

## Regular Board Meeting of the Town of Poland Board April 12, 2016

Town Supervisor Snow called the Regular Board Meeting to order at 7:02 p.m. with the pledge to the flag. In attendance were Town Council members Kathleen Stanton, Stevan Hatfield and, Norman Gustafson. Absent was Councilman Terry Walker. Also present were Attorney Paul Webb, Jr., Highway Superintendent Larry Mee, Assessor Dennis Stornes, Code Officer Alan Gustafson, Zoning Officer George Gustafson, Deputy Town Clerk Stacy Curtis, Legislator Ron Lemon, town residents Chuck Richard, Cindy Parsons, Al & Patty Sutter, Corey & Michelle Swanson and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the March 8<sup>th</sup> Regular Town Board Meeting. There being none, *Councilwoman Stanton made a motion, seconded by Councilman Hatfield to accept the minutes as written.*

*Ayes: Snow, Stanton, Hatfield, Gustafson*

Supervisor Snow asked if there were any corrections or additions to the minutes from the March 29<sup>th</sup> Public Hearing. There being none, *Councilman Hatfield made a motion, seconded by Councilman Gustafson to accept the minutes as written.*

*Ayes: Snow, Stanton, Hatfield, Gustafson*

### **\*\*First Privilege of Floor\*\*-**

1) Al & Patty Sutter, 1064 Route 394 (owners of The Pad) approached the board requesting a street light be placed across the road from their establishment. They are concerned of safety factors which include that at night it is hard to see the entrance to the extra parking they have across the street and worry about the safety of people crossing the road in the dark. The entrance has a ditch on each side. They have a petition from patrons agreeing with this issue. After a brief discussion, it was decided that the pole is not a National Grid pole and the location is not in the light district.

Superintendent Mee advised Mr. & Mrs. Sutter to submit a request to the light committee to add another light to the light district. The charge for the light would be a general charge if it is not added to a light district. Supervisor Snow took the petition and stated the board will look into the facts more for a possible solution and will contact Mr. and Mrs. Sutter with an answer once found.

2) Corey & Michelle Swanson, 1007 Cobb Road approached the board regarding issues that have continued over a two year time span regarding their neighbors openly slaughtering animals every day of the week for sale and the health concerns this may cause. They have witnessed this starting as early as five in the morning and not ending until ten at night on some occasions. They have involved the authorities several times with issues of people they do not know approaching their home and property mistaking it for their neighbors. Also roaming livestock coming onto their property has been an issue during this time as well. On Saturdays parking becomes an issue on the road. Supervisor Snow agreed that the matter is a cause of concern and has agreed to look into it with the help from the Code Officer Alan Gustafson.

At this time Supervisor Snow closed the first privilege to the floor.

### **LEGAL**

- 1) Time Warner Cable Franchise Agreement - no word from Time Warner
- 2) BAN - Town Building - Due on April 16, 2016.
- 3) Procurement Policy - New York State has changed the dollar amounts on the Procurement Policy. Towns should update Procurement Policy to reflect the new rates. Charlie Phillion, Program Director of the New York State Office of Community Renewal and CHRIC stated that the state and feds always want to see reference to M/WBE's (Minority and Women Owned Business Enterprises) and Section 3 Individuals and Companies (low-income) in the policy as well. Town Clerk Wallace will work on the new policy and have Attorney Webb review it prior to next meeting.
- 4) Saw Mills - Attorney Webb will be reviewing the town's ordinances regarding saw mills.

### OLD BUSINESS

- 1) Library - March 2016 was a record month (1,027 in attendance for the month). April's raffle is \$1 a ticket to win certificate for Randolph Retail. The Book Sale is on May 21<sup>st</sup> from 10 am to 3 pm. Anyone interested in donating books (in good condition) may bring them to the Library on or before May 18<sup>th</sup>. Contact Sue Bennett for donations for the bake sale (during the Book Sale). New Library bags are being ordered. Librarians would like drivers to be cautious of children riding bikes around the library.
- 2) Town Hall - The outside light is now working. The Highway Department fixed the wiring and replaced the light with a LED unit. Scott Holmberg gave the town of quote of \$700 (original price \$955) to install carpet in the new Historian's office, display room and the hallway. Mr. Holmberg also will replace the downstairs bathroom floor (labor & materials) as a donation to the town. The board approved the quote of \$700 for Scott Holmberg to replace the downstairs flooring.
- 3) Kennedy Pride - The construction of the new pavilion should start tomorrow. Next meeting is next Wednesday, April 20<sup>th</sup> at 6:30 in the Library.
- 4) Movie Night - This Saturday, April 16<sup>th</sup>. The town contributed \$100 for the movie license.
- 5) BAR - Frank Walker retired from the Assessment Review Board and Sue Abers is willing to take his position. *Supervisor Snow made the motion, seconded by Councilman Hatfield to appoint Sue Abers to continue out the remainder of Frank Walker's term (2 more years) on the Assessment Review Board.*  
*Ayes: Snow, Stanton, Hatfield, Gustafson*
- 6) Accessibility Committee - Committee meeting was held on April 5<sup>th</sup>. The meeting consisted of reiterating the mission to improve and make recommendations on Accessibility for the town, listed projects, took a tour for the building, and prioritized the future projects for the building. The Committee will meet quarterly. The project list contains items such as: a) Signage for the elevator & directional signs to the bathroom, b) Signage for the emergency exit, c) Bathroom up to accessibility requirements, d) Move plant, e) Change door knobs, f) Parking space - painted and g) Consider and plan for adaptations to make for people with learning disabilities.
- 7) Comprehensive Plan - Nothing to report. Supervisor Snow will contact Don McCord to follow-up with the progress of the project.
- 8) Dog Control - Free Rabies Clinic was held on Saturday, March 9<sup>th</sup>. 80 Dogs & Cats received shots and will schedule another free clinic in September.
- 9) CHRIC - Finishing up with the last three projects.

10) Memorial Day - Frank & Mary Walker will be honored guests for the parade. Prices of the flags and markers are: aluminum flag markers are \$17.75 each and flags are \$1.22 each. Will contact Corey Swanson to confirm the amount we need to order. Lakeview gardens will make a new wreath and refresh the old one.

### **NEW BUSINESS**

1) Town Wide Cleanup - April 23<sup>rd</sup> from 9am - noon. The Highway Department will collect biodegradable items at the Town Hall and other junk (not including food garbage, appliances, computers, printers, air conditioners, and tires) at the Highway Barn on Grubb Hill Road.

2) Attic Clean out / sale - Supervisor Snow would like the department heads to go through the attic to label things that need kept.

\*\*\*\***Second Privilege of Floor**\*\* - No response

### **SUPERVISOR**

1) Lawson Landscaping is raising grave opening rates so Cemetery Caretaker Alan Short recommended that the town raises the cemetery fees as well. The new suggested rates are: Grave lot from \$400 to \$550, grave opening from \$350 to \$550, opening cremains from \$150 to \$250 and Foundations \$15/cubic foot to \$20/cubic foot. *Councilwoman Stanton made a motion, seconded by Councilman Gustafson to adopt new pricing for cemetery lots, as suggested by Cemetery Caretaker Alan Short.*

*Ayes: Snow, Stanton, Hatfield, Gustafson*

### **TOWN CLERK**

1) Southern Tier West is hosting the 23<sup>rd</sup> Annual Local Government Conference on Wednesday, May 11, 2016 at Houghton College from 7:30 am to 3:30 pm. Anyone interested in attending should contact Town Clerk Wallace.

2) Ordered the Port-a-Johns for Temple School ballfield and Hallquist Park (placed 4/7). Will check on pricing for handicapped accessible Port-a-johns for future use.

3) Balanced the Tax Collection and delivered the paper work to the county today.

### **ASSESSOR**

1) Frank Walker has served on the Assessment Review Board for many years and deserves to be recognized. The board decided to have Town Clerk Wallace research the number of years Mr. Walker served on the board and invite him to a board meeting to present him with a plaque in his honor.

2) Superintendent Mee will contact Councilman Walker to follow-up on the progress of a solution for the Town Clock.

### **HIGHWAY SUPERINTENDENT**

1) All roads have been broomed

2) Working on ditching

3) Plows are off trucks for the year

4) Filled a few potholes

5) Plan on oiling road by Memorial Day

### **ZONING OFFICER**

1) Had an active month

2) Looking into problems with signage for advertising

### CODE OFFICER

1) 600 2<sup>nd</sup> Street (burnt house) - made contact with owner and was assured that clean-up of the property would happen soon. There is a perspective buyer for property.

2) Looking into a trailer on Grubb Hill Road

3) Old Levant Church was demolished and looks good.

4) Spring clean-up for property owners is being enforced.

### LEGISLATOR LEMON

1) County will be voting on raising the age to buy cigarettes to 21 years old.

### CORRESPONDENCE

1) Received a thank you card from the Bloomquist family for the town's contribution in memory of Jody Bloomquist

### MONTHLY & ANNUAL REPORTS

JUSTICE JUDITH SHIELDS - reported 76 Vehicle & Traffic with \$4,973.00 forwarded to Supervisor.

CEMETERY- ALAN SHORT- 3/8/16 - 4/11/16: Spring Cleaning is in motion at the cemeteries; large tree in front of the cemetery on Rt. 62 is \$2,800.00 to have taken down. Power Company will not take it down. Who is responsible for cost if a storm takes down the tree and power lines?; One cremation for Mrs. Fricker was done 3/2016; and Mowing and trimming will begin soon.

Superintendent Mee reported that National Grid will not remove the tree until it falls and hits power lines. Supervisor Snow will ask Cemetery Caretaker Short to add the cost to his budget for next year.

DOG CONTROL BRIAN KING - (read in Old Business)

PLANNING BOARD - no report

ZONING BOARD - no report

RECREATION (ANN BLOOMQUIST/JONI THOMAS) - no report

HISTORIAN - REBECCA LINDQUIST - no report

TOWN CLERK BONNITA WALLACE reported \$1,176.93 paid to Supervisor with \$1,227.55 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (BUILDING & ZONING CODE REPORT) reported \$215.00 in fees forwarded to Town Clerk. Three (3) Complaints received, two (2) Notices of Violations issued, Twelve (12) Inspections Performed and two (2) Certificates of Occupancy given.

SUPERVISOR KELLY SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills. *Councilman Gustafson made a motion, seconded by Councilman Hatfield to pay General Vouchers (120-165) totaling \$54,069.85, Highway Vouchers (75-96) totaling \$38,750.17, Light District #1 Voucher (4) in the amount of \$811.98, and Light District #2 Voucher (4) in the amount of \$223.05.*

*Ayes: Snow, Stanton, Hatfield, Gustafson*

**The next Board Meeting will be Tuesday, May 10<sup>th</sup>, 2016 at 7:00 p.m. in the Town Hall.**

Other meetings: April 20<sup>th</sup> - Kennedy Pride Meeting at 6:30 pm and April 26<sup>th</sup> - Memorial Day Committee Meeting at 7:00 pm.

At 8:48 p.m. *Supervisor Snow made a motion, seconded by Councilwoman Stanton to adjourn the meeting.*

*Ayes: Snow, Stanton, Hatfield, Gustafson*

Respectfully submitted,

Bonnita R Wallace  
Town Clerk







