

Regular Board Meeting of the Town of Poland Board May 8, 2018

Town Supervisor Snow called the Regular Board Meeting to order at 7:00 p.m. with the pledge to the flag. In attendance were Town Council members Corey Swanson, Stevan Hatfield and Terry Walker. Absent was Councilman Norm Gustafson. Also present were Highway Superintendent Larry Mee, Assessor Heather Young-Deyell, Code Officer Alan Gustafson, Zoning Officer George Gustafson, Legislator John Davis, town resident Cindy Parsons and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the April 10th Regular Town Board Meeting. There being none, *Councilman Hatfield made a motion, seconded by Councilman Swanson to accept the minutes as written.*

Ayes: Snow, Swanson, Hatfield, Walker

Motion carried.

****First Privilege of Floor****- Town Resident Cindy Parsons questioned the status on the 600 2nd Street Property. Code Officer Gustafson reported that Scott Holmberg is going through the legal process with the owner to purchase the property.

OLD BUSINESS

- 1) Town Hall - the new courtroom carpeting has been installed.
- 2) Memorial Day Parade - Ordering flags & markers this week. Finalized preparations for Boy & Girl State. Burke Lindquist will perform a musical selection and Drew Curtis will supply the sound system. The board agreed to look into purchasing a sound system for next year. Steve Swanson has agreed to announce the parade again this year. Supervisor Snow will contact Councilman Gustafson to have him supply his car for the speaker or officers for the parade.
- 3) Asset/tag list - nothing new to report
- 4) NY Street Lighting (LED) project - Supervisor Snow & Highway Superintendent Mee or looking further into this project.

NEW BUSINESS

- 1) Railroad Crossing Reconstruction - Town Business owner Tim Mead is interested in having town residents contact our State Representatives to push the issue in fixing the railroad crossing on Route 62. The State DOT has placed a hold on the reconstruction until a work permit is issued and a full detour is in place. Highway Superintendent Mee will update the board on this topic at next month's meeting.
- 2) Liability Insurance (Gray Insurance) - The Town received the Liability Insurance quote from Gray Insurance. Last year the town paid \$22,786.76 for Trident Insurance, the town budgeted this year for \$23,500.00 and the new total is \$23,244.11. Gray Insurance Company also requested a quote from Selective Insurance which was higher than Trident. Supervisor Snow has been looking into receiving other quotes from Slone Melhuish Insurance Company but the process is taking longer than expected. Supervisor Snow suggested to take the quote from Gray insurance this year since it is still under the amount the town budgeted for, continue pressuring an addition quote from Slone Melhuish for comparison next year. *Councilman Walker made a motion, seconded by Councilman Hatfield to except the Liability policy from Gray Insurance for 2018-2019*

with Trident Insurance.

Ayes: Snow, Swanson, Hatfield, Walker

Motion carried.

****Second Privilege of Floor**** - Town Resident Cindy Parsons questioned the dog ordinance regarding dogs in the town (where there's a leash law) being leashed on the owners property. Supervisor Snow replied that dogs are not permitted to roam the town but are permitted to be on the owner's property without leashes. If dogs are off their owner's property, it should be reported to the Dog Control Officer.

SUPERVISOR

1) The Comprehensive Plan has been printed at Quick Solutions in Jamestown. There are three binded copies in the Town Clerk's office. Copies were also distributed to the Assessor, Zoning Officer, and Code Enforcement Officer. A copy will also be given to the members of the Zoning & Planning Boards.

TOWN CLERK

1) Kennedy Pride closed out their accounts and 125 flags for the town were purchased with the money. The total of flags displayed in the town a year is around 140, and over half need to be replaced each year. After a brief discussion, it was decided the town will take over the purchasing of the flags and will also sell flags at the Town Clerk's office for \$20 apiece. The money raised will go to purchasing more flags for the town. It was also decided to continue placing the same amount of flags in the town each year as long as the town can afford to do it.

2) A free Baseline Security Audit was performed on the Town Clerk's computers by Southern Tier Graphics. The results of the audit found the current Anti-Virus software is not as strong as it should be to ward off an infection. Southern Tier Graphics recommend receive Trend Anti-Virus software through them for around \$6 for each computer every three months. The board approved this discussion.

3) The Government Conference will be tomorrow at Houghton College.

ASSESSOR

1) The 2018 Tentative Assessment Roll has been filed with the Chautauqua County Real Property Tax Office and will be available for viewing on the Municipal website.

2) Assessment Change notices will be mailed this week to those requiring changes.

3) Property owners are encouraged to contact me prior to Grievance Day if they disagree with their Assessment.

HIGHWAY SUPERINTENDENT

1) Spring Clean-up was slower this year because of the weather, but a 40-yard dumpster was filled.

2) Broomed the sand off all roads

3) Started ditching/cutting shoulders

4) Preparing for oiling program

5) Will put flags up when we receive them

6) Started four 10-hour days the week before last week

ZONING OFFICER

- 1) Permit issuing has been slow starting this year
- 2) Issuing violations and review the Town Ordinances
- 3) The Zoning & Planning Boards approved the variance for a new home on Lindquist Drive.

CODE OFFICER

- 1) Attacking problem properties in town; including a property on Ellington Street that was served a Notice of Violation requesting the property be clean-up in a short period of time. The same property owner appeared in court regarding a dangerous dog case and dogs were removed from the property until the owner lives there and an inspection is done on the property.
- 2) Will follow-up on the service station on the corner of Route 394 & Route 62 situation because there still seems to be an issue with road visibility.
- 3) Will be attending the Government Conference at Houghton tomorrow.

LEGISLATOR (John Davis)

- 1) Attended the Chautauqua County Worker's Memorial Ceremony at Erlandson Park on Saturday, May 6th.
- 2) County Executive George M. Borrello gave the State of the County Address at the last Legislature meeting. Executive Borrello has visited 107 businesses within the first 100 days of being in office.
- 3) Adopted a Local Law regarding an Animal Abuse Registry.

MONTHLY & ANNUAL REPORTS

JUSTICE JUDITH SHIELDS - reported 43 Vehicle & Traffic, 1 Civil (small Claims), 2 Ag & Markets (dog) and 1 Dangerous Dog Hearing with \$5,115.00 forwarded to Supervisor.

CEMETERY- ALAN SHORT- Started mowing; continuing spring clean-up; started dirt work on lots; 4 foundations need done and 1 needs to be repaired and all is well.

DOG CONTROL BRIAN KING - 4/10/18-5/7/18: two (2) Dangerous Dog reports, two (2) court cases for Dangerous Dogs, one (1) Rabies Clinic: 37 cats & 106 dogs (34 people want Micro chipping), two (2) dogs running loose on Lindquist Dr., one (1) dog running loose on Fisher Hill Road, one (1) dog running loose on Pine Bluff and four (4) people contacted about tickets.

LIBRARY - May 8, 2018. The Kennedy Free Library is raffling two (2) gift certificates graciously donated by Cardinal Hills Golf Club. Each certificate is worth a round of golf and a cart. Tickets are \$1.00 each or 3 for \$5.00. Tickets are available through June 15th; the drawing will be held on June 16th. Proceeds will benefit our youth programs.

The next story hour is May 19th with Pam Moran.

At the next Library Board meeting, plans will be finalized for the second annual Sunday in the Park fundraiser. This will include live music, raffles, live children's performance, face painting, balloons, cake sales, hot dogs and ice cream sales. Proceeds benefit our library operations.

PLANNING BOARD - met 4/3

ZONING BOARD - met 4/17

RECREATION (REBECCA LINDQUIST) - no report

HISTORIAN (REBECCA LINDQUIST) - no report

TOWN CLERK BONNITA WALLACE reported \$470.26 paid to Supervisor with \$562.10 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported three (3) Complaints received, six (6) Notices of Violation issued and \$10.00 in fees forwarded to Town Clerk.

CODE ENFORCEMENT OFFICER ALAN GUSTAFSON - (BUILDING CODE REPORT) eight (8) Inspections Performed, and eight (8) Certificates of Occupancy were reported.

SUPERVISOR KELLY SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills. *Councilman Walker made a motion, seconded by Councilman Swanson to pay General Vouchers including the Comp. & Liability insurance to Gray Insurance agency request (159-202) totaling \$83,726.31, Highway Vouchers (71-83) totaling \$16,504.60, Light District #1 Voucher (5) in the amount of \$776.25, Light District #2 Voucher (5) in the amount of \$213.60, and Justice Court Voucher (4) in the amount of \$1,862.00.*

Ayes: Snow, Swanson, Hatfield, Walker

Motion carried.

The next Board Meeting will be Tuesday, June 12, 2018 at 7:00 p.m. in the Town Hall.

Other meetings: May 28th - Memorial Day Parade

At 7:58 p.m. Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.

Ayes: Snow, Swanson, Hatfield, Walker

Motion Carried.

Respectfully submitted,

Bonnita R Wallace
Town Clerk