

Regular Board Meeting of the Town of Poland Board August 11, 2015

Town Supervisor Snow called the Regular Board Meeting to order at 7:03 p.m. with the pledge to the flag. In attendance were Town Council members Kathleen Stanton, Stevan Hatfield, Norman Gustafson and Terry Walker. Also present were Highway Superintendent Larry Mee, Assessor Dennis Stornes, Judge Judith Shields, Recreation Leader Ann Bloomquist, Legislator Ron Lemon and town resident Ray Stearns and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the July 14th Regular Town Board Meeting. There being none, *Councilman Gustafson made a motion, seconded by Councilman Walker to accept the minutes as written from last month's meeting.*

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

****First Privilege of Floor**** - Recreation Leader Ann Bloomquist presented the board with thank you notes from the children that attended Summer Rec this year. The children thanked the town for supporting the Summer Rec program. Twenty-five to thirty children participated in the program that kept them busy with trips to Allegany Park and Waldameer Park, crafts and activities and a wonderful talent show. The town board thanked Recreation Leader Bloomquist for a job well done in leading the program. The recreation committee has been working with the Library this year to plan trivia contests and other functions.

LEGAL

1) Resolution #3 - Volunteer Firefighters

Due to the Fire District having their own insurance and coverage, Resolution #3 of 2015 - Volunteer Firefighters will be withdrawn.

2) *Supervisor Snow made a motion, seconded by Councilwoman Stanton to correct the Organizational Meeting minutes from January 12, 2015 to reflect the rate of pay for the Dog Control Officer and his Deputies to be from \$10 to \$15 as was agreed upon when the budget was submitted as long as it stayed within his final budget figure.*

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

EXECUTIVE SESSION- *Supervisor Snow made a motion, seconded by Councilwoman Stanton to enter into Executive Session to discuss appointment matters of a particular person.*

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

Supervisor Snow dismissed everyone.

Supervisor Snow made a motion, seconded by Councilwoman Stanton to close the Executive Session.

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

Executive Session closed.

OLD BUSINESS

1) *Library* - last month was the busiest month ever. The Librarian has started a new system for young children to find the books they are interested in much easier. Erik

Stornes fixed a few leaks from waterlines in the basement. The flag pole is ready to be installed as soon as the sidewalk is complete. Still waiting on CEO Gustafson for information on accessibility for the Library basement.

2) *Town Hall* - another offer was given and the furnace was sold for \$400. The furnace will be removed from the building tomorrow. DFT installed the security and surveillance system. Town Clerk Wallace asked everyone who has keys for the building to meet with her to get trained on the new system. The new system is capable of individual codes for each employee. Chautauqua Sign Company sent a quote for the signage for the new offices and new entrance to the building. After reviewing the quote, *Councilman Walker made a motion, seconded by Councilman Gustafson to purchase new signs for the new town hall entrance and new offices, not to exceed \$1,500.*

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

Councilwoman Stanton will research accessible elevator direction signs to place in the new entrance. Supervisor Snow spoke with a painting contractor (Ideal Coating) to come and give a quote for power washing, spray and paint bricks and trim paint of the outside of the building.

3) *Kennedy Pride* - the first Music in the Park ("Sunny Side Up") was July 29th. Cancelled the concert scheduled for August 12th, the next concert will be September 2nd at 6 pm. Next meeting is August 19th at Hallquist Park.

4) *Accessibility Committee* - Councilwoman Stanton will contact the committee members to finalize the building project and to see if members are interested to continue meeting to support the town in accessibility issues.

5) *Comprehensive Plan* - Steer Committee will meet Monday, August 17th at 7 pm.

NEW BUSINESS - None

****Second Privilege of Floor**** - no response

LEGISLATOR LEMON

1) Hoping to have a resolution to vote on this month regarding the Sales Tax increase. The resolution will include a 8% sales tax increase in 2016 and a 3%-5% property tax decrease.

2) Investigating the possibility of a county brush dump.

3) Chautauqua County Department of Motor Vehicle moved into the new building at the beginning of August.

4) Legislature did not agree with Legislator Lemon request of 4 year terms.

TOWN CLERK WALLACE

1) Now taking applications for the Deputy Town Clerk position (Cindy Woodin's position). Received one application and want to start interviewing within the next two weeks.

2) Williamson Law Book's Annual Software Support Contract will be paid in this month's bills.

3) Received confirmation that Local Law #1 2015 - Regulating Control of Farm Animals was filed by New York State Department of State on July 28, 2015.

HIGHWAY SUPERINTENDENT

- 1) This Friday will attend deposition in Buffalo for the Town of Poland's lawsuit (fatal accident on Hartson Road). The attorney office sent notification a few weeks ago.
- 2) Helped Ellington for 3 days after the storm
- 3) Blacktopped two roads - Pine Hill Road & Dry Brook Road
- 4) Poured concrete in pipe in the parking lot, then poured black top
- 5) Will pour sidewalk this week for the library
- 6) Blacktop patching - worked on Mee road
- 7) Re-gravel the road edges
- 8) Helped Cherry Creek, Falconer, Ellington and Carroll with blacktopping
- 9) Roads mowed for the 2nd time
- 10) Don Holt has been back to work for 3 weeks

SUPERVISOR SNOW

Yearly budget form will be distributed within the next month and will be due by September 20th.

MONTHLY & ANNUAL REPORTS

JUSTICE JUDITH SHIELDS - reported 47 Vehicle & Traffic, 2 NAV, 2 CRIM, and 1 TRA disbursed with \$5,417.00 forwarded to Supervisor.

CEMETERY CARETAKER ALAN SHORT- tractor fixed again; rented pole saw, trimmed dead branches on smaller oak tree; and mowed Tucker a week ago.

DOG CONTROL BRIAN KING - 7/15/15-8/11/15: six (6) dogs taken to holding center; and one (1) dog running loose but not found.

PLANNING BOARD - no report

ZONING BOARD - met 7/21, next meeting will be held August 18th at 7PM.

RECREATION (ANN BLOOMQUIST/JONI THOMAS) - no report

HISTORIAN - REBECCA LINDQUIST - no report

TOWN CLERK BONNITA WALLACE reported \$1,897.00 paid to Supervisor with \$1,993.19 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (BUILDING & ZONING CODE REPORT) reported \$541.00 in fees forwarded to Town Clerk. Three (3) Complaints received; six (6) Notices of Violation; twenty-one (21) Inspections Performed; five (5) Certificates of Occupancy were reported.

Supervisor Snow distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the Monthly Supervisor's Report.

Supervisor Snow asked if there were any questions on the bills. *Councilman Walker made a motion, seconded by Councilman Hatfield to pay General Vouchers (311-356) totaling \$21,220.61, Highway Vouchers (148-168) totaling \$83,488.95, Light District #1 Voucher (8) in the amount of \$655.89, Light District #2 Voucher (8) in the amount of \$181.24 and Justice Court Voucher (8) in the amount of \$3,516.00.*

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

The next Board Meeting will be September 8, 2015 at 7:00 p.m. in the Town Hall.

Other meetings: August 17th - Comprehensive Steering Committee at 7 pm, August 18th - Zoning Board Meeting at 7 pm, August 19th - Kennedy Pride, and September 2nd - Music in the Park.

At 8:27 p.m. Supervisor Snow made a motion, seconded by Councilman Walker to adjourn the meeting.

Ayes: Snow, Stanton, Hatfield, Gustafson, Walker

Respectfully submitted,

Bonita R. Wallace
Town Clerk