

Regular Board Meeting of the Town of Poland Board June 12, 2018

Town Supervisor Snow called the Regular Board Meeting to order at 7:03 p.m. with the pledge to the flag. In attendance were Town Council members Corey Swanson, Stevan Hatfield, Norm Gustafson and Terry Walker. Also present were Highway Superintendent Larry Mee, Code Officer Alan Gustafson, Zoning Officer George Gustafson, town resident Cindy Parsons and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the May 8th Regular Town Board Meeting. There being none, *Councilman Walker made a motion, seconded by Councilman Gustafson to accept the minutes as written.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

****First Privilege of Floor****- Town Resident Cindy Parsons brought to the boards attention that Hallquist Park needs to be cleaned-up and she was not sure who was responsible for this. After a brief discussion, Supervisor Snow thanked Mrs. Parsons for bringing this to her attention and the town will try to keep up with the maintenance of the park. The Highway Department will also paint the town clock.

OLD BUSINESS

- 1) Town Hall - nothing new to report
- 2) Memorial Day Parade - Supervisor Snow thanked everyone for their help in making the Memorial Day Parade and Ceremony a success. Memorial Committee Chairman Walker and Town Clerk Wallace will meet with the Band Director and the neighboring parade committees regarding next year's plans for the marching band as they would like to participate in all three town's festivities.
- 3) Asset/tag list - nothing new to report
- 4) NY Street Lighting (LED) project - Supervisor Snow has meet with a representative of Southern Tier West regarding the Clean Energy Renewal Grant. Towns that apply for this grant must meet four qualifications to be accepted and then will receive \$5,000 to use as they wish. Supervisor Snow would like to apply for this grant and use the money for the NY Street Lighting project. The board gave approval to apply for this grant.
- 5) Railroad Crossing Reconstruction - the guards on the railroad crossing have not been working, they have been disabled due to them malfunctioning. The Town Board would like to draft a letter to our State Representatives for help in this issue. Supervisor Snow will contact the railroad to see if they have filed for the permit for the repairs of the railroad tracks.

NEW BUSINESS

- 1) Supervisor Snow read Resolution #4 - 2018.

STATE OF NEW YORK
COUNTY OF CHAUTAUQUA
TOWN OF POLAND
2018 - RESOLUTION #4

WHEREAS, Nicholas Simon and his wife, Ashley Simon who is the step-daughter of Town Clerk Bonnita Wallace, applied to the Town of Poland's Community Development Block Grant Program on April 16, 2018 for a housing rehabilitation grant for their residence; and

WHEREAS, the Program was publicly advertised and the Simons requested and completed a full application for assistance in the same manner as all other applicants to the program; and

WHEREAS, neither Bonnita Wallace, Clerk, nor any member of the Town Board exercises decision-making authority with regards to determining the eligibility of an applicant or the feasibility of an individual project, such decision-making being the responsibility of duly contracted sub-recipient Chautauqua Home Rehabilitation and Improvement Corporation (CHRIC) with whom Nicholas and Ashley Simon have no connection; and

WHEREAS, Mr. and Mrs. Simon qualify, as "a member of a group or class of low or moderate income persons intended to be the beneficiaries of the assisted activity, and the exception will permit such person to receive generally the same interests or benefits as are being made available or provided to the group or class" as determined by Chautauqua Home Rehabilitation and Improvement Corporation (CHRIC); and

WHEREAS, one of the criteria for granting an exception to the Community Development Block Grant Conflict of Interest requirements by the United States Department of Housing and Urban Development is an assurance that there has been public disclosure of this conflict and a description of how the public disclosure was made.

NOW, THEREFORE, BE IT RESOLVED THAT THE SUPERVISOR AND BOARD OF THE TOWN OF POLAND approve that a formal request for an exemption to the rule governing conflict of interest under the New York State Office of Community Renewal's Community Development Block Grant programs for its Town of Poland Rehab Program, Project No. 931HR334-17 be submitted on behalf of Nicholas and Ashley Simon.

Dated: June 12, 2018

Councilman Walker made a motion, seconded by Councilman Swanson to accept Resolution #4 - 2018 as written.

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

****Second Privilege of Floor**** - no response

SUPERVISOR

- 1) There is a new Sexual Harassment Law requiring all state employees to do training once a year.
- 2) Assessor Young-Deyell would like to start the Cyclical Reassessment with the board's approval. The Town Board agrees with starting this project.
- 3) Supervisor Snow will send Art Vincent a letter regarding Privy Permits.

ASSESSOR - (Supervisor Snow read the report)

- 1) Grievance Day took place on June 5, 2018. No property owners petitioned the Board of Assessment Review for reduction in Assessments.
- 2) 151 Parcels had assessment changes for the 2018 Assessment Roll, which includes 102 gas wells.
- 3) The 2018 Final Assessment Roll will be completed and filed with the Chautauqua County Office of Real Property Tax Services and the NYS Office of Real Property Tax Services on July 1, 2018.

HIGHWAY SUPERINTENDENT

- 1) Supervisor Snow & Superintendent Mee will send thank you letters to the Town of Ellington, Carroll, Ellicott and the Village of Falconer for all the help they extended to the Town of Poland for the clean-up of the June 1st storm. Town Clerk Wallace will prepare the letters for each Supervisor/Mayor and Highway Superintendent of the towns.
- 2) All of the major damage from the storm is cleaned up.
- 3) The large bill from Suit-Kote is from oiling and stoning the roads.
- 4) The new truck will be ready by July 1st and will bring explanation of payment of second truck to next month's meeting for the board members.

ZONING OFFICER

- 1) There has been an increase in permits this month.
- 2) There will be 2 variances at the upcoming Planning & Zoning Board Meeting this month.

CODE OFFICER

- 1) Dealing with the property maintenance issues in town.
- 2) 600 2nd Street is in process of being purchased.
- 3) Now since the Comprehensive Plan has been adopted, the Planning Board will start looking at updating the Zoning Law.
- 4) The Zoning Map (which is part of the Zoning Law) needs an improved copy which the Planning Board will work with the Chautauqua County Planning Board to accomplish this.
- 5) The Assessor/Zoning/Code Enforcers office needs a dehumidifier due to excessive moisture in the room.
- 6) Suggests that the County map be placed back on the courtroom wall.

LEGISLATOR (John Davis) - (Supervisor Snow read the report)

- 1) Wanted to remind everyone that I am always available via email or a phone call if there are concerns, questions, or issues.
- 2) Appreciated having the opportunity to be a part of the Memorial Day parade and remembrance ceremony.
- 3) Regarding Legislature information, we continue to work with lake issues, seeking opportunities to grow businesses in the county, and making every effort to keep our taxes affordable for the residents.

CORRESPONDANCE

- 1) Received a thank you card from the George Short Family.
- 2) Received a thank you card from Village of Falconer for the donation of landfill credits.

MONTHLY & ANNUAL REPORTS

JUSTICE JUDITH SHIELDS - reported 37 Vehicle & Traffic, 1 Civil (small Claims), 11 Ag & Markets (dog), 1 Dangerous Dog Hearing, 2 Env. Cons. Law (DEC) and 2 Tax Law with \$3,840.00 forwarded to Supervisor.

CEMETERY- ALAN SHORT- 5/9/18-6/12/18; mowing and trimming cemeteries as usual; 4 or 5 grave foundations to do, waiting for more before ordering concrete and all is well.

DOG CONTROL BRIAN KING - 5/8/18-6/11/18: one (1) call dog running loose and two (2) dogs taken to Holding Center.

LIBRARY - June 12, 2018. The Kennedy Free Library has scheduled second annual Sunday in the Park fundraiser for Hallquist Park, August 5th from 1-5 p.m. Checkers (kid's performer) will be at 1:00; live music by steel Rails from 2:00-4:00. Cake sales, hot dogs and drink sales, raffle ticket sales, face painting and free balloons for kids. Proceeds will benefit summer reading program.

The library is raffling off two gift certificates for the Cardinal Hills Golf Course. Each certificate is worth a round of golf and a cart. Tickets are \$2 each or 3 for \$5. Stop in and purchase before June 14th. Winner announced at Library on June 16th at 12:30 p.m.

Library is hosting a Libraries Rock poster contest for kids ages 10-15. Original poster design must reflect theme that Libraries Rock; winner gets a \$25 Walmart gift card.

May use any medium. Bring entries in between July 1 - August 1. Winner announced at our fundraiser on August 5. For more details stop into the Library.

Summer reading program will run from July 2 - August 15. For every 10 books read, a prize will be awarded. Prizes include age appropriate books donated by the Prendergast Library.

Summer/beach reading season is here. We have many new fiction and non-fiction titles to choose from. Stop in and see us. We are continuing to average about 750 visitors monthly with an average circulation of 1400 items monthly which is very good for a Library our size.

PLANNING BOARD - met 6/5

ZONING BOARD - next meeting 6/19

RECREATION (REBECCA LINDQUIST) - Summer Rec will start on July 2nd and will be on Mondays, Wednesdays and Fridays from 9:30 to 12:00, and from ages 5 to 14.

HISTORIAN (REBECCA LINDQUIST) - no report

TOWN CLERK BONNITA WALLACE reported \$742.14 paid to Supervisor with \$991.30 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported four (4) Complaints received, six (6) Notices of Violation issued and \$310.00 in fees forwarded to Town Clerk.

CODE ENFORCEMENT OFFICER ALAN GUSTAFSON - (BUILDING CODE REPORT) fourteen (14) Inspections Performed, and seven (7) Certificates of Occupancy were reported.

SUPERVISOR KELLY SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills. *Councilman Hatfield*

made a motion, seconded by Councilman Walker to pay General Vouchers including Chautauqua County Assessor's Association for \$20, Mileage for Assessor Young-Deyell in the amount of \$238.71 and reimbursement to Rebecca Lindquist for Fantasy Island and flags in the amount of \$130.00 (203-251) totaling \$23,084.87, Highway Vouchers (84-95) totaling \$148,689.98, Light District #1 Voucher (6) in the amount of \$727.79, Light District #2 Voucher (6) in the amount of \$200.80, and Justice Court Vouchers (5-6) in the amount of \$4,630.00.

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

The next Board Meeting will be Tuesday, July 10, 2018 at 7:00 p.m. in the Town Hall.

Other meetings: June 13th - Flag Retirement Ceremony at 6 pm (Dish to pass picnic)

At 8:11 p.m. Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion Carried.

Respectfully submitted,

Bonnita R Wallace
Town Clerk