

Regular Board Meeting of the Town of Poland Board April 10, 2018

Town Supervisor Snow called the Regular Board Meeting to order at 7:08 p.m. with the pledge to the flag. In attendance were Town Council members Corey Swanson, Stevan Hatfield, Norman Gustafson and Terry Walker. Also present were Highway Superintendent Larry Mee, Assessor Heather Young-Deyell, Code Officer Alan Gustafson, Zoning Officer George Gustafson, Legislator John Davis, town residents Cindy Parsons and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the March 13th Public Hearing. There being none, *Councilman Walker made a motion, seconded by Councilman Gustafson to accept the minutes as written.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Supervisor Snow asked if there were any corrections or additions to the minutes from the March 13th Regular Town Board Meeting. There being none, *Councilman Hatfield made a motion, seconded by Councilman Swanson to accept the minutes as written.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

****First Privilege of Floor****- A concerned town resident approached the board regarding noise complaints from the Big Shots Kennedy Grill. It was reported that the noise from the bar has proceeded to get worse, especially on the weekend. Not only is the volume of the music a problem, the patrons are also congregating in the parking lot all hours of the night making a disturbance. The Zoning Officer will contact the owner of the business again to see if they can get the problem resolved.

OLD BUSINESS

- 1) Town Hall - D&S Glass came and installed a new commercial closer on the front door.
- 2) Personnel Handbook - Anyone with changes to the personnel handbook can meet with Supervisor Snow.
- 3) Asset/Tag List - tabled until next meeting.

NEW BUSINESS

- 1) Clean-up Day - will be held on April 28th from 9-12. Town Clerk Wallace will place a brief ad in the Post Journal, contact the radio stations, post flyers and Supervisor Snow will advertise on Facebook the date and time of Clean-up Day. Superintendent Mee will order the dumpster.
- 2) BAN Payment (Building) - Supervisor Snow will take the building BAN payment to the bank this Friday, April 13th.
- 3) Dog Holding Agreement for SPCA- a monthly contract fee is being paid every month in the amount of \$166.52 for 20+ dogs to be held at the holding center per year. It has come to our attention we are not taking in enough dogs for this to be worth the money. It would cost \$15 per day (time limit of 5 days) and a \$5 one-time fee if we pay per dog. The town has been taking in an average of 5 dogs a year. After a brief discussion, the board decided to change the contract to pay \$15 per day with a \$5 holding fee for each dog.
- 4) Smart Street Lighting New York Program - Supervisor Snow received an email regarding the street lights being changed to LED lights. Supervisor Snow will contact

National Grid to inquire if this will cost the town money or if there are grants available for this project.

5) Speed Reduction for Route 62 - a town resident requested a speed study last year on Route 62 from Grubb Hill to Route 394, and the board turned down the request. This resident has approached the board and Supervisor Snow multiple times throughout the year regarding the same problems and she would like the board to reconsider her request. Supervisor Snow will ask this resident to send another letter of request to the board to vote on this topic again next meeting. Town Clerk Wallace will also contact the New York State DOT to see if a town resolution is needed for a Speed Study on a State Road.

****Second Privilege of Floor**** - no response

SUPERVISOR

The town received a letter from the New York State Department of Environmental Conservation regarding this department's interest in purchasing a 42 acre parcel along Route 394 adjacent to the DEC Hartson Swamp Wildlife Management Area. The DEC is proposing to use Federal Aid Grant (Pittman-Robertson) funding for the purchase. The property will be designated and managed as a wildlife management area. The assessment of this property is \$9,500 and after this purchase \$67.36 would be taken off the tax roll. After a brief discussion, it was decided that Supervisor Snow would write a letter of approval to the DEC.

COUNCILMAN WALKER

The first Memorial Day Committee Meeting will be Wednesday, April 25th at 7:00 pm.

TOWN CLERK

- 1) Ordered the Port-A-John for Temple School ballfield this week. Will order a handicap Port-A-John for Hallquist Park for the first week of June and picked up after Labor Day.
- 2) Taxes are completed and delivered to the county.

ASSESSOR

- 1) Preparation of the 2018 Tentative Assessment Roll is nearly complete, and will be submitted to the Chautauqua County Real Property Tax Office by May 1, 2018.
- 2) The inspection process for new construction is continuing through April, and Assessment change notices will be mailed at the end of April.
- 3) Property owners are encouraged to contact me prior to Grievance Day if they disagree with their Assessment.
- 4) I would like to thank the Town Board for adjusting the date of Grievance Day to the first Tuesday in June, and I look forward to working with the Board of Assessment Review to create a fair and equitable 2018 Assessment Roll.

HIGHWAY SUPERINTENDENT

- 1) Talked to Steve Stanton regarding the Memorial Day Flags for the flag poles on the streets. The remainder of the Kennedy Pride money will purchase these flags.
- 2) Cleaning up the tree damage from last month's storm
- 3) When weather clears - will start ditch work
- 4) Next week is the meeting with the County and State regarding plans for fixing roads

5) Down to \$5,000 in the snow removal account

ZONING OFFICER

- 1) Planning Board met last week to discuss a variance request for demo of a house and plans for a new house to be built on Lindquist Drive.
- 2) Working on parking issues
- 3) Superintendent Mee inquired if complaints have been made regarding parking issues on Dry Brook Road.

CODE ENFORCEMENT

- 1) Spoke with the owner of the service station on the corner of Route 394 & Route 62 for the second time regarding parked vehicles blocking the visibility of the intersection.
- 2) Spoke with Mark Stow from the Chautauqua County Health Department regarding "Privy Permits" as requested at a prior meeting by Mr. Vincent. Supervisor Snow will draft a letter to Mr. Vincent regarding this matter.

LEGISLATOR

- 1) A Resolution was approved at the last Legislature meeting requesting that Chautauqua County IDA approve no further pilot agreements for wind energy projects no larger than 5 megawatts.
- 2) A roll call was moved on a Local Law within Chautauqua County declaring the opioid epidemic and its effects on Chautauqua County are a public nuisance, and further establishing the cost of coverage procedures for the county's expenditures as services are provided for the opioid epidemic.

CORRESPONDENCE

The Supervisor and Town Board are invited to attend the Chautauqua County Workers Memorial on Saturday, May 6, 2018 at Erlandson Park at 11:00 am. This event is held to remember "all Chautauqua County Workers" who have been injured or killed on the job in Chautauqua County.

MONTHLY & ANNUAL REPORTS

JUSTICE JUDITH SHIELDS - reported 51 Vehicle & Traffic, 3 Penal (Criminal), 2 Highway Tax and 1 ABC (Alcohol Beverage Control) with \$4,101.00 forwarded to Supervisor.

CEMETERY ALAN SHORT - (3/14/18-4/10/18) Beginning spring clean-up at both cemeteries; waiting on spring to arrive and all is well.

DOG CONTROL BRIAN KING - (3/12/18-4/9/18) one (1) feral cat call and one (1) dog bite call.

LIBRARY - (April 10, 2018) The Library has scheduled a Spring into Health workshop for Saturday, April 21, 2018 from 10 a.m. to noon, featuring Trish Whetstone, an prevention educator from CASAC (Chautauqua Alcohol Substance and Abuse Council) to share some practical tips that will help you be the best you can be in 2018. Focus on Health and Wellness, exercise, sleep, diet, and learning how to relax. Participants will enjoy pizza and drinks provided by the Library.

We received word from Assemblyman Andrew Goodell that the New York State

Legislature reversed a \$5 million cut in Library funding proposed by Governor Cuomo and also increased the final budget by an additional \$1 million making the final budget for Library Aid at \$96.6 million.

We will be starting to formulate plans for our 2nd Annual Summer in the Park fundraiser. Last year's event raised several hundred dollars through the sales of refreshments including homemade pies. Live music and kids activities were big highlights.

PLANNING BOARD - met 4/3/18

ZONING BOARD - next meeting 4/17/18

RECREATION BECKY LINDQUIST - (April 10, 2018) The Recreation Committee hosted the Annual Easter Egg Hunt held on March 31th, 2018 (10 a.m.) at Temple School. The event was held indoors. We had a good turnout of volunteers along with the FBLA students. (128 egg hunters come to this event.)

TOWN CLERK BONNITA WALLACE reported \$273.86 paid to Supervisor with \$329.20 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported zero (0) Complaints received, one (1) Notice of Violation issued and \$65.00 in fees forwarded to Town Clerk.

CODE ENFORCEMENT OFFICER ALAN GUSTAFSON - (BUILDING CODE REPORT) nineteen (19) Inspections Performed, and fifteen (15) Certificates of Occupancy were reported.

SUPERVISOR KELLY SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills. *Councilman Walker made a motion, seconded by Councilman Gustafson to pay General Vouchers (123-158) totaling \$18,823.55, Highway Vouchers (54-70) totaling \$13,070.19, Light District #1 Voucher (4) in the amount of \$827.63 and Light District #2 Voucher (4) in the amount of \$226.67.*
Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

The next Board Meeting will be Tuesday, May 8, 2018 at 7:00 p.m. in the Town Hall.

Other meetings: April 14th - Rabies Clinic from 1 pm- 3 pm, April 25th - Memorial Day Committee Meeting at 7:00 pm and April 28th - Clean-up Day from 9 am- 12 pm.

At 8:25 p.m. Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Respectfully submitted,

Bonnita R Wallace
Town Clerk
