

Regular Board Meeting of the Town of Poland Board October 13, 2015

Town Supervisor Kelly Snow called the Regular Board Meeting to order at 7:01 p.m. with the pledge to the flag. In attendance were Town Council members Stevan Hatfield and Terry Walker. Absent were Councilwoman Kathleen Stanton and Councilman Norm Gustafson. Also present were Highway Superintendent Larry Mee, Assessor Dennis Stornes, Code Enforcement Officer Alan Gustafson, Court Justice Judith Shields, Legislator Ron Lemon and town residents Cindy Parsons, Roland Swanson, Walter & Julie Heilman and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the September 8, 2015 Regular Town Board Meeting. There being none, *Councilman Hatfield made a motion, seconded by Councilman Walker to accept the minutes as written from last month's meeting.*

Ayes: Snow, Hatfield, Walker

****First Privilege of Floor**** - no response

LEGAL - no issues for Attorney Webb, Jr.

HISTORIAN - Supervisor Snow asked Historian Becky Lindquist to address the board about pictures to display in the new office area. Historian Lindquist presented pictures of the three Historic Hotels, the business area in different time periods, pictures of Mr. Temple/school and the industrial factories and Depot. Copies of these pictures will be made and brought to next month's meeting for the board to vote on. The expense of the project will be taken from the building project budget. Historian Lindquist asked if pictures of Gertrude Williams and Evelyn Crandall can be displayed in the courtroom in the future. The board agreed with the request.

EXECUTIVE SESSION- *Supervisor Snow made a motion, seconded by Councilman Hatfield to enter into Executive Session to discuss personnel matters.*

Ayes: Snow, Hatfield, Walker

Supervisor Snow dismissed everyone.

Supervisor Snow made a motion, seconded by Councilman Walker to close the Executive Session.

Ayes: Snow, Hatfield, Walker

Executive Session closed.

OLD BUSINESS

1) *Library* - CEO Gustafson gave Assessor Stornes the state application the Library needs to fill out for a variance to use the basement area (of the Library) for public use. Supervisor Snow read the Kennedy Free Library report for the months of July & August. The circulation for the two months totaled 3766 (July = 1489 and August = 2277) and the attendance was a total of 1,635 patrons. Supervisor Snow was very impressed with these totals.

2) *Town Hall* - the floor outside the elevator maintenance room was fixed today. Due to water damage in the past, the new flooring bubbled and needed replaced. The new floor areas need to have a commercial wax applied to them before the weather changes to keep

the moisture out. The exterior yard lights are out and the Highway Department will be looking into fixing them.

3) *Kennedy Pride* - next meeting Wednesday, October 21st at 6:30 in the Library. Pride will be discussing the plans for the Christmas party. Town resident Roland Swanson remarked on the removal of the fence in Hallquist Park and questioned the whereabouts and condition of the herb garden. After a brief discussion, town resident Cindy Parson stated she weeded the garden for appearance purposes.

4) *Accessibility Committee* - none

5) *Comprehensive Plan* - this week's meeting was postponed until the end of November. A date will be appointed within the next week.

6) 2016 Budget - the Tentative Budget was distributed to the board and the Public Hearing needs to be scheduled on or before November 5, 2015. The Budget Work Session was scheduled for Tuesday, October 20th at 6:30.

NEW BUSINESS

1) Speed Study (Grubb Hill Road) - back in July 2015, Ann & Bill Harris sent a letter requesting a speed study be done on Grubb Hill Road. A resolution and application was sent to New York State Department of Transportation requesting the study. The town recently received a letter stating the speed study is completed and approved. Based on the data collected, a speed limit of 45 MPH will be established for Grubb Hill Road from Route 62 to County Line Road. The Town of Poland will be responsible for all signs necessary to post the speed zone once a copy of the approved Notice of Order from the Director of the Traffic and Safety Division in Albany is received. Supervisor Snow asked Town Clerk Wallace to send a copy of the state's approval to Mr. & Mrs. Harris.

2) Court Resolution - Supervisor Snow read the following Resolution:

STATE OF NEW YORK
COUNTY OF CHAUTAUQUA
TOWN OF POLAND
RESOLUTION #5 - 2015

WHEREAS, the Town of Poland Town Justice Judith M. Shields requests permission to apply for a grant due by October 16, 2015 and not to exceed \$9,194.00 through the 2015-2016 Justice Court Assistance Program (JCAP).

The grant may be used for a variety of purposes, including office and security equipment, furniture, courtroom and court facility improvement and renovations.

WHEREAS, the Justice is applying for courtroom security @ \$2,994.00, twenty (20) waiting chairs @ \$150.00 each with a totaling of \$3,000.00, courtroom renovations @ \$2,500.00 and lastly courtroom restroom renovation @ \$700.00.

NOW, THEREFORE, it is hereby

RESOLVED, that the Town of Poland Town Board hereby authorizes application be made to the State of New York Unified Court System and postmarked by October 16th, 2015.

Dated: October 13, 2015

Councilman Hatfield made a motion, seconded by Councilman Walker to except Resolution #5- 2015 for the Justice Grant through JCAP.

Ayes: Snow, Hatfield, Walker

3) Town Health Insurance - adjustments have been made to the tentative budget (2016) for the increase in health insurance. Univera Health Insurance has a 13.3% increase this year. Supervisor Snow also received a quote from Independent Health which was also high. The Highway contract reflects that an increase of \$5.00/a pay will be added to the employee's portion of the insurance contributions. The insurance deductibles have all stayed the same. The Medicare rates will be sent to us in November. According to the Highway Contract, the board can discuss what the town will pay from the highway employee's deductible.

Councilman Walker made a motion, seconded by Councilman Hatfield to accept the new rates from Univera for the Town Health Insurance.

Ayes: Snow, Hatfield, Walker

****Second Privilege of Floor**** - no response

SUPERVISOR SNOW

Received a quote to paint the exterior of the Town Hall building from Ideal Coatings Inc. They will furnish all labor, materials, equipment and such that would be necessary to do the following work: 1) Power wash the entire exterior of building, 2) Caulk where needed, 3) Prepare all wood trim, windows and brick for paint, and 4) Apply 2 coats of Sherwin-Williams A-100 Exterior paint to all exterior surfaces. Total of Quote is \$19,750.00. Due to the age of the building, power washing may not be advisable. Supervisor Snow picked up paint samples at Sherwin-Williams. Councilman Hatfield question how long this building improvement would last. Supervisor Snow will look into the length of the guarantee.

COUNCILMAN WALKER

Commented on the properties that are getting cleaned up in the Town of Poland.

TOWN CLERK WALLACE

1) Flower Fund is getting low. Anyone interested in donating money please see Town Clerk Wallace.

2) STW is offering a two day Excel training class on November 12 & 13, 2015. The cost is \$100 a person. Town Clerk Wallace will be attending.

ASSESSOR

Interested in the town renting a dumpster and having each department clean up the attic space for more future storage space.

HIGHWAY SUPERINTENDENT

1) Finished third mowing of the year

2) Highway employees putting siding on the building with rented lift (United Rental)

3) Electrician came to take electric off the building

4) Sand shed is full with mixed salt

CODE ENFORCEMENT

1) Attended Code Conference September 14th -17th. Another Conference is approaching

at the end of this month.

2) Still busy issuing permits

3) Still going through and organizing the items that are being stored in the new historian's area downstairs.

LEGISLATOR

1) Election year - up for re-election and running unopposed. Please come out and vote.

2) County budget talks were last week - the initial budget by the executive was a 4.78% decrease. The Legislature wants to make a minimum of a 5% decrease, so the audit and control committee was looking into cutting another 1.2 million out of the budget. Last year's budget was 259 million dollars and this year its 256 million dollars, which shows a 3 million dollar cut.

3) Will be voting on the Sales Tax Resolution to increase Sales Tax to 8%. Correction from last month - there will not be any of the .5% increase divided between the towns; it will go to the county for property tax reduction and to stabilize the budget.

CORRESPONDENCE

Southern Tier West - Fall Planning & Zoning Conference is scheduled for November 4th & 5th. Wednesday, November 4th is located at STW BOCES Center in Salamanca, NY from 4:30-8:30 pm. Thursday, November 5th is located at Chautauqua Suites Hotel & Expo Center in Mayville, NY from 8:00 am - 4:45 pm. Contact Town Clerk Wallace if interested.

MONTHLY & ANNUAL REPORTS

JUSTICE JUDITH SHIELDS - reported 36 Vehicle & Traffic, 3 CRIMINAL, 3 CIVIL, 2 ENVIRONMENTAL CONSERVATION, and 2 AG & MARKETS were disbursed with \$3,658.00 forwarded to Supervisor.

CEMETERY CARETAKER ALAN SHORT- preparing for winter/ leaf pick-up; returning the big tractor to the Highway department; and serviced small tractor. In regards to Tucker Burial Grounds: ten (10) out of the eleven (11) stones that are lying flat have been there since I began working in the cemetery. A number of years ago, the town hired Jensen & Haglund Monuments to repair broken stones in both cemeteries, which cost around \$1,200.00 total. The stones lying flat today are due to the extensive repairs required to place them back in the upright position. I do mow and trim around them as careful as possible. The State of New York only required townships with cemeteries under their care to be mowed only 3 times a year. I have and will continue mowing Ticker Cemetery once a month.

DOG CONTROL BRIAN KING - 9/3/15-10/12/15: one (1) complaint about dogs running loose on Scott Hill Road; one (1) dog attack - two (2) Akita's killed a Beagle; one (1) Husky running loose in town; one (1) dog attack - Pit Bull attacked a Beagle; one (1) Dangerous dog court case and one (1) dog found on I-86.

PLANNING BOARD - no report

ZONING BOARD - no report

RECREATION (ANN BLOOMQUIST/JONI THOMAS) - Town Clerk Wallace will contact Recreation Leader Bloomquist for information on the Halloween Party.

HISTORIAN - REBECCA LINDQUIST - (spoke previously in the meeting)

TOWN CLERK BONNITA WALLACE reported \$1,745.15 paid to Supervisor with

\$5,061.44 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (BUILDING & ZONING CODE REPORT) reported \$240.00 in fees forwarded to Town Clerk. Three (3) Complaints received; three (3) Notices of Violation; fifteen (15) Inspections Performed; and six (6) Certificates of Occupancy were reported.

Supervisor Snow distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the Monthly Supervisor's Report.

Supervisor Snow asked if there were any questions on the bills. *Councilman Hatfield made a motion, seconded by Councilman Walker to pay General Vouchers (400-439) totaling \$21,754.74, Highway Vouchers (184-206) totaling \$19,806.66, Light District #1 Voucher (10) in the amount of \$766.87, Light District #2 Voucher (10) in the amount of \$210.88 and Justice Court Voucher (10) in the amount of \$2,355.00.*

Ayes: Snow, Hatfield, Walker

The next Board Meeting will be November 10, 2015 at 7:00 p.m. in the Town Hall.

Other meetings: October 20th - Budget Work Session at 6:30 p.m., October 21st - Kennedy Pride at 6:30 pm in the Library and (tentative) November 5th - Public Hearing for the Preliminary Budget.

At 8:22p.m. Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.

Ayes: Snow, Hatfield, Walker

Respectfully submitted,

Bonnita R. Wallace
Town Clerk