

Regular Board Meeting of the Town of Poland Board July 12, 2016

Town Supervisor Snow called the Regular Board Meeting to order at 7:00 p.m. with the pledge to the flag. In attendance were Town Council members Stevan Hatfield, Norm Gustafson and Terry Walker. Absent were Town Council member Kathleen Stanton and Highway Superintendent Larry Mee. Also present were Assessor Dennis Stornes, Code Officer Alan Gustafson, Zoning Officer George Gustafson, Legislator Ron Lemon and town residents Chuck Richard and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the June 14th Regular Town Board Meeting. There being none, *Councilman Gustafson made a motion, seconded by Councilman Hatfield to accept the minutes from last month's meeting as written.*

Ayes: Snow, Hatfield, Gustafson, Walker

****First Privilege of Floor**** - no response

LEGAL

- 1) Time Warner Cable Franchise Agreement - Attorney Webb is waiting for the final approval of the agreement from Time Warner Cable.
- 2) Comprehensive Plan - Public Hearing will be held prior to the September meeting for the Comprehensive Plan.
- 3) Town Clock- Highway Superintendent Mee obtained an estimate of under \$250 for an electric service to run to the clock. Attorney Webb will write up the agreement between Timothy Mead and the town for permission to run the service on his property.

LEGISLATOR LEMON

- 1) PGA Web.com tour was this last weekend and was a success for the county
- 2) The Governor is coming to Jamestown to present the town with a \$10 million Downtown Revitalization Grant.
- 3) The Landfill court date has been moved back again and postponed to the end of the month.
- 4) Sent Supervisor Snow information on grants.
- 5) Social Services department, in the last month, has found a \$400,000 error in our favor, in their budget.
- 6) "The Micah Joel Revelation" will be playing in Hallquist Park on Wednesday, August 10th.

Supervisor Snow reported to Legislator Lemon:

- 1) The Town of Poland appreciates the CHRIC program! The town has participated in 3 rounds of this program and is now receiving pre-applications for the 4th opportunity to receive the grants. The Town thanks Eileen Powers for all the work she does for this project and the town.
- 2) The Town is also participating in the Welfare to Work program this year. Legislator Lemon will forward the Monthly Reports for this program to Town Clerk Wallace.

OLD BUSINESS

- 1) *Library* - Supervisor Snow read report: This summer's reading program is off to a good start with approximately 19 children enrolled. The focus this year is "On your mark,

get set...READ!" The whole idea of this program is to promote health and fitness. This is being done through the use of different performances and by simply having a display of sports books available at the Library. After checking out 10 books the child will get a prize, these vary from small stuffed emojis to candy bars, so far we have had many take home a prize! We are hosting a contestant from the TV show "American Ninja Warrior" as a part of our summer reading program on Wednesday, July 13th at 10 am. He will be showing us some of the training he goes through as well as talking to the children about health and fitness. On July 20th, we will be hosting "Two of a Kind" a musical duo that incorporates reading, movement, singing, sign language and lots of dancing into their act! On August 3rd, we will be hosting a yoga class for children starting at 10 am by instructor Kim Weber. Attendance since July 4th has been excellent. Many families have returned from vacation and are now heading out to the Library. As always, we continue to be receiving new items on a regular basis and are experiencing a good rate of circulation. We have also added a couple of new patrons in the last couple of weeks.

2) *Town Hall* - all is well.

3) Kennedy Pride - Flag Retirement Ceremony in Hallquist Park went well. Next meeting will be on Wednesday, July 20th. Music in the park's schedule is: July 27th - "Sunny Side Up" at 6 pm- 8pm, August 10th - "The Micah Joel Revelation", and August 24th - "Common Ground" at 6 pm- 8pm. The Pavilion is done and being used.

4) Personnel Handbook - Supervisor Snow and Town Clerk Wallace will be working on updating the handbook soon.

5) Accessibility Committee - Met on July 5th and the minutes were distributed to the town board.

6) Comprehensive Plan Steering committee - The Public Hearing will be held at 6:30, prior to the September 13th meeting. Supervisor Snow asked the board to review the Comprehensive Plan and be prepared to discuss it at next month's meeting.

7) Town Clock - Town Clerk Wallace contacted Van Dorn's in Sugar Grove, Pa. to discuss the possibility of converting the clock to electric. The gentleman stated the clock would probably be able to convert to electric for under \$400, but he would need to inspect the clock first to make sure the electric parts will fit. The board agreed for the clock to be inspected and the information brought to next month's meeting.

NEW BUSINESS

1) 2016-2017 Justice Court Assistance Program (JCAP) - applications for this grant must be submitted no later than October 13, 2016. Items the court will be requesting: 1) water supply (to drink), 2) new carpet for upstairs, 3) renovation of the upstairs bathroom and 4) new copy/fax machine for court. Any suggestions should be brought to Judge Shields by the August meeting.

****Second Privilege of Floor**** - no response

COUNCILMAN GUSTAFSON

Noticed how clean and nice the building looked and smelled upon entry this evening. Custodian Brian King is doing a wonderful job.

TOWN CLERK

Summer Rec began on July 6th, and will run through August 12th.

ASSESSOR

New STAR program is causing some confusion.

HIGHWAY SUPERINTENDENT

- 1) Mowing second time
- 2) Helping other townships oil & stone
- 3) Will start black top job in the next few weeks
- 4) Finished pavilion - black top, landscape & seed
- 5) Working on Mee Road - in front of the Johnson's house. Digging out black top & fixing up in front of the driveway
- 6) Guys starting to take vacations
- 7) Supervisor Snow will meet with the Highway Department next Monday for their quarterly meeting.

ZONING OFFICER

- 1) Working on violations
- 2) Zoning Board had three variances at this month's meeting. All three variances were granted.

CODE OFFICER

- 1) Busy with building permits
- 2) New house built on County Line Road
- 3) Proposed cell tower - Grubb Hill Road
- 4) Frito Lay variance was granted - small storage building
- 5) Will check into the progress of the tires being moved on Sprague Hill Road
- 6) Busy summer for swimming pools. Over 24' deep - needs permit

MONTHLY & ANNUAL REPORTS

JUSTICE JUDITH SHIELDS - reported 62 Vehicle & Traffic, 1 Department of Environmental Conservation, and 3 Criminal disbursed with \$5,703.00 forwarded to Supervisor.

CEMETERY CARETAKER ALAN SHORT- June 14th-July 11th: Keeping up with mowing; Mowing Tucker Cemetery the weekend of July 23rd; and all is well.

DOG CONTROL BRIAN KING - July 12, 2016 - one (1) dog complaint from neighbor and two (2) dog bite cases.

PLANNING BOARD - met 5/3

ZONING BOARD - meeting on 7/19

RECREATION (ANN BLOOMQUIST/JONI THOMAS) - no report

HISTORIAN - REBECCA LINDQUIST - no report

TOWN CLERK BONNITA WALLACE reported \$1,516.19 paid to Supervisor with \$1,613.05 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (BUILDING & ZONING CODE REPORT) reported \$369.00 in fees forwarded to Town Clerk. Six (6) Complaints received; seven (7) Notices of Violation issued; nineteen (19) Inspections Performed; and ten (10) Certificates of Occupancy were reported.

SUPERVISOR KELLY SNOW distributed prior to the meeting the Agenda and Monthly

Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the Monthly Supervisor's Report.

Supervisor Snow asked if there were any questions on the bills.

Councilman Walker made a motion, seconded by Councilman Gustafson to pay General Vouchers (261-297) totaling \$16,696.43, Highway Vouchers (144-167) totaling \$12,390.28, Light District #1 Voucher (7) in the amount of \$672.59, Light District #2 Voucher (7) in the amount of \$185.51 and Justice Court Voucher (7) in the amount of \$2,993.00.

Ayes: Snow, Hatfield, Gustafson, Walker

The next Board Meeting will be August 9, 2016 at 7:00 p.m. in the Town Hall.

Other meetings: July 20th - Kennedy Pride meeting, July 27th - "Sunny Side up" at Hallquist Park, and August 10th - "The Micah Joel Revelation" at Hallquist Park.

At 7:52 p.m. Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.

Ayes: Snow, Hatfield, Gustafson, Walker

Respectfully submitted,

Bonita R Wallace
Town Clerk