

Regular Board Meeting of the Town of Poland Board March 14, 2017

Town Supervisor Snow called the Regular Board Meeting to order at 7:05 p.m. In attendance were Town Council members Kathleen Stanton, Stevan Hatfield, Norman Gustafson and Terry Walker. Also present were Highway Superintendent Larry Mee, Town Attorney Paul Webb, Jr., Assessor Dennis Stornes, Code Officer Alan Gustafson, and town residents Chuck Richards, Pastor Michael Herdzik and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the February 14th Public Hearing. There being none, *Councilman Gustafson made a motion, seconded by Councilman Hatfield to accept the minutes as written.*

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

Supervisor Snow asked if there were any corrections or additions to the minutes from the February 14th Regular Town Board Meeting. There being none, *Councilman Hatfield made a motion, seconded by Councilman Walker to accept the minutes as written.*

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

****First Privilege of Floor****

Pastor Michael Herdzik from the New Beginnings Baptist Church presented the Board with letters explaining the Prayer Initiative program. The church members meet every Thursday to pray for people and the community. The church would like the opportunity to pray more specifically. The letter is asking the elected officials, if willing, to share prayer request with the church. Response to the letters will be distributed to the church people only, and no response will be transmitted electronically.

LEGAL

- 1) City of Jamestown - Assessor Dennis Stornes distributed a handout regarding the property, the City of Jamestown owns in the town of Poland. Assessor Stornes talked about the articles in the Post-Journal regarding Jamestown annexing property in the Village of Falconer/Town of Ellicott.
- 2) BAN Payment - The Building BAN payment is due April 13th. Supervisor Snow will send the correct amounts to Attorney Webb and he will prepare the paperwork for the April meeting.
- 3) Cobb Road slaughter house situation - CEO Alan Gustafson received a response from Ag & Markets regarding the slaughter house on Cobb Road. CEO Gustafson will forward Ag & Markets' response to Attorney Webb, who will draft a letter for Mr. Byler's attorney.

OLD BUSINESS

- 1) Town Hall - installed a new closer on the main entrance door. When the weather breaks, Superintendent Mee will fix the light on the back of the building.
- 2) Kennedy Pride - next meeting will be Wednesday, March 15th at 6:30 p.m. in the Library. Working on ways to raise money for street flags. CEO Gustafson suggested to price flags through Tom Reed's office because they are much cheaper. Kennedy Pride may send letters to local businesses for contributions. Kennedy Pride is starting to plan the flag retirement and summer concerts in the park.

- 3) Personnel Handbook - Supervisor Snow and Town Clerk Wallace are still working on the handbook.
- 4) Accessibility Committee - CEO Gustafson will give Town Clerk Wallace information on extra signs that must be ordered.
- 5) Comprehensive Plan - Councilwoman Stanton attended the information session on the Allegheny Regional Commission Grant and received insight on the criteria to apply for the grants we need for the Main Street Project. The Town of Poland will be meeting with Southern Tier West around the end of the month for assistance with the grant. Supervisor Snow will also contact Chautauqua County Planning Board to find out information needed to proceed with the grant procedures.

NEW BUSINESS

- 1) Completed the State AUD and filed for 2016.
- 2) Annual Audit of Books - Town Audits were turned in and filed in the Town Clerk's Office on January 18, 2017. Full reports of the Town of Poland Annual Audit for 2016 are attached and located in the Town Clerk's office.

****Second Privilege of Floor**** - no response

SUPERVISOR SNOW

- 1) The Supervisor of the Town of Ellington requested the kids from Ellington be permitted to join the Town of Poland's Summer Recreation Program. The Town of Ellington is also willing to contribute some financial support for our program.
- 2) Supervisor Snow, Councilwoman Stanton, and Highway Superintendent Mee attended the Awards Banquet for the Kennedy Fire Department.

COUNCILMAN WALKER

- 1) The first Memorial Day Committee meeting will be April 18th at 7:00 p.m.

TOWN CLERK

- 1) Southern Tier West is hosting the 24th Annual Local Government Conference on Wednesday, May 10, 2017 at Houghton College from 7:30 am to 3:30 pm. Anyone interested in attending should contact Town Clerk Wallace.
- 2) Will be ordering the Port-a-John for the Temple School ball field to be delivered on April 1st. Superintendent Mee will ask Kennedy Pride if they are still interested in splitting the bill for the port-a-john at the park.
- 3) April 3rd is the last day of Tax Collection.

HIGHWAY SUPERINTEDENT

- 1) Duane is back to work from his surgery
- 2) All trucks are working now

CODE OFFICER

- 1) Spoke with an adjacent landowner of 600 2nd Street, who is also a potential buyer of the property, regarding the status of the property.
- 2) Received a call from New York State DEC regarding the article in the Post-Journal concerning the property located at 683 Route 394. The DEC was inquiring information about the property testing. CEO Gustafson gave them contact information for the Broadway Group. The Town of Poland is not involved with this situation.

CORRESPONDENCE

Received a thank you letter on behalf of the Community Foundation for our contribution of \$20 in memory of Kristopher Stearns.

MONTHLY & ANNUAL REPORTS

JUSTICE JUDITH SHIELDS - reported 41 Vehicle & Traffic, and 1 Ag & Markets with \$4,608.00 forwarded to Supervisor.

CEMETERY- ALAN SHORT- All is well; and started some spring clean-up.

DOG CONTROL BRIAN KING - 2/9/17-3/13/17: Rabies Clinic will be April 8th at the Highway Barn from noon to 2 p.m., one (1) dog running loose in Kennedy on 2nd Street but owner came and got it; one (1) dog on Dailey Hill Road taken to SPCA; one (1) call about puppy mill on Hartson Road again but no signs of it; one (1) call of 2 dogs running loose in Kennedy and a deer being hit but still alive; and one (1) call about 6 dogs eating out of garbage but not there when I got there.

LIBRARY - Valentines for Vets - We had a good turnout for the Valentines for Vets card making party on Saturday, February 11th, including people from Lakewood and Jamestown areas. Over 100 valentines were created and mailed to area veterans. The Randolph Legion Post 181 Auxiliary has offered to pay for the postage for this activity. We have created a database and hope to make this an annual event with the support of our community.

We are planning some exciting events this summer; details will be forthcoming in April. The Summer Reading Program will be Building a New World and we have already hired a live performer for July 12th.

Attendance and circulation continue to be great. We will be hosting a tween/teen pizza party on Thursday March 30th starting at 5:00 p.m.

We have hired an assistant Diane Carey. Please stop in and made her feel welcome.

PLANNING BOARD - meeting tonight (3/14)

ZONING BOARD - will meet on 3/21

RECREATION (ANN BLOOMQUIST/JONI THOMAS) - no report

HISTORIAN - REBECCA LINDQUIST- no report

TOWN CLERK BONNITA WALLACE reported \$3,371.79 paid to Supervisor with \$3,979.40 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported \$146.00 in fees forwarded to Town Clerk.

CODE ENFORCEMENT OFFICER ALAN GUSTAFSON - (BUILDING CODE REPORT) Five (5) Notice of Violations issued, twenty-nine (29) Inspections Performed, and Twenty-two (22) Certificates of Occupancy were reported.

SUPERVISOR KELLY SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills. Councilman Walker made a motion, seconded by Councilman Gustafson to pay General Vouchers (84-127) totaling \$23,900.90, Highway Vouchers (50-71) totaling \$13,245.29, Light District #1 Voucher (3) in the amount of \$834.47, Light District #2 Voucher (3) in the amount of \$228.74,

and Justice Court Vouchers (3) totaling \$1,946.00.

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

RECREATION - Ann Bloomquist announced her resignation as Leader of the Recreation Department. Ann thanked the Town for the generosity of the town towards the Recreation Department. Supervisor Snow will speak with Rebecca Lindquist, who is interested in becoming the next Recreation Leader.

Planning Board Member Brian Carlson approached the board regarding an idea to clean up the town. Mr. Carlson questioned the possibility of adapting a program to distributed trash bags to anyone willing to pick up trash on the road sides and then turn them into the Highway Department for disposal. After a brief discussion, Supervisor Snow and the board agreed adapting a clean-up program was a great idea and will look into it further.

The next Board Meeting will be Tuesday, April 11, 2017 at 7:00 p.m. in the Town Hall.

Other meetings: March 15th - Kennedy Pride at 6:30 in the Library; April 8th - Rabies Clinic from 12-2 pm at the Highway Barn and April 18th - Memorial Day Committee Meeting at 7p.m.

At 8:05 p.m. Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

Respectfully submitted,

Bonnita R Wallace

Town Clerk