

Regular Board Meeting of the Town of Poland Board November 10, 2015

Town Supervisor Kelly Snow called the Regular Board Meeting to order at 7:04 p.m. with the pledge to the flag. In attendance were Town Council members Stevan Hatfield, Norm Gustafson and Terry Walker. Absent was Councilwoman Kathleen Stanton. Also present were Highway Superintendent Larry Mee, Assessor Dennis Stornes, Code Enforcement Officer Alan Gustafson, Zoning Officer George Gustafson, Legislator Ron Lemon and town residents Steve & Lisa Holmberg and School Students Casey Rogerson, Jimmy Campbell, Rachel O'Brien, Mariah Elliott, Jenna Fellows, Karl Holmberg and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the October 13, 2015 Regular Town Board Meeting. There being none, *Councilman Gustafson made a motion, seconded by Councilman Hatfield to accept the minutes as written from last month's meeting.*

Ayes: Snow, Hatfield, Gustafson, Walker

****First Privilege of Floor**** - no response

LEGAL

- 1) Motion made on March 10th - a motion was made in the March meeting to approve another year of the Maintenance agreement through Ronco and all the board members agreed. Town Clerk Wallace realized the invoice was never paid, so the Town of Poland does not have a Maintenance agreement this year with Ronco. Supervisor Snow contacted Ronco and if the agreement was not paid within thirty day, the contract is not available.
- 2) Time Warner Cable Franchise Agreement - Attorney Webb, Jr. has received a copy of the agreement and will review it for the next meeting.
- 3) Resolution to Amend the Adopted Budget -
Supervisor Snow read the following Resolution:

STATE OF NEW YORK
COUNTY OF CHAUTAUQUA
TOWN OF POLAND
RESOLUTION #6 - 2015
TO AMEND THE ADOPTED BUDGET

WHEREAS, the Town Board of the Town of Poland has determined to amend the 2016 Adopted Budget under the A1620.1 Buildings Personnel Budget line.

NOW, THEREFORE BE IT RESOLVED, the Town Board will increase the Building Personnel Budget line from \$600 to \$1,200.

Dated: November 10, 2015

Councilman Hatfield made a motion, seconded by Councilman Walker to approve the Resolution to change the budget line (A1620.1) from \$600 to \$1,200.

Ayes: Snow, Hatfield, Gustafson, Walker

LEGISLATOR LEMON

The County Budget Meeting - Due to a vote taken back in March or April, a goal was set by the Legislature to have a 5% Property Tax Levy reduction. At the end of the Budget discussion, the results were a 5% levy reduction and a 6.6% Property Tax rate reduction.

OLD BUSINESS

- 1) *Library* - Election Day Dinner was successful, served 173 dinners. Several people donated money to the Library at the dinner. The raffle this month is a homemade afghan. The conference room in the Library has been getting a lot of use. There is a sign language class being taught there this month.
- 2) *Town Hall* - the new floor in front of the maintenance door in the entry way was bubbling up and GL Olson (general contractor) sent in the flooring contractor to fix it. The floor is still not lying flat so Supervisor Snow reported the problem to Taras Korol at GL Olson and he will be looking into the situation further. Mr. Korol will also be contacting the General Architect because replacing the underlayment was not in the original scope of work. A coat of wax needs to be applied to the flooring to protect it from water brought in from the weather, but Supervisor Snow wants to wait until the problem has been solved.
- 3) *Kennedy Pride* - Santa is coming to the Town of Poland on December 12th. The next Kennedy Pride meeting is on November 18th at 6:30 in the Library. There will not be a meeting in December.
- 4) *Accessibility Committee* - none
- 5) *Comprehensive Plan* - Due to the volume of other meetings needed in November, the Comprehensive Plan meeting was cancelled and will be rescheduled for early December.
- 6) *2016 Budget* - has been adopted and will be delivered to the county by November 20th. The 2016 Budget is attached.

NEW BUSINESS

- 1) *BAN Payment* - signed and will be delivered to the bank on Thursday, November 12th.
- 2) *Resignation/Appointment of Court Officer* - Carolyn Shields turned in a resignation for Court Officer, due to her appointment to Court Clerk. Judy Shields has appointed Brian King as the new Court Officer as of November 12th.
- 3) *Univera - Medicare Contract* - this year's Medicare cost is \$433.93/a month. A couple of Town of Poland employees are opting out to receive their own insurance and another is looking into doing the same. Supervisor Snow will sign and return the paperwork back to Univera.

****Second Privilege of Floor**** - no response

TOWN CLERK WALLACE

- 1) Zoning Officer Gustafson filed a Certificate of Attendance for Zoning & Planning Education in the Town Clerk's Office.
- 2) Received the Municipal Shelter Inspection report for 2015.
- 3) *Councilman Walker made a motion, seconded by Councilman Gustafson to appoint Michael Telford to the Board of Assessment Review with a term to expire 9/30/2020.*
Ayes: Snow, Hatfield, Gustafson, Walker

ASSESSOR

- 1) Frank Walker was injured and is on the Board of Assessment Review. Assessor Stornes will contact Mr. Walker to confirm his interest in continuing the position.
- 2) Will purchase a new camera before the end of the year.

HIGHWAY SUPERINTENDENT

- 1) Bush hogging
- 2) Using up vacations before the plowing season starts
- 3) Sand shed & salt barn full
- 4) The new office is complete

CODE ENFORCEMENT

- 1) Still working on contacting the owner of 600 2nd Street. Supervisor Snow will ask Attorney Webb if the town can do anything about the safety conditions of the house.
- 2) Weiler/Beaver property still improving.
- 3) Broke ground on a new two-story house on County-Line Road.
- 4) Waterboro Hill Road - after inspections & court hearings, two homes are being condemned.
- 5) Supervisor Snow received a few complaints on the Hickok property (Route 394). The property needs attention, so CEO Gustafson & Zoning Officer Gustafson will address the problem.

CORRESPONDENCE

- 1) Received a thank you card from Steve Wallace to thank the town for the card and cookies he received after his surgery.
- 2) The Retirement System update from the County Comptroller's office was distributed prior to the meeting.
- 3) The Snow & Ice Control Directory 2015-2016 from the New York State Department of Transportation was also distributed prior to the meeting.

MONTHLY & ANNUAL REPORTS

JUSTICE JUDITH SHIELDS - reported 42 Vehicle & Traffic and 5 Criminal were disbursed with \$3,815.00 forwarded to Supervisor.

CEMETERY CARETAKER ALAN SHORT- no report

DOG CONTROL BRIAN KING - 10/13/15-11/9/15: one (1) complaint about dogs running loose on Scott Hill Road; one (1) complaint dogs running deer - Hartson/ Pine Hill; one (1) dog running loose downtown; and Akita's case with SPCA closed. Dogs sent to a rescue in New Jersey.

PLANNING BOARD - no report

ZONING BOARD - no report

RECREATION (ANN BLOOMQUIST/JONI THOMAS) - Halloween party was a success.

HISTORIAN - REBECCA LINDQUIST - no report

TOWN CLERK BONNITA WALLACE reported \$1,591.92 paid to Supervisor with \$2,419.04 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (BUILDING & ZONING CODE REPORT) reported \$465.00 in fees forwarded to Town Clerk. Two (2) Complaints received; two (2) Notices of Violation; eighteen (18) Inspections Performed; and two (2) Certificates of

Occupancy were reported.

Supervisor Snow distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the Monthly Supervisor's Report.

Supervisor Snow asked if there were any questions on the bills. *Councilman Walker made a motion, seconded by Councilman Hatfield to pay General Vouchers (440-474) totaling \$18,041.08, Highway Vouchers (207-227) totaling \$44,978.19, Light District #1 Voucher (11) in the amount of \$784.14, Light District #2 Voucher (11) in the amount of \$215.30 and Justice Court Voucher (11) in the amount of \$1,901.00.*

Ayes: Snow, Hatfield, Gustafson, Walker

The next Board Meeting will be December 8th, 2015 at 7:00 p.m. in the Town Hall.

Other meetings: November 18th - Kennedy Pride at 6:30 p.m. in the Library, December 12th - Santa comes to Town (Kennedy Fire Hall).

At 7:44 p.m. Supervisor Snow made a motion, seconded by Councilman Gustafson to adjourn the meeting.

Ayes: Snow, Hatfield, Gustafson, Walker

Respectfully submitted,

Bonnita R. Wallace
Town Clerk