

Regular Board Meeting of the Town of Poland Board January 12, 2016

Town Supervisor Snow called the Regular Board Meeting to order at 6:34 p.m. with the pledge to the flag. In attendance were Town Council members Kathleen Stanton, Stevan Hatfield, Norman Gustafson and Terry Walker. Also present were Highway Superintendent Larry Mee, Assessor Dennis Stornes, Code Officer Alan Gustafson, and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the December 8th Regular Town Board Meeting. There being none, *Councilman Gustafson made a motion, seconded by Councilman Hatfield to accept the minutes as written.*

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

Supervisor Snow asked if there were any corrections or additions to the minutes from the January 5th Organizational Meeting. There being none, *Councilman Walker made a motion, seconded by Councilwoman Stanton to accept the minutes as written.*

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

****First Privilege of Floor****- no response

LEGAL- Attorney Webb, Jr. was absent due to the weather conditions. Supervisor Snow spoke with Attorney Webb prior to the meeting and discussed the following with the board:

- 1) Salt Payments / Billing - Highway Superintendent Mee orders salt from American Rock Salt and they just started bi-weekly billing. The town pays bills once a month and American Rock Salt is now stopping any new orders if there is an outstanding bill of 30 days. After a brief discussion, the board gave permission for American Rock Salt bills to be added to the early abstract for payment.
- 2) Time Warner Cable Franchise Agreement - Attorney Webb relayed to Supervisor Snow that he submitted three requests to Time Warner Cable and is waiting for a response. Highway Superintendent Mee asked if the highway internet can be added to the agreement. Councilwoman Stanton asked if Time Warner Cable will be expanding service in the Town of Poland. Supervisor Snow will look into these inquiries by the next board meeting.

OLD BUSINESS

- 1) Library - the Library Board sent Supervisor Snow a report which included circulation, attendance, registered patrons, new cards issued and books & DVDs purchased between 2014 and 2015. Dennis Stornes reported the fundraising for the Library is going well.
- 2) Town Hall - Councilman Hatfield will donate a salt spreader for the Town Hall's sidewalk and entrance. Custodian King asked the town's permission to purchase a new vacuum cleaner. The board agreed to use the money in the contingency account for the purchase. Highway Superintendent Mee is still looking into fixing the outside light and should have the situation solved by the next board meeting. Supervisor Snow met with David from Sandberg Kessler regarding the floor in the entry way. David inspected the area of concern and concluded the floor is fine. Supervisor Snow agreed to have the floor waxed but if there was another issue within the next year she questioned who

should be contacted and David said to contact Sandberg Kessler. Supervisor Snow will research the best type of wax to use on the floor and will then contact Custodian King for application. The board also agreed to look into the pricing and purchasing of larger mats for the new entry way and office areas.

3) Kennedy Pride - next meeting will be next Wednesday. Christmas party was a success. In the process of planning another "Pizza for Flags" for some time in March.

4) Accessibility Committee - planning on holding one meeting a quarter. The board agreed to have an open house as soon as the weather clears and all of the renovations are complete. Judge Shields received notification of approval for the 2016 JCAP Grant. Approval was given to renovate three of the courtroom walls, purchase 20 chairs (from Fancher Chair), and partial payment for the security system. Erik Stornes will start renovations on the courtroom sometime in February.

5) Comprehensive Plan - next meeting is on January 25th at 6:30 p.m.

6) Dog Control - Enumeration- started December 16th, 2015

*****Second Privilege of Floor**** - No response

SUPERVISOR

1) Received a letter from the Randolph Regional EMS Corporation requesting a letter of endorsement for their continued ambulance services. The board agreed to send a letter to support the combined services.

2) Annual Audit of Books - Town Audits were turned in and filed in the Town Clerk's Office on January 5, 2016. Full reports of the Town of Poland Annual Audit for 2015 are attached and located in the Town Clerk's office.

TOWN CLERK

1) Legal notice of Receipt of Tax Roll and Warrant was published on January 5th & 8th, 2016.

2) Received accounts payable invoice report from C.C. Director of Finance.

3) The 2016 Training School and Annual Meeting of the Association of Towns will be held at the Marriott Marquis, New York City, Feb. 14th- 17th, 2016. A brief outline of events was read to the board members.

HIGHWAY SUPERINTENDENT

1) Plowing snow

2) Renovated breakroom

3) New sign on front wall of building

4) Interested in ordering floor mats with the Town Hall's order

CODE OFFICER

1) Checking into the Hickok property- portable saw mill

2) No forwarding address for 600 2nd St.

3) Closing out permits

4) Spoke with Robin Ormond's family regarding the property on the corner of Route 394 and Route 62.

5) Gas smell in Kennedy - the gas company was in Kennedy for 3 or more days and could not find any leaks or problems.

6) Checking into the temporary fence that was placed on Cory Brown's property next to

the Conti's Garage.

CORRESPONDENCE

1) Received a Thank you letter from Roland Swanson for the wonderful Christmas Party.

MONTHLY & ANNUAL REPORTS

JUSTICE JUDITH SHIELDS - reported 30 Vehicle & Traffic, and 15 Criminal with \$2,395.00 forwarded to Supervisor.

CEMETERY- ALAN SHORT- 12/8/15 -1/12/16: Holmberg burial service went well; cemetery is prepared for winter; and new flags are up.

DOG CONTROL BRIAN KING - 11/10/15 - 1/11/16: One (1) call from Health Department for hit dog but wrong town should have been Ellicott; one (1) lost dog but found; one (1) stolen dog but returned; two (2) chickens killed by dogs. Owner of dogs paid for chickens; one (1) call from Health Department about dog bite in Tonawanda. Dog not licensed here; and one (1) dog bite on Cemetery Street, Still working on the case.

PLANNING BOARD - met 1/5/16

ZONING BOARD - no report

RECREATION (ANN BLOOMQUIST/JONI THOMAS) - no report

HISTORIAN - REBECCA LINDQUIST presented the board with ideas of pictures to hang in the new office area. It was decided to display a series of timeframes on the main street of Kennedy. She will get the pictures mounted and labeled by Kathy Kimball to be displayed. Supervisor Snow will contact Erik Stornes to paint and prepare the new area downstairs for the historian. Historian Lindquist will come to next month's meeting to provide the progress of the project.

TOWN CLERK BONNITA WALLACE reported \$1,684.89 paid to Supervisor with \$1,792.47 total disbursed.

TOWN CLERK BONNITA WALLACE ANNUAL REPORT- reported \$18,661.44 paid to Supervisor with \$26,274.86 Total Receipt & \$26,274.86 Total Disbursements.

ZONING OFFICER GEORGE GUSTAFSON - (BUILDING & ZONING CODE REPORT) reported \$125.00 in fees forwarded to Town Clerk. Two (2) complaints received, and two (2) notices of violations issued.

SUPERVISOR KELLY SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills. *Councilman Hatfield made a motion, seconded by Councilman Gustafson to pay General Vouchers (1-39) totaling \$17,066.55, Highway Vouchers (1-28) totaling \$27,019.95, Light District #1 Voucher (1) in the amount of \$890.19, Light District #2 Voucher (1) in the amount of \$237.35 and Justice Court Voucher (1) in the amount of \$1,238.00.*

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

The next Board Meeting will be February 9, 2016 at 7:00 p.m. in the Town Hall.

Other meetings: Jan. 20th - Kennedy Pride; and Jan. 25th at 6:30 p.m. - Comprehensive Plan Steering Committee

At 7:45 p.m. Supervisor Snow made a motion, seconded by Councilman Walker to adjourn the meeting.

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

Respectfully submitted,

Bonita R Wallace
Town Clerk

