

Regular Board Meeting of the Town of Poland Board August 9, 2016

Town Supervisor Snow called the Regular Board Meeting to order at 6:58 p.m. with the pledge to the flag. In attendance were Town Council members Kathleen Stanton, Stevan Hatfield, Norm Gustafson and Terry Walker. Also present were Highway Superintendent Larry Mee, Assessor Dennis Stornes, Zoning Officer George Gustafson, Legislator Ron Lemon and town residents Cindy Parsons and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the July 12th Regular Town Board Meeting. There being none, *Councilman Hatfield made a motion, seconded by Councilman Gustafson to accept the minutes from last month's meeting as written.*

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

****First Privilege of Floor**** - no response

LEGAL

- 1) *Wood Grinder* - The wood grinder that was purchased under the shared agreement with three other townships must be insured. Supervisor Snow asked what budget line the town's portion of the insurance should be drawn from. Attorney Webb stated the machinery account (DA5130.4) will be appropriate.
- 2) *Time Warner Cable Franchise Agreement* - Attorney Webb is waiting for the final approval of the agreement from Time Warner Cable, until then the town is still covered under the old agreement.
- 3) After a brief discussion, Attorney Webb clarified the confusion on the sale of sub-standard lots. In a CR 410 district, two acres are required to build or sell a building lot (sub-standard or less than two acres will require a variance).

OLD BUSINESS

1) *Town Hall* - Historian's office has been moved from her old office to the new office on the lower level. Town Clerk Wallace spoke with the department heads to sort through the attic and label things to be kept. Supervisor Snow contacted Chautauqua Sign to receive a quote for signage for above the doorways in each office downstairs and to scan & restore pictures the town will use for décor in the office areas. *Councilman Gustafson made a motion, seconded by Councilwoman Stanton to spend up to \$1,500 for signs and pictures from the contingency account.*

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

- 2) *Kennedy Pride* - Meeting next week, August 17th. Next concert will be Micah Joel Revelation on August 10th and Common Ground will be performing on August 24th. The dedication of the pavilion will also occur on August 24th.
- 3) *Personnel Handbook* - Supervisor Snow and Town Clerk Wallace will be working on updating the handbook soon.
- 4) *Accessibility Committee* - Code Officer Gustafson is working on a list of accessible signage and bathroom needs for the near future. The Grant Cycle Meeting will tentatively be on September 20th at 6:30. Town Clerk Wallace will contact the Library to use the conference room for the meeting.
- 5) *Comprehensive Plan Steering committee* - The board reviewed the changes that need

to be made to the Comprehensive Plan. Supervisor Snow will contact Don McCord (Small Town Planning) with the changes and the Public Hearing will be held at 6:30, prior to the September 13th meeting. Supervisor Snow asked Don McCord to meet with the Planning Board for a training session in the fall.

7) Town Clock - the Highway employees took the clock to Van Dorn's in Sugar Grove, Pa. to inspect the possibility of converting the clock to electric. After inspecting the clock, Van Dorn quoted a price of \$450. Superintendent Mee will run an electric service to the clock for \$250. Town Clerk Wallace will contact Attorney Webb to write up an agreement with Tim Mead for an easement to run electric to the clock. *Councilman Walker made a motion, seconded by Councilman Hatfield to allow the town to convert the clock to electric and not to exceed \$800 from the contingency fund.*

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

8) Justice Court Grant - Justice Shields is working on the application for the grant for next month.

NEW BUSINESS

1) Add Northwest Bank as an approved bank to the Organizational minutes - Due to First Niagara merging with Key Bank, the town would like to move the money market account to Northwest Bank and place some of the funds into a CD and the rest into another money market account. *Supervisor Snow made a motion, seconded by Councilman Walker to add Northwest Bank as an approved bank on our Organizational Meeting Minutes.*

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

****Second Privilege of Floor** - LEGISLATOR LEMON**

1) Member of "Micah Joel Revelation" which is playing in the park tomorrow night, August 10th.

2) Last month the Legislature voted on raises for the Sheriff and County Executive. Legislator Lemon opposed the vote due to being cautious with money until we know what happens to NRG. The Legislature voted in favor of the raises 15 to 2.

3) Landfill - no new communication has been received on this issue.

TOWN CLERK

1) Williamson Law Book's Annual Software Support Contract will be paid in this month's bills. Next year, Williamson Law Book is raising the support contract 2%, which will be effective January 2017.

2) Flower Fund is running low and needs donations. Will start collecting quarterly for the fund and will make a reminder at the meeting prior to the collection.

3) DEC License sales started August 1st.

HIGHWAY SUPERINTENDENT

1) Patching roads

2) Second round of roadside mowing almost complete

3) Last two days have been completing the blacktop job on Sprague Hill and Lindquist Drive.

4) Will be graveling road edges

ZONING OFFICER

1) Averaging 12 permits a month; half due to violations

2) Code Officer busy with inspections

CORRESPONDENCE

Letter & invoice from the Conewango Watershed Commission. No interest by the Town Board.

MONTHLY & ANNUAL REPORTS

JUSTICE JUDITH SHIELDS - reported 43 Vehicle & Traffic, 4 Criminal, 1 Tax Law Violation and 1 ABC Violation disbursed with \$4,654.00 forwarded to Supervisor.

CEMETERY CARETAKER ALAN SHORT- no report

DOG CONTROL BRIAN KING - July 12, 2016 - no reports; Town of Poland is holding another Free Rabies Clinic on Sept. 24th from noon until 2:00 pm at the Highway Garage. Mary Fales will be the vet.

PLANNING BOARD - met 5/3

ZONING BOARD - meeting on 8/16

RECREATION (ANN BLOOMQUIST/JONI THOMAS) - no report

HISTORIAN - REBECCA LINDQUIST - no report

TOWN CLERK BONNITA WALLACE reported \$1,170.32 paid to Supervisor with \$1,254.06 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (BUILDING & ZONING CODE REPORT) reported \$445.00 in fees forwarded to Town Clerk. Two (2) Complaints received; six (6) Notices of Violation issued; nineteen (19) Inspections Performed; and eight (8) Certificates of Occupancy were reported.

SUPERVISOR KELLY SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the Monthly Supervisor's Report.

LIBRARY - Summer Reading Program concluding: 307 books read by 26 participants. Summer Performances concluded: programs co-sponsored with the Town of Poland recreation included American ninja warrior, Music and dance duo and yoga for kids (112 Kids participated). July's raffle of a handcrafted kids table and chairs was won by local resident. August raffle is a handmade yard size birdfeeder on display at the library. We have started purchasing new titles in our young adult and adult non-fiction section, thanks to receiving a grant from the Community Foundation. These include books on subjects that we previously were lacking in including autism, heroin addiction and recovery, healthy cooking for children, home crafts for pleasure and profit and complete guides to hunting, butchering and cooking wild game. We will be featuring all the new non-fiction books in the front of the library. This Saturday, August 13th, the Falconer Key Club is holding an art and bake sale at the Library from 10-1. Funds raised will help send members of the club to the Dominican Republic where they will participate in projects to help communities in need. PLEASE STOP BY AND SUPPORT THEM. We now have passes for free youth admission with a paid adult to the Buffalo Zoo. There is a maximum of 2 adults with 2 youth and the passes are valid until December 2016. You can check them out with your

Library card. We also still have passes for numerous other attractions in Chautauqua County including The Jackson Center, the Lucy-Desi Museum, the Lucile M. Wright Museum and the Lawson Center. We also have passes for the Seneca Iroquois Museum in Salamanca and the Explore and More Children's Museum in East Aurora. We will be resuming preschool story hour in late September. Please contact us to donate healthy snacks for Wednesday mornings.

Supervisor Snow asked if there were any questions on the bills.

Councilman Gustafson made a motion, seconded by Councilman Hatfield to pay General Vouchers (298-337) totaling \$16,845.41, Highway Vouchers (168-183) totaling \$13,514.04, Light District #1 Voucher (8) in the amount of \$657.97, Light District #2 Voucher (8) in the amount of \$181.78 and Justice Court Voucher (8) in the amount of \$2,993.00.

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

The next Board Meeting will be September 13, 2016 at 7:00 p.m. in the Town Hall and a Public Hearing on the Comprehensive Plan prior to the Meeting at 6:30 p.m.

Other meetings: August 10th - "Micah Joel Revelation" concert in the park, August 24th - "Common Ground" concert in the park, August 17th - Kennedy Pride Meeting, and September 20th - Grant Cycle Meeting at 6:30 p.m.

At 8:16 p.m. Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

Respectfully submitted,

Bonnita R Wallace
Town Clerk