

## **Regular Board Meeting of the Town of Poland Board June 14, 2016**

Town Supervisor Snow called the Regular Board Meeting to order at 6:56 p.m. with the pledge to the flag. In attendance were Town Council members Kathleen Stanton and Stevan Hatfield. Absent were Town Council members Norm Gustafson and Terry Walker and Town Attorney Paul Webb, Jr. Also present were Highway Superintendent Larry Mee, Assessor Dennis Stornes, and town residents Chuck Richard and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the May 10<sup>th</sup> Regular Town Board Meeting. There being none, *Councilwoman Stanton made a motion, seconded by Councilman Hatfield to accept the minutes from last month's meeting as written.*

*Ayes: Snow, Stanton, Hatfield*

**\*\*First Privilege of Floor\*\*** - no response

### **LEGAL - no Legal Counsel present**

1) Time Warner Cable Franchise Agreement - Attorney Webb spoke with Time Warner Cable regarding the Franchise Agreement and they will agree to increase the fee paid to the town from 3% to 5%.

### **OLD BUSINESS**

1) *Library* - Newsletter is out. If someone wants a copy mailed to their house, call the library at 267-4265. Summer Reading program will start July 1. Librarians track books read by kids; they earn prizes. Theme of national summer reading program is "On Your Mark, Get Set, Read". This year the focus is on fitness, so Summer Recreation and the Library are working together on bringing three live performances to the Library: July 13<sup>th</sup> - American Ninja Warrior contestant, July 20<sup>th</sup> - Two of a Kind (interactive musical/dance) and August 3<sup>rd</sup> - Yoga Class for Kids. A User Survey has been distributed at the library. It is a requirement that this is done every 3 years. Results will be tabulated and presented to the Board of Directors. During regular staff summer vacations, local resident and college library student Cody Whitton will be working at the Library on an as needed basis. Randolph Toymakers donated handmade wooden toys for Story hour and Cargill also donated \$2,500 to the reading program. The Library appreciated these donations greatly.

2) *Town Hall* - all is well.

3) Kennedy Pride - Flag Retirement Ceremony is June 15<sup>th</sup> at 6:00 p.m. in Hallquist Park (with refreshments to follow). The pavilion is complete. A blacktop path will be added for handicap accessibility.

4) Memorial Day Committee - Supervisor Snow thanked everyone involved in making the Memorial Day Parade a success.

5) Accessibility Committee - Next meeting will be July 5<sup>th</sup>. Will be working on a grant cycle for the additional accessibility needs of the town hall.

6) Comprehensive Plan Steering committee - Town Clerk Wallace presented the tentative Comprehensive Plan for the board to review and schedule a Public Hearing. Due to Council Members being absent, Supervisor Snow tabled the review until next month's meeting.

Copies of the Tentative Comprehensive Plan will be displayed at the Town Hall and the Kennedy Library for public viewing.

7) Town Clock - the clock was replaced for Memorial Day and is still not keeping time. Town Clerk Wallace will contact the Clock Shop in Sugar Grove, Pa. to inquire into the possibility of converting the clock to electric.

8) CHRIC - the check for the last draw has been sent and the program is complete. The town has received 9 pre-applications for the next grant.

### **NEW BUSINESS**

1) Personnel Handbook - Supervisor Snow and Town Clerk Wallace will be meeting to work on updates on the personnel Handbook.

**\*\*Second Privilege of Floor\*\*** - no response

### **SUPERVISOR SNOW**

1) Assessor Stornes presented Supervisor Snow with a letter regarding STAR property tax exemptions for homeowner that applied for STAR after March 1, 2015. New STAR recipients will receive a check directly from New York State instead of receiving a school property tax exemption. The amount of the benefit will be the same. To be eligible for a STAR check, you must register with the New York State Tax Department by: visiting [www.tax.ny.gov](http://www.tax.ny.gov) or calling (518)457-2036 (register by July 1, 2016).

2) Tub Grinder - Supervisor contacted Senator Young asking for information on funding available for shared Highway services. A letter was sent to the Town of Poland from Senator Young's office explaining that funding may be available for the 2017-2018 budget. Highway Superintendent Mee reported that the Tub Grinder has been purchased and will be housed in the Town of Carroll. A site will be made in the Town of Poland for residents to bring their brush & debris, and then the highway department will transport the load to the Town of Carroll. Jack Jones (Town of Carroll Supervisor) offered Supervisor Snow to come and tour the Highway Department and view the Tub Grinder. Training on the new grinder will be scheduled for the future.

### **COUNCILWOMAN STANTON**

1) Will not be present for next month's board meeting.

### **HIGHWAY SUPERINTENDENT**

1) Just finished the first mowing

2) Almost 14 miles of oiling and stoning is complete

3) Used larger stone on the three hills (Dailey Hill, Sprague Hill, and Page Road) this year

4) Just received the new one ton dump truck yesterday.

5) Next project is to broom roads

### **CORRESPONDENCE**

1) Received a thank you card from Cindy Woodin for honoring her with a plaque for her many years of service.

### **MONTHLY & ANNUAL REPORTS**

JUSTICE JUDITH SHIELDS - reported 37 Vehicle & Traffic, 2 DEC, and 4 Penal disbursed with \$3,900.00 forwarded to Supervisor.

CEMETERY CARETAKER ALAN SHORT- May 11<sup>th</sup>-June 14<sup>th</sup>: Mowing Tucker Cemetery this weekend (6/17-6/19); no burials; and all is well.

DOG CONTROL BRIAN KING - no report

PLANNING BOARD - met 5/3

ZONING BOARD - meeting on 6/21

RECREATION (ANN BLOOMQUIST/JONI THOMAS) - no report

HISTORIAN - REBECCA LINDQUIST - no report

TOWN CLERK BONNITA WALLACE reported \$1,357.77 paid to Supervisor with \$1,533.75 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (BUILDING & ZONING CODE REPORT) reported \$462.00 in fees forwarded to Town Clerk. Seven (7) Complaints received; seven (7) Notices of Violation issued; ten (10) Inspections Performed; and four (4) Certificates of Occupancy were reported.

**SUPERVISOR KELLY SNOW** distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the Monthly Supervisor's Report.

Supervisor Snow asked if there were any questions on the bills.

*Councilman Hatfield made a motion, seconded by Councilwoman Stanton to pay General Vouchers (210-260) totaling \$23,820.73, Highway Vouchers (122-143) totaling \$178,866.26, Light District #1 Voucher (6) in the amount of \$662.98, Light District #2 Voucher (6) in the amount of \$183.11 and Justice Court Voucher (6) in the amount of \$1,581.00.*

*Ayes: Snow, Stanton, Hatfield*

**The next Board Meeting will be July 12, 2016 at 7:00 p.m. in the Town Hall.**

Other meetings: June 15<sup>th</sup> - Flag Retirement Ceremony at 6:00 p.m., June 21<sup>st</sup> - Zoning Board Meeting, and July 5<sup>th</sup> - Accessibility Meeting

**LEGISLATOR LEMON** - gave a brief update on NRG in Dunkirk, NY and the Welfare to Work program.

*At 7:50 p.m. Supervisor Snow made a motion, seconded by Councilwoman Stanton to adjourn the meeting.*

*Ayes: Snow, Stanton, Hatfield*

Respectfully submitted,

Bonnita R Wallace

Town Clerk