

Regular Board Meeting of the Town of Poland Board September 11, 2018

Town Supervisor Snow called the Regular Board Meeting to order at 6:58 p.m. with the pledge to the flag. In attendance were Town Council members Corey Swanson, Stevan Hatfield, Norm Gustafson and Terry Walker. Also present were Highway Superintendent Larry Mee, Assessor Heather Young-Deyell, Zoning Officer George Gustafson, town resident Cindy Parsons and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the August 14th Regular Town Board Meeting. There being none, *Councilman Hatfield made a motion, seconded by Councilman Gustafson to accept the minutes as written.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

****First Privilege of Floor****- Town resident Cindy Parsons asked permission to remove the memorial day flags from the Cemetery and return them to Town Clerk Wallace.

OLD BUSINESS

- 1) Town Hall - The Highway Department will remove the tree in the front of the Town Hall before the weather changes.
- 2) Memorial Day Parade - nothing new to report
- 3) Asset/tag list - nothing new to report
- 4) NY Street Lighting (LED) project - Supervisor Snow is waiting for Southern Tier West for the next steps in the project.
- 5) Railroad Crossing Reconstruction - nothing new to report

****Second Privilege of Floor**** - no response

SUPERVISOR

- 1) Received a letter and invoice from Conewango Water Shed Project. After reading the letter, the board decided not to pay the invoice due to the project not occurring in the Town of Poland.
- 2) The 2019 Budget Worksheets have been distributed and the Budget Workshops will be scheduled at next month's meeting.

TOWN CLERK

- 1) Flower Fund is running low and needs donations.
- 2) Forwarded the Speed Study request from Mrs. Kapuscinski for Route 62 (state road) to NYS Department of Transportation. The town received a letter stating the speed study was done and the request to reduce the existing 35 MPH speed limit will not be reduced at this time. The town also inquired the possibility of a "No Jake Break" sign being placed on the descending portion of Route 62. David Sobol, Regional Operations Group from NYSDOT stated that the "No Jake Break" signs are illegal and cannot be used by the Department of Transportation. Town Clerk Wallace sent a letter to Mrs. Kapuscinski reflecting these findings.

ASSESSOR

- 1) The School tax bills have been issued, as well as the STAR Credit Checks and the Property Tax Relief Credit Checks from NYS Tax and Finance.

2) I will be attending the Assessor Conference in Binghamton from September 30th - October 3rd.

HIGHWAY SUPERINTENDENT

- 1) Second round of mowing is complete
- 2) Doing a lot of blacktop patching
- 3) Replace 3 crossover pipes on Page Road
- 4) Starting next week, we will be helping the State by hauling the millings on the Route 394 project. We will help from the Cattaraugus line to Randolph and the millings will be used to repair town roads.
- 5) This week we started fixing some road edges
- 6) Sold the Sterling truck for \$10,000 to Farmington Township. Looking into an on-line auction to sell the other truck.

ZONING OFFICER

- 1) CEO Gustafson is in training for 3 days.
- 2) Been active with permits
- 3) Had lots of complaints
- 4) Scott Holmburg bought 600 2nd Street and applying for demo permits
- 5) Planning Board met and discussed the Comprehensive Plan
- 6) Zoning Problems have occurred with maps & GIS. Will contact Don McCord from Chautauqua County Planning Board for help on this issue.

LEGISLATOR (Supervisor Snow read report)

The workers compensation rates were approved at the last legislature meeting. I'm sure you know that rates are based 40% on valuation and 60% on experience rating. Being new to the legislature this last year I wasn't comfortable with just giving you a number so I asked the director of finance for a comparative analysis over the last two years as well. The town of Poland had a 2017 rate of \$64, 855.56. The 2018 rate decreased to \$59, 277.94. Once again the 2019 rate will decrease to a rate of \$50,187.73.

CORRESPONDENCE

Received a thank you letter from the Rissel Family.

MONTHLY & ANNUAL REPORTS

JUSTICE JUDITH SHIELDS - reported 28 Vehicle & Traffic, 7 Penal (Criminal), 1 Public Health and 1 Dangerous Dog Hearing with \$3,345.00 forwarded to Supervisor.

CEMETERY- ALAN SHORT- 8/15/18-9/11/18; Mowing and trimming as usual; minor tree work done in October and foundations will be done by the end of the month.

DOG CONTROL BRIAN KING - 8/14/18-9/10/18: one (1) Rabies Clinic: 66 cats and dogs; one (1) call missing dog and one (1) call about a cat.

LIBRARY - September 11, 2018. On September 8th we hosted a breakfast for the people who took our yearlong "Library Challenge". From the conversations and input from last year's participants, we are drafting another year long challenge, hopefully a challenge that is crafted to fit a larger variety of lifestyles, from busy Moms and Dads to the avid readers.

I'd like to thank Sandy Mead for preparing the food we served at the breakfast and for donating the fruit dish.

Our attendance for this summer continues to average 15 patrons a month, with circulation numbers around 1300 items a month.

Thank you for your patience as I learn my new position. I'm looking forward to keeping & developing our library into the very best it can be for this community.

Please stop in and say Hi. Diane Carey, Kennedy Free Library.

PLANNING BOARD - met 9/4

ZONING BOARD - no report

RECREATION (REBECCA LINDQUIST) - no report

HISTORIAN (REBECCA LINDQUIST) - no report

TOWN CLERK BONNITA WALLACE reported \$687.29 paid to Supervisor with \$2,337.20 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported seven (7) Complaints received, zero (0) Notices of Violation issued and \$311.80 in fees forwarded to Town Clerk.

CODE ENFORCEMENT OFFICER ALAN GUSTAFSON - (BUILDING CODE REPORT) nineteen (19) Inspections Performed, and zero (0) Certificates of Occupancy were reported.

SUPERVISOR KELLY SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills. *Councilman Swanson made a motion, seconded by Councilman Hatfield to pay General Vouchers (333-368) totaling \$18,456.86, Highway Vouchers (134-146) totaling \$10,895.13, Light District #1 Voucher (9) in the amount of \$717.57, Light District #2 Voucher (9) in the amount of \$198.02, and Justice Court Vouchers (9) in the amount of \$1,863.00.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

The next Board Meeting will be Tuesday, October 9, 2018 at 7:00 p.m. in the Town Hall.

Other meetings: none

At 7:34 p.m. Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion Carried.

Respectfully submitted,

Bonnita R Wallace
Town Clerk