight (8) Inspections Performed, and four (4) Certificates of Occupancy were reported.

SUPERVISOR KELLY SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills. *Councilman Walker made a motion, seconded by Councilman Hatfield to pay General Vouchers (443-487) totaling \$42,760.24, Highway Vouchers (187-204) totaling \$52,328.60, Light District #1 Voucher (12) in the amount of \$915.36, Light District #2 Voucher (12) in the amount of \$250.46, and Justice Court Vouchers (12) in the amount of \$2,629.00.*

Ayes: Snow, Hatfield, Gustafson, Walker

Motion carried.

Next Town Board Meeting will be held on Tuesday, January 8, 2019 at 7:00 p.m.

Other meetings: Dec. 20th - Christmas Luncheon at 12 pm; Jan. 8th - Organizational Meeting at 6:30 pm (prior to the Town Board Meeting); and Jan. 29th - Annual Audit at 6:30.

At 7:39 p.m. Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.

Ayes: Snow, Hatfield, Gustafson, Walker

Motion Carried.

Respectfully submitted,

Bonita R Wallace
Town Clerk