

Regular Board Meeting of the Town of Poland Board December 8, 2015

Town Supervisor Kelly Snow called the Regular Board Meeting to order at 7:08 p.m. with the pledge to the flag. In attendance were Town Council members Kathy Stanton, Stevan Hatfield, Norm Gustafson and Terry Walker. Also present were Highway Superintendent Larry Mee, Attorney Paul Webb, Jr., Assessor Dennis Stornes, Zoning Officer George Gustafson, and town resident Cindy Parsons and School Student Allen McElwain and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the November 5th, 2015 Public Hearing on the 2016 Budget. There being none, *Councilwoman Stanton made a motion, seconded by Councilman Gustafson to accept the minutes as written from the Public Hearing on the 2016 Budget.*

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

Supervisor Snow asked if there were any corrections or additions to the minutes from the November 10th Regular Board Meeting. There being none, *Councilman Walker made a motion, seconded by Councilman Hatfield to accept the minutes as written from last month's Meeting.*

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

****First Privilege of Floor**** - Town Resident Cindy Parsons presented the board to question the progress of the burnt house located on Second Street. Zoning Officer Gustafson reported Code Enforcement Officer Gustafson has contacted the owner and will follow up with a report next month.

LEGAL

Time Warner Cable Franchise Agreement - Attorney Webb Jr. reviewed the contract from last month's meeting and found a few changes that need to be made before the agreement should be signed. Attorney Webb will work on negotiating the contract and the town can hold a Public Hearing sometime in February before signing the agreement.

OLD BUSINESS

- 1) *Library* - attendance is good. The Library will be closed December 24th to January 3rd for the holidays and year-end inventory. Many memorials for the library have been received this month.
- 2) *Town Hall* - GL Olson's General Contractor Taras Korol took pictures of the floor in front of the elevator maintenance room to send to the architect. A coat of wax needs to be placed on the flooring but will not be installed until the issues are resolved. Supervisor Snow will contact the architect to discuss the situation.
- 3) *Kennedy Pride* - Santa comes to town Saturday, December 12th at 4 p.m. No meeting in December, next meeting will be in January.
- 4) *Accessibility Committee* - Councilwoman Stanton was approached by a town resident interested in being part of the Accessibility Committee. The committee will meet the 1st quarter of 2016.
- 5) *Comprehensive Plan* - A template for the new Comprehensive Plan was distributed to the board members. Supervisor Snow also gave Post-Journal Stringer Carver a copy to review the pictures. Out of the logos that were designed for the town's Comprehensive

plan, one will be used for the cover of the plan and another Supervisor Snow suggested using for the town's official logo. *Councilwoman Stanton made a motion, seconded by Councilman Gustafson to adopt the logo presented by Small Town Planning for the Town of Poland.*

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

6) Dog Control- Enumeration - board permission was granted to start the enumeration on Wednesday, December 16th. An article on the dog enumeration will be placed in the Post-Journal and posters will be placed at the Town Hall, Library, Post Office and Kennedy Store.

NEW BUSINESS

1) Court Clerk standard work day - *Supervisor Snow read the following Resolution:*

STATE OF NEW YORK
COUNTY OF CHAUTAUQUA
TOWN OF POLAND
RESOLUTION #7 - 2015

BE IT RESOLVED, that the town board be and hereby establishes the following as a standard workday for the court clerk for the purpose of determining days worked reportable to New York State and Local Employees' Retirement System:

Court Clerk

Six (6) hour standard work day

Dated: December 8, 2015

Councilman Walker made a motion, seconded by Councilman Hatfield to accept the Standard Work Day Resolution #7 - 2015 as presented.

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

2) Organizational Meeting - January 5, 2016 at 6:30.

3) Annual Audits by the Town Board - January 5, 2016 at 7:00 (directly following the Organizational meeting). Town Clerk Wallace will contact Southern Tier West for information on training available for the board members on annual audits.

4) Snow Removal & Ice Control agreement - A copy of the agreement was distributed for the board to review. Highway Superintendent Mee needs approval from the board to sign the contract. After a brief discussion, *Supervisor Snow made a motion, seconded by Councilman Hatfield to commence into an agreement with the County of Chautauqua for Snow Removal and Ice Control which begins December 2015 to April 2018.*

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

5) Resolution #8 for Local Transportation Funding - *Supervisor Snow read the following Resolution:*

STATE OF NEW YORK
COUNTY OF CHAUTAUQUA
TOWN OF POLAND
RESOLUTION #8 - 2015
Local Transportation Funding

Whereas, a reliable transportation infrastructure is vital for the safety of New York's traveling public and its economy; and

Whereas, 85 percent of New York's roads and bridges are maintained by local governments; and

Whereas, despite well-timed and targeted preventative maintenance treatments, the age and condition of many of our locally-owned transportation assets means that they are beyond preservation and in need of much more costly rehabilitation and reconstruction; and

Whereas, estimates by the State Comptroller, DOT and independent studies show large portion of road mileage is deteriorating and many bridges in the state are rated structurally deficient and functionally obsolete; and

Whereas, the State Comptroller estimates that there will be eighty nine (89) billion in unmet local infrastructures needs over the next twenty (20) years; and

Whereas, the New York State Association of Town Superintendents of Highways commissioned its own fifteen (15) year analysis that indicates an annual funding gap of 1.3 billion for the local system (excluding NYC) alone; and

Whereas, funding for our local system has been far short of what is needed and we've fallen further and further behind in maintaining the vast and aging transportation infrastructure over this long period with severe consequences for conditions ratings; and

Whereas, The New York State Consolidated Local Street and Highway Program (CHIPS) provides essential funding for every Municipality in the state and is part of the New York State Department of Transportation (NYSDOT) capital program; and

Whereas, in the early 1990's the governor and legislator created the Dedicated Highway and Bridge Trust Fund (DHBTF) to pay for the NYSDOT capital program and Dedicated Mass Transit Trust Fund (DMTTF) to assist with the Metropolitan Transportation Authority (MTA) and other transit systems' capital program; and

Whereas, when the DHBTF was created, it was agreed that the NYSDOT and MTA five (5) year capital programs would be similar in size and would be negotiated concurrently; and

Whereas, through 2005-09, both five-year capital programs were similar in size and adapted within months of each other; and

Whereas, in 2010 the Executive and Legislature broke traditional party and enacted a

Five-year capital program for MTA but not the DOT; NOW THEREFORE BE IT

RESOLVED, that the Town of Poland call upon the Governor and the state Legislature to make additional state funding and resources available at levels that accurately reflect the critical needs of local roads and bridges; and increase CHIPS funding in the 2016-17 state budget; and BE IT FURTHER

RESOLVED, that the town of Poland calls upon the governor, and the members of the state Legislature to fully fund and submit a new NYSDOT five-year transportation capital plan; and BE IT FURTHER

RESOLVED, that the town of Poland calls upon the Governor and members of the state Legislature to recognize the equality of roads bridges and transit by restoring funding equality between the MTA and NYSDOT Five-year programs and by voting on the plans simultaneously.

Dated: December 8, 2015

Councilman Gustafson made a motion, seconded by Councilwoman Stanton to accept Resolution #8 - 2015 for Local Transportation Funding.

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

****Second Privilege of Floor**** - no response

SUPERVISOR

Town's Annual Luncheon is Thursday, December 17th at noon.

TOWN CLERK WALLACE

- 1) The CHRIC December 2015 Project Status Report was distributed for viewing.
- 2) The tentative Tax Collection date is January 11th.

HIGHWAY SUPERINTENDENT

- 1) Bush hogging
- 2) Started to remodel the breakroom at the shop
- 3) Southern Tier Graphic recommended their antivirus software for \$2.25/month per computer.

ZONING OFFICER

- 1) Number of permits has dropped
- 2) New two-story home being built on County Line Rd.
- 3) More complaints being made
- 4) Sent out 6 violations
- 5) Still keeping busy

MONTHLY & ANNUAL REPORTS

JUSTICE JUDITH SHIELDS - reported 40 Vehicle & Traffic, 1 Criminal, 1 ECL and 1 ABC were disbursed with \$4,320.50 forwarded to Supervisor.

CEMETERY CARETAKER ALAN SHORT- Leaf pick up is done; flower pots and debris in cemetery will continue to be picked up, weather permitting; new trees are planted in the

new section of the cemetery; and will replace old flag with the new flag from the Town Hall soon.

DOG CONTROL BRIAN KING - no report

PLANNING BOARD - no report

ZONING BOARD - next meeting December 15th

RECREATION (ANN BLOOMQUIST/JONI THOMAS) - no report

HISTORIAN - REBECCA LINDQUIST - no report

TOWN CLERK BONNITA WALLACE reported \$1,595.31 paid to Supervisor with \$1,796.54 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (BUILDING & ZONING CODE REPORT) reported \$233.75 in fees forwarded to Town Clerk. Four (4) Complaints received; six (6) Notices of Violation; six (6) Inspections Performed; and twelve (12) Certificates of Occupancy were reported.

Supervisor Snow distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the Monthly Supervisor's Report.

Supervisor Snow asked if there were any questions on the bills. *Councilwoman Stanton made a motion, seconded by Councilman Hatfield to pay General Vouchers (475-530) totaling \$56,087.05, Highway Vouchers (228-246) totaling \$46,938.52, Light District #1 Voucher (12) in the amount of \$835.08, Light District #2 Voucher (12) in the amount of \$228.60 and Justice Court Voucher (12) in the amount of \$2,421.00.*

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

The next Board Meeting will be January 12, 2015 at 7:00 p.m. in the Town Hall.

Other meetings: December 12th - Santa comes to Town (Kennedy Fire Hall) at 4:00 p.m., December 15th - Zoning Board of Appeals at 7:00 p.m., January 5th - Organizational Meeting at 6:30 p.m. and the Annual Audit at 7:00 p.m.

At 8:00 p.m. Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

Respectfully submitted,

Bonnita R. Wallace
Town Clerk