

Regular Board Meeting of the Town of Poland Board August 8, 2017

Town Supervisor Snow called the Regular Board Meeting to order at 7:05 p.m. with the pledge to the flag. In attendance were Town Council members Kathleen Stanton, Stevan Hatfield, and Norman Gustafson. Absent was Councilman Terry Walker. Also present were Town Attorney Paul Webb, Jr., Highway Superintendent Larry Mee, Assessor Heather Young-Deyell, Zoning Officer George Gustafson, Code Enforcement Officer Alan Gustafson, town resident Cindy Parsons and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the July 11th Regular Board Meeting. There being none, *Councilman Gustafson made a motion, seconded by Councilman Hatfield to accept the minutes as written.*

Ayes: Snow, Stanton, Hatfield, Gustafson

Motion carried.

****First Privilege of Floor****- Town resident Cindy Parsons requests that the town considers having some kind of town functions in the park.

LEGAL

Highway Superintendent Mee asked if the town had the authority to place no parking signs on streets in the village without resolutions. Attorney Webb stated a resolution is needed for that request.

OLD BUSINESS

- 1) Town Hall - Erik Stornes will be removing the middle hand rail in the front of the building and will fix the roof on the foyer. The highway department will paint the handicap parking spots on the parking lot in September.
- 2) Kennedy Pride - Have decided the group will dissolve, but will need to decided what will happen to the money in the accounts. The town would like to take over the purchasing of flags for the town.
- 3) Accessibility Committee - Town Clerk Wallace handed out information on the directional and identifying signage for the building. *Councilwoman Stanton made a motion, seconded by Councilman Gustafson to purchase signage for accessibility to direct visitors to the bathroom, exits, and elevator, not to exceed \$250.*

Ayes: Snow, Stanton, Hatfield, Gustafson

Motion carried.

Accessibility Committee Meeting will be September 5th at 6:00 p.m.

The town would like to place a railing or a shelf for serving on the basketball court side of the pavilion in the park due to the slope being steep and dangerous.

5) Personnel Handbook - Supervisor Snow and Town Clerk Wallace will be working on the personnel handbook.

6) Due to the Speed Request letter on Route 62 last month, Supervisor Snow is working with a sergeant from the sheriff's department to monitor the speed limit on that road. The sheriff's department will be placing a speed monitor machine and increasing the sheriff patrol on that route to make sure people are following the correct speed limit.

NEW BUSINESS

- 1) Resolution #9 - Sprague Hill Road Speed Study

STATE OF NEW YORK
COUNTY OF CHAUTAUQUA
TOWN OF POLAND
RESOLUTION #9 - 2017
REQUEST SPEED STUDY ON SPRAGUE HILL ROAD

WHEREAS, the Town of Poland Board request that a Speed Study be executed on Sprague Hill Road from the town line to Mee Road.

NOW, THEREFORE BE IT RESOLVED, that the Town of Poland Town Board authorizes that application be made to the NYS Department of Transportation.

Dated: August 8, 2017

Resolution made by Councilwoman Stanton, seconded by Councilman Hatfield.

Ayes: Snow, Stanton, Hatfield, Gustafson

Motion Carried.

****Second Privilege of Floor**** - Town resident Cindy Parsons is concerned about the condition of the sidewalk on the town hall side of the road on Church Street between the parking lot and the apartment complex. Ms. Parsons also was requesting an update on the 600 2nd Street property. Code Officer Alan Gustafson reported the bank wrote the mortgage off the books and the adjacent property owner is still interested in the property.

SUPERVISOR

1) Received notification from the Association of Towns for the Annual dues for 2018 will be \$700 (the same as this year).

TOWN CLERK

1) Hunting sales started August 1st.

2) Summer Recreation employees will receive their first pay next week. *Councilman Hatfield made a motion, seconded by Councilwoman Stanton to pay the final pay for the Summer Rec Employee at the end of this month (August).*

Ayes: Snow, Stanton, Hatfield, Gustafson

Motion Carried.

3) It was brought to my attention the historical marker that was mentioned in last month's meeting was not donated by Evelyn Crandall.

ASSESSOR

1) The current Assessment database has been sent for processing of School Tax bills for Frewsburg, Randolph and Falconer.

2) The Sales Verification process is continuing through the month of August. Most inspections for this are happening on Saturdays after the close of office hours.

3) There have been 24 property owners that have applied with NYS Tax and Finance for the STAR credit program and been approved. New enrollees in the STAR program do not receive an "exemption" on their school tax bill - instead a check of equal amount is sent to them to help pay the school tax bill in September. This may lead to confusion as some

property owners get checks, and others, the exemption.

HIGHWAY SUPERINTENENDENT

- 1) Everything is done at the pavilion except the electric and the ceiling
- 2) Black Top is done on Sprague Hill Road
- 3) Purchased the back blade last spring and will use it this week
- 4) Today the wall on Dry Brook Road, debris catcher, turned out very well
- 5) Tomorrow will gravel Pine Hill Road
- 6) Superintendent Mee will be on vacation next week; Deputy Mark Cobb will be in charge
- 7) Supervisor Snow reported the Highway employees are working on changes they want in the contract.

ZONING OFFICER

- 1) Two complaints have been made: vehicles parking in front of Sam Conti's shop and noise complaints from Big Shots Grill.
- 2) Sent out a violation to Center of Arts for a sign that needs removed

CODE OFFICER

- 1) Several builds with no permits
- 2) Pine Bluff - met with Health Department concerning issues
- 3) Called to house on Ellington Street - complaint of dogs in vacant house. House and property needs work and upkeep.
- 4) Dollar General is pursuing another location in the Town of Poland, will need use variance
- 5) Steve Kimball - building new house on Wheelock Road
- 6) Urie Byler - wants to take down old house and build new house on Sprague Hill Road

MONTHLY & ANNUAL REPORTS

JUSTICE JUDITH SHIELDS - reported 41 Vehicle & Traffic and 3 Criminal with \$4,120.00 forwarded to Supervisor.

CEMETERY ALAN SHORT- 7/11/17-8/7/17: All is well.

DOG CONTROL BRIAN KING - 7/11/17-8/8/17: No report. Reminder: Rabies Clinic is Saturday, September 9th from 1-3 p.m.

LIBRARY - First annual Sunday in the Park Library fundraiser was a huge success. We raised enough money to purchase several new magazine subscriptions and put some in the bank. Thanks to everyone who supported us either through donating a pie or working, with special thanks to the band "Steel Rails", who played their music for free.

Summer reading program will end August 12th. We had 43 kids participate.

Thanks to the Town of Poland Highway employees for replacing our flagpole rope and for Town Clerk Wallace for putting up the flag.

We will be scheduling a Halloween performance of Checkers on Monday, October 30th at 5 p.m. Stressing Halloween safety, spooky tricks and treats.

We worked at the Library booth at the Cattaraugus County Fair last week and were able to talk with many children about reading as they participated in a library system-wide sponsored scavenger hunt at the fair.

Starting September 1st, we will be sponsoring a yearlong adult reading challenge. More details will be available on our facebook page which is also where you can find lists of new

titles and new DVDs.

PLANNING BOARD - met 8/1

ZONING BOARD - next meeting 8/15

RECREATION REBECCA LINDQUIST - no report. Summer Recreation's Zoo trip is tomorrow.

HISTORIAN - no report

TOWN CLERK BONNITA WALLACE reported \$601.66 paid to Supervisor with \$692.40 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported two (2) Complaints received , one (1) Notice of Violation issued and \$210.00 in fees forwarded to Town Clerk.

CODE ENFORCEMENT OFFICER ALAN GUSTAFSON - (BUILDING CODE REPORT) zero (0) Inspections Performed, and zero (0) Certificates of Occupancy were reported.

SUPERVISOR KELLY SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills. *Councilman Hatfield made a motion, seconded by Councilman Gustafson to pay General Vouchers (296-337) totaling \$42,392.55, Highway Vouchers (142-159) totaling \$63,744.57, Light District #1 Voucher (8) in the amount of \$646.53, Light District #2 Voucher (8) in the amount of \$178.74, and Justice Court Vouchers (8) totaling \$1,574.50.*

Ayes: Snow, Stanton, Hatfield, Gustafson

Motion Carried.

The next Board Meeting will be Tuesday, September 12, 2017 at 7:00 p.m. in the Town Hall.

Other meetings: September 5th - Accessibility Committee Meeting at 6:00 p.m.

At 8:05 p.m. Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.

Ayes: Snow, Stanton, Hatfield, Gustafson

Motion Carried.

Respectfully submitted,

Bonnita R Wallace

Town Clerk