

## **Regular Board Meeting of the Town of Poland Board May 12, 2015**

Town Supervisor Snow called the Regular Board Meeting to order at 7:03 p.m. with the pledge to the flag. In attendance were Town Council members Kathleen Stanton, Stevan Hatfield, Norman Gustafson and Terry Walker. Also present were Attorney Paul Webb, Jr., Highway Superintendent Larry Mee, Assessor Dennis Stornes, Code Officer Alan Gustafson, and Zoning Officer George Gustafson, Legislator Ron Lemon, and town residents Walt Ploss and Amanda Côté, and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the April 14<sup>th</sup> Regular Town Board Meeting. Councilwoman Stanton pointed out a few corrections: 1) OLD BUSINESS - Accessibility Committee- Councilwoman Stanton filed a letter of **intent** for consolidated funding with the state. 2) LEGISLATOR LEMON - #5 the purpose of review is to set up a commission with people from different parties that are not elected, to make recommendations on **voter redistricting**. Councilman Hatfield also made a correction on: OLD BUSINESS - Accessibility Committee - The mechanical room (located behind the elevator in the basement) must be **locked** at all times.

*Councilwoman Stanton made a motion, seconded by Councilman Gustafson to accept the minutes from last month's meeting with the corrections as stated.*

*Ayes: Snow, Stanton, Hatfield, Gustafson, Walker*

### **LEGAL**

*Bond Anticipation Note- the BAN has been processed and the town has received the money.*

**\*\*First Privilege of Floor\*\*** - town residents Walt Ploss and Amanda Côté, whom reside at 675 Second St., Kennedy, presented the Town Board with a problem they are having with the other tenants that live in their house. Mr. Ploss has made numerous complaints to the Town Dog Control and Town Clerk concerning the continuous barking and smell of feces coming from the down stairs tenant. Calls have also been made to the landlord and County Health department regarding these issues. Mr. Ploss stated that the dogs bark at every movement they hear. He cannot do yardwork or even walk in his own apartment without them barking. Ms. Côté stated they called the County Health Department regarding the smell of unmaintained feces from the front yard because the dogs are tied near the water well. Mr. Ploss has also contacted the SPCA for help and they recommended they present the problem to the town. Zoning Officer Gustafson researched and found *Local Law #3 from 1976 - Protection of Children & Property - Noises*. **Section 2d of this law states; The Keeping of any animal or bird which by causing frequent or loud continued noise shall disturb the comfort and repose of any persons in the vicinity.** Supervisor Snow will speak with Judge Shields and Dog Control Officer King to help resolve this ongoing problem. Supervisor Snow thanked Mr. Ploss and Ms. Côté for bringing this situation to the attention of the board.

**EXECUTIVE SESSION** - Supervisor Snow made a motion, seconded by Councilman Hatfield to enter into an Executive Session to discuss employment matters.

*Ayes: Snow, Stanton, Hatfield, Gustafson, Walker*

Supervisor Snow dismissed everyone.

Executive Session closed.

### OLD BUSINESS

- 1) *Library* - Superintendent Mee stated a sidewalk will be placed from the Library to the Town Hall parking lot. The tree on the corner of the building will be cut down. An additional sidewalk will be placed from the emergency exit landing to the sidewalk that will come off the front of the building. Highway workers will deliver topsoil for the library when possible.
- 2) *Town Hall* - The new entrance sidewalk will be in before Erik Stornes is complete with the new offices. The town is looking for someone to purchase the 60,000 BTU furnace. This is a 2-3 years old, 95% efficient forced air furnace. The town is interested in receiving \$400-\$500 for it. The pipe containing asbestos has been marked by Superintendent Mee. The Electrical inspector did not show up today but has scheduled a new time to inspect the area.
- 3) *Kennedy Pride - Clean-up Day* was a success. Next meeting is scheduled for Wednesday, May 20<sup>th</sup> at the town park at 6:30 pm. The Victorian Tea was not as well attended as hoped but was still a success. *Councilman Hatfield made a motion, seconded by Councilwoman Stanton for the Town to share the expense with Kennedy Pride for half the payment of the Port-a-John (placed for three months) in Hallquist Park.*  
*Ayes: Snow, Stanton, Hatfield, Gustafson, Walker*
- 4) *Memorial Day Committee* - County Executive Vincent Horrigan will be the speaker for the Memorial Service. Councilman Walker will place an article in the Post-Journal about the speaker. Next Memorial Day Committee meeting will be Tuesday, May 19<sup>th</sup> at 6 pm. Will work on getting cars for anyone who would prefer not to walk. County Clerk Larry Barmore will be attending the parade and service.
- 5) *Accessibility Committee*- Supervisor Snow signed the final punch list for the project. After a brief discussion, it was decided that Councilwoman Stanton will be contacting Sandberg Kessler to confirm the list has been completed before the signed paperwork is turned in.
- 6) *Comprehensive Plan* - next meeting will be Monday, May 18<sup>th</sup> at 7 pm.

### NEW BUSINESS

- 1) *Employee Handbook* - Supervisor Snow and Town Clerk Wallace will be working together to complete the updates that need to be made.
- 2) *Liability Insurance* - the liability insurance increased approximately 10% this year for a total of \$22,787.60, which is due this month. The town budgeted \$21,000.00 this year for the insurance.

**\*\*Second Privilege of Floor\*\*** - no response

### TOWN CLERK

- 1) Received a letter from the Kennedy Librarians asking the town if there is any information we would like to include in their newsletter. Information must be turned in by the end of May so the newsletter can be sent out in June. Supervisor Snow requested the town put in an advertisement for our website and facebook page.
- 2) Will be making an appointment with the company Satellite.biz to receive information on credit/debit card & e-check acceptance and electronic payment services.

## **ASSESSOR**

- 1) Gas wells are down 1.2 million
- 2) Sent out invitations for Grievance Day

## **HIGHWAY SUPERINTENDENT**

- 1) All roads are broomed
  - 2) Snow equipment is all painted & stored
  - 3) Have done ditches for the last three weeks
  - 4) Supervisor Snow will contact Mike & Brenda Bunce in regards to new placement of memorial stone. The highway workers will transport the stone to its new location.
  - 5) Will be attending Highway School June 1<sup>st</sup>-3<sup>rd</sup> in Ithaca, New York
  - 6) Working with Town of Ellicott & Town of Carroll to get started on the Oiling & Stoning program the 2<sup>nd</sup> week of June
  - 7) A couple blacktopping projects to be done
  - 8) The CHIPS totals are in and an extra emergency fund was added in the amount of \$16,000+.
- Councilman Gustafson asked Superintendent Mee a few questions about the highway bills.

## **ZONING OFFICER**

- 1) The Planning Board met on May 5<sup>th</sup>
- 2) The Planning Board has been working with Attorney Webb to revise Local Law #1 of 1973 - Regulating the Control of Cattle & Horses. New Local Law #1 of 2015 will expand the old law to all farm animals. This law will be brought in front of the board at next month's meeting.
- 3) Receiving requests and complaints on portable Saw Mills in the Town of Poland. The Planning Board has been discussing this issue and the applicant will need a variance from the Zoning Board.

## **CODE OFFICER**

- 1) Contacted Dale Beaver (new owner of the Weiler property) regarding the clean-up of the property.
- 2) Sent out 8 letters regarding the vacant houses in the Town of Poland
- 3) Went to a four hour training class in Dunkirk on Energy Code. Also attended STW Conference and received 2 credits.

## **LEGISLATOR LEMON**

- 1) Still waiting for the Human Services agenda as well as the Public Safety agenda.
- 2) The new location for the DMV has been approved. The DMV will be moving to a building on 3<sup>rd</sup> Street near the bridge.
- 3) Does the Town have any jurisdiction on the roads in Pine Bluff Trailer Park? There are pot holes that need to be fixed, is it the town responsibility? They are a safety hazard for vehicles and bikes. Superintendent Mee stated that the park is private property and the owner is responsible for any maintenance.
- 4) Will be attending the Memorial Day Parade as soon as the Town of Carroll's is over.

## **MONTHLY & ANNUAL REPORTS**

JUSTICE JUDITH SHIELDS - reported 59 Vehicle & Traffic, 2 DEC, 2 Civil, and 6 AGM

disbursed with \$5,710.00 forwarded to Supervisor.

CEMETERY CARETAKER ALAN SHORT- started to clean-up in Riverside. Mowing and trimming underway; will start Tucker Cemetery next week; large ash tree needs removed, will speak with Highway Superintendent; two burials since last month's meeting; and forms are built for foundations.

DOG CONTROL BRIAN KING - 4/14/15-5/11/15: totals from the rabies clinic are in; 156 dogs, 40 cats with a grand total of 196 vaccinations given.

PLANNING BOARD - met 5/5

ZONING BOARD - will check with Chairman for date of next meeting

RECREATION (ANN BLOOMQUIST/JONI THOMAS) - no report

HISTORIAN - REBECCA LINDQUIST - no report

TOWN CLERK BONNITA WALLACE reported \$1,365.36 paid to Supervisor with \$1,627.54 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (BUILDING & ZONING CODE REPORT) reported \$350.00 in fees forwarded to Town Clerk. Two (2) Complaints received; twelve (12) Notices of Violation; five (5) Inspections Performed; and one (1) Certificate of Occupancy were reported.

SUPERVISOR KELLY SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the Monthly Supervisor's Report.

Supervisor Snow asked if there were any questions on the bills. *Councilwoman Stanton made a motion, seconded by Councilman Walker to pay General Vouchers (168-213) totaling \$48,228.30, Highway Vouchers (86-105) totaling \$16,855.57, Light District #1 Voucher (5) in the amount of \$820.19, Light District #2 Voucher (5) in the amount of \$224.54 and Justice Court Voucher (5) in the amount of \$3,758.00.*

*Ayes: Snow, Stanton, Hatfield, Gustafson, Walker*

**The next Board Meeting will be June 9, 2015 at 7:00 p.m. in the Town Hall.**

Supervisor Snow will be out of town for the next meeting, Deputy Supervisor Stanton will head the meeting.

Other meetings: May 18<sup>th</sup> - Comprehensive Plan Steering Committee; May 19<sup>th</sup> - Memorial Day Committee at 6 pm; and May 20<sup>th</sup> - Kennedy Pride.

*At 9:02 p.m. Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.*

*Ayes: Snow, Stanton, Hatfield, Gustafson, Walker*

Respectfully submitted,

Bonnita R Wallace  
Town Clerk