

Regular Board Meeting of the Town of Poland Board October 11, 2016

Town Supervisor Kelly Snow called the Regular Board Meeting to order at 7:06 p.m. In attendance were Town Council members Kathleen Stanton, Stevan Hatfield, Norm Gustafson and Terry Walker. Also present were Attorney Paul Webb Jr., Highway Superintendent Larry Mee, Assessor Dennis Stornes, Code Officer Alan Gustafson, Legislator Ron Lemon and High School student Trevor Mackenzie and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the September 13th Public Hearing. There being none, *Councilwoman Stanton made a motion, seconded by Councilman Gustafson to accept the minutes from the Public Hearing as written.*

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

Supervisor Snow asked if there were any corrections or additions to the minutes from the September 13th Regular Town Board Meeting. There being none, *Councilman Hatfield made a motion, seconded by Councilman Gustafson to accept the minutes from last month's meeting as written.*

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

****First Privilege of Floor**** - no response

LEGAL

- 1) Time Warner Cable Franchise Agreement - will schedule the Public Hearing at next month's meeting. Attorney Webb will contact the town when the final copy of the agreement is turned in.
- 2) BAN Payment - Supervisor Snow will contact the bank for the new interest rates and forward the amounts to Attorney Webb.
- 3) FOIL Request - The board agreed to continue to charge Twenty-five cents per paper copy for the Freedom of Information Law (F.O.I.L.) requests.
- 4) Zoning Law - Code Officer Gustafson distributed copies of the Zoning Law to the board members to discuss the situation on Cobb Road. After reviewing the law with the board and the Attorney, it was decided Code Officer Gustafson will send a letter of Violation to the home owner regarding running a business that is not constituted in the proper zoning area.

OLD BUSINESS

- 1) Town Hall - no issues
- 2) Kennedy Pride - next meeting is Wednesday, October 19th at 6:30 in the Library.
- 3) Personnel Handbook - Supervisor Snow and Town Clerk Wallace will be working on updating the handbook soon.
- 4) Accessibility Committee - nothing to report
- 5) Comprehensive Plan Steering committee - Supervisor Snow will contact Don McCord for the final copy of the Comprehensive Plan. Supervisor Snow, Town Clerk Wallace and Town of Ellington's Supervisor and Town Clerk met with Don McCord and two other members of his Planning Board to discuss preparations for applying for grants. Chautauqua County Planning Board is willing to provide assistance for any township

regarding the application process for grants.

6) Town Clock - the electric service is complete and the clock is up and running.

NEW BUSINESS

1) Health Insurance for 2017 - the Town is now using Paychex as the broker for the town. Supervisor Snow distributed a print out of the choices and prices for different insurances. After meeting with the Highway workers and the town's broker, Supervisor Snow stated the town is leaning towards Direct Gold HSAQ from Independent Health.

2) Resolution #4 Acceptance of Roads in the Town of Poland - Supervisor Snow read the following Resolution:

STATE OF NEW YORK
COUNTY OF CHAUTAUQUA
TOWN OF POLAND
RESOLUTION #4 - 2016
Acceptance of Roads in the Town of Poland

WHEREAS, Munson Road and Pine Hill Road are public roadways within the boundaries of the Town of Poland; and

WHEREAS, The Town of Poland Highway Department has been maintaining certain sections of these roads for over Twenty (20) years; and

WHEREAS, roads maintained for over twenty (20) years become existing roads by use whether or not they have been deeded to the Town of Poland; and

WHEREAS, the Town of Poland Highway Superintendent has recommended that certain sections of these roads be accepted by the Town of Poland; and

NOW THEREFORE BE IT RESOLVED, that the Town of Poland accept the following sections of roads as public roads and; further, that the Town of Poland Highway Department assume all maintenance and repair responsibilities for the following sections of roads:

1. Munson Road from Page Road to the end (0.32 miles)
2. Pine Hill Road from Hartson Road to the end (0.46 miles)

Dated: October 11, 2016

Councilwoman Stanton made a motion, seconded by Councilman Walker to accept Resolution #4.

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

3) Town Clerk Wallace received certified mail on September 27, 2016 from Thomas Yusczyk notifying the Town of his intention to apply for a NYS Liquor License for the premises formally known as the Kennedy Grill at 674 Route 394, Kennedy. The new name of the establishment will be Big Shots Kennedy Grill.

4) Supervisor Snow made a motion, seconded by Councilman Walker to appoint April

Ericsson to the Board of Assessment Review with a term to expire 9/30/2021.

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

5) Next month's board meeting will be changed to Monday, November 7th at 7:00 p.m. due to Election Day being on November 8th. The Public Hearing for the Budget will be scheduled at a later date. The first Budget Workshop will be on Wednesday, October 19th at 7:00 p.m.

****Second Privilege of Floor** - LEGISLATOR LEMON**

1) Reported the County is working on the budget.

COUNCILWOMAN STANTON

Checking into a micro grant - Promoting Walkable Sidewalks to help the Highway Department fix more sidewalks in the town. The grant totals \$1,500 and Councilwoman Stanton will send in the grant application.

TOWN CLERK

Received the Certificate of Completion for Justice Training from Judge Shields

ASSESSOR

Commented on the new chairs that were purchased (with grant money) in the courtroom

HIGHWAY SUPERINTENDENT

- 1) Sealed the drainage on Sprague Hill Road
- 2) Resealed Mee Road in front of Mrs. Johnson's house
- 3) Contacted Kathy Young's office inquiring if grants are available for the problems on Mee Road. No grants are available at this time.
- 4) Re-black topped and sealed in front of the sand barn
- 5) Used the bucket truck for a week to trim trees
- 6) Pouring the sidewalk on Ellington Street
- 7) Will pour the pad in the cemetery on Thursday
- 8) Sharing concrete with Alan Short for 8 foundations in the cemetery

CODE OFFICER

- 1) Still busy with permits
- 2) There is an interest in the town for commercial development
- 3) There was a fire in a house on Route 62
- 4) New Code went into effect on October 3rd
- 5) Starting fire inspections
- 6) Will draft letter for property owner on Cobb Road
- 7) Received an application for cell towers on Grubb Hill Road

MONTHLY & ANNUAL REPORTS

JUSTICE JUDITH SHIELDS - reported 31 Vehicle & Traffic disbursed with \$3,010.00 forwarded to Supervisor.

CEMETERY CARETAKER ALAN SHORT- 9/13-10/10/16: All is well; Pouring eight (8) stone foundations on Thursday; Keeping up with mowing and leaf removal; and one (1) burial done.

DOG CONTROL BRIAN KING - 9/13-10/11/16 - Rabies Clinic - 101 animals: 65 - dogs, 35 - cats, and 1 ferret (26 dogs and 5 cats from Poland). Thanks to Patty Drew, Kathy

Whitmore, Paul Willis, Mary Fales, Don Holt, Larry Mee, Sherri Berg, Crystal LaRoy, Rose Mary Carver (for the pics.) and of course myself.

LIBRARY - 1) The Library newsletter will be mailed in the next few days. If you would like a copy, please call the Library to be placed on the mailing list. 2) The Friends of the Library announce the annual Election Day dinner to be held November 8th from 4:30 to 7:00 p.m. at the Kennedy United Methodist Church. Dinner is \$9.00 for adults; \$5.00 for those under 12; free to people 90 & over and 3 & under. If you are able to donate a dessert, contact sandy Mead or Sue Bennett. The friends will also be selling bricks to raise funds for the Library. Visit their table at the Election Day dinner. 3) Circulation at the Library has increased by 58% since 2011; the biggest growth of any Library in the Chautauqua-Cattaraugus Library System. From January to September 2016, there were 15,068 materials circulated and over 7,000 visitors. 4) We have unveiled a new plaque at the Library to recognize Rhea Shuart, Beatrice Cobb and Janice Rublee; three women who were instrumental in founding the Library. 5) You can now support the Library when you shop on Amazon.com. Go to smile.amazon.com, select the Kennedy Free Library as you charity, and every time you make a purchase, Amazon automatically sends a percentage as a donation to us. 6) Pre-school Story Hour has started. It will be held every Wednesday from 11 - noon until December 21st. Crafts, light refreshments and stories will be provided to kids aged 2-5 accompanied by an adult. 7) The Library mourns the passing of Bob Brooks. He and his wife, Marilee have always been great supporters of the Library. We are blessed to be receiving many donations in his honor. 8) The Library is helping our sister library in Little Valley by selling chances to win a pair of tickets to the Buffalo Bills game on December 11th against the Pittsburg Steelers. The drawing will be December 2nd. The tickets are 1 for \$1, 3 for \$2 and 10 for \$5.50.

PLANNING BOARD - met 5/3

ZONING BOARD - meeting on 10/18

RECREATION (ANN BLOOMQUIST/JONI THOMAS) - no report

HISTORIAN - REBECCA LINDQUIST - no report

TOWN CLERK BONNITA WALLACE reported \$1,384.86 paid to Supervisor with \$4,743.31 total disbursed.

CODE & ZONING OFFICERS- (BUILDING & ZONING CODE REPORT) reported \$340.00 in fees forwarded to Town Clerk. Nine (9) Complaints received; seven (7) Notices of Violation issued; twenty-one (21) Inspections Performed; and eight (8) Certificates of Occupancy were reported.

SUPERVISOR KELLY SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the Monthly Supervisor's Report.

Supervisor Snow asked if there were any questions on the bills.

Councilman Gustafson made a motion, seconded by Councilman Hatfield to pay General Vouchers (392-423) totaling \$15,628.49, Highway Vouchers (199-217) totaling \$12,269.04, Light District #1 Voucher (10) in the amount of \$749.66, and Light District #2 Voucher (10) in the amount of \$206.20.

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

The next Board Meeting will be Monday, November 7, 2016 at 7:00 p.m. in the Town Hall.

Other meetings: October 19th - Kennedy Pride at 6:30 p.m. in the Library and October 19th - Budget Workshop at 7:00 p.m. (Town Clerk Wallace will send a reminder to the Board Members regarding the Budget Workshop and next month's meeting.)

Assessor Stornes introduced Falconer student Trevor Mackenzie to the board. Mr. Mackenzie voiced concerns of multiple accidents in the Office/Store parking lot and inquired if the town can repave and line the parking lot to help with this problem. Supervisor Snow agreed with the concern of the inquiry and stated the property owner would be responsible for any work done in the parking lot.

At 8:30 p.m. Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

Respectfully submitted,

Bonnita R Wallace
Town Clerk